

Minutes

Meeting of the Representative Council

Thursday, September 14, 2006

2 - 4 p.m., B103

Senate Officers:

Wendy Gabriella, President: Present
Lewis Long, President-Elect: Present
Jeff Kaufmann, Past President: Present
Traci Fahimi, Recorder: Present
Greg Bishopp, Chair, Academic Affairs: Present
Kathy Schmeidler, Chair, Courses: Present

Senators:

Business Science:

Kenn, Bennett Present
Dave Shinnick Present

Fine Arts

Stephen Rochford Present
Jan Wyma Present

Guidance & Counseling

Bari Rudmann Proxy
Steve Lee Present

Health/PE/Athletics

Tom Pestolesi Absent
Martin McGrogan Present

Humanities & Languages

Roy Bauer Present
Julie Willard Present

Library Services

Carol Wassmann Present

Life Sciences & Technologies

David Fretz Absent
Roland Rodriguez Absent
Kathy Schmeidler (Proxy/Alternate) Present
Jeff Kaufmann (Proxy/Alternate) Present

Math/CIS/Engineering

Miriam Castroconde Present
Rich Zucker Present
Dottie Sherling (alternate) Absent

Physical Sciences & Technology

Ray Chandos Absent

Social & Behavioral Sciences

Elizabeth Chambers Present
Donna Gray Present
Mark McNeil (alternate) Absent

A. CALL TO ORDER

The meeting was called to order at 2:12 p.m.

B. PROCEDURAL ITEMS

Item 1: Seating of New Senators

Discussion: n/a

Action Taken: David Fretz (Life Sciences/Technologies) was seated.

M: Bishopp	S: Bauer	Y:14	N: 0	A: 0
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Item 2: Life Sciences Representatives

Discussion: None

Action Taken: The Representative Council waived the proxy requirement to allow officers Kathy Schmeidler and Jeff Kaufmann to carry proxies for their Senate Representatives.

M: Rochford	S: Chambers	Y:14	N: 0	A: 0
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C. ADOPTION OF AGENDA

Item 3: Adoption of Agenda

Discussion: None

Action Taken: Agenda adopted with Item J moved to follow Item C and two names added to committee assignments (Tam Do, Yolanda Goldsmith).

M: Wyma	S: Willard	Y: 16	N: 0	A: 0
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D. INTRODUCTION OF GUESTS

Guests Present: Dennis White, Vice President of Instruction; Karima Benremouga, Dean, Humanities and Fine Arts

E. PUBLIC COMMENTS

Public Comments were made by: No public comments

F. RECORD OF THE PREVIOUS MEETING

Item 4: Approval of Minutes

Discussion: None

Action Taken: Minutes were approved.

M: Bishopp	S: Chambers	Y: 18	N: 0	A: 0
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G. CONSENT CALENDAR

Item 5: Committee Assignments

Discussion: n/a

Action Taken: Approved with adoption of agenda. (Brenda Borron, Rich Zucker, Stephen Rochford, Tam Do and Yolanda Goldsmith were added to committees).

H. OLD BUSINESS

Item 6: Strategic Planning Process Focus Groups

Discussion: President Gabriella announced that all focus groups are going to meet on October 4, 2006 from 2:00-4:00. Focus group members will be notified via email.

Action Taken: New members of focus groups were added as follows: Sean McMullen (Student Success/Access); Lisa Davis Allen (Resources and Budget); and Dan Luzcko (Enrollment Management).

M: Willard	S: Bauer	Y: 19	N: 0	A: 0
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Item 7: District Distance Ed Task Force Update

Minutes

Representative Council, 14 September 2006

Page 2 of 5

Discussion: President Gabriella asked faculty to review the attached preliminary draft recommendations and provide feedback no later than Monday, 18 September 2006. Comments and suggested revisions should be submitted to asenate@ivc.edu.

Action Taken: None. Information item.

Item 8: SLO Workshop

Discussion: President Gabriella encouraged faculty working on SLOs to attend the SLO Workshop scheduled Friday, 15 September 2006, 12:00-2:00 p.m., in B209.

Action Taken: None. Information item.

Item 9: ATEP Update—Provost Kopecky

Discussion: President Gabriella announced the Provost Kopecky’s presentation to the Representative Council on ATEP is scheduled for 28 September 2006.

Action Taken: None. Information item.

Item 10: Academic Calendar, 2006-2007

Discussion: Discussion focused on technical changes and questions, described under “action taken”.

Action Taken: Academic Calendar accepted with the following recommendations: (1) February 1 needs to be shaded in as an instructional day and (2) The committee should check if the 12 November scheduling of Veteran’s day is a mandated holiday or if it could be scheduled be on 9 November in order to decrease the number of Monday holidays in the fall term.

M: Bauer	S: Bennett	Y: 19	N: 1	A: 0
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Item 11: Accreditation Progress Report 2006

Discussion: President Gabriella reported on the final changes made to the report and the discussions regarding these that took place between College President Roquemore and the Oversight Committee. The report will now go to the Board of Trustees as an information item at their 25 September 2006 meeting.

Action Taken: None. The item was for information only.

Item 12: District Planning Process

Discussion: President Gabriella reported that the District Task Force on Planning met on 25 August 2006 and 8 September 2006 and now is recommending a planning process that includes the senates and is “bottom up” rather than “top down”.

Action Taken: None. The item was for information only.

Item 13: Administrative Retreat Rights

Discussion: President Gabriella provided a brief status report on administrative retreat rights for Keith Shackelford, Karima Benremouga, Tom Anderson, Gwen Plano and Dennis White.

Action Taken: None. The item was for information only.

Item 14: Technical Assistance—Senate’s role of authority (BP 2100.2)

Discussion: None.

Action Taken: The Representative Council approved BP2100.2.

M: Bishopp	S: Bauer	Y: 19	N: 0	A: 0
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Item 15: 2007-2008 Faculty Hiring Priorities

Discussion: President Gabriella reported that the Senate Cabinet now has answers about pending retirements, will recalculate Tiers 1 and 2 and bring back the final hiring priorities list for 28 September 2006 Representative Council meeting.

Action Taken: None

Item 16: Board Policy Review Process

Discussion: President Gabriella reported that the revision of BP5505 (Grade/Instructional Grievance) is complicated enough to require a joint IVC/Saddleback Task Force and asked the Representative Council to approve its creation and appoint members.

Action Taken: A joint IVC/Saddleback Task Force on Grade/Instructional Grievances was created and Greg Bishopp and Wendy Gabriella were appointed.

M: Bauer	S: Willard	Y: 19	N: 0	A: 0
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Item 17: Accreditation Midterm Report Due October 2007

Discussion: None

Action Taken: None. Item was for information only.

I. NEW BUSINESS

Item 18: Senate Reassigned Time Negotiations

Discussion: The Representative Council had a discussion of the pros and cons of requesting that the Faculty Association negotiate Senate reassigned time, which the Saddleback Senate may soon vote in favor of. A senator requested that if the Faculty Association did negotiate senate reassigned time, there be consultation between the Association and the Senate as to the number of reassigned time hours. An officer stated that it must be clear that the Association would not be negotiating the duties of Senate officers. This item will return for more discussion on the next Representative Council agenda.

Action Taken: None. The item was for information only.

Item 19: Class Syllabi—Standardized Content

Discussion: A rather lengthy discussion ensued about the desirability of having “minimum content” in IVC syllabi. The Senate Cabinet will consult with the Office of Instruction as to what “minimum content guidelines” may be suggested by the administration and submit this information to the Representative Council at a future meeting.

Action Taken: None. The item was for information only.

Minutes

Representative Council, 14 September 2006

Page 4 of 5

Item 20: Journalism Program

Discussion: Based on a student request to reinstate the journalism program and the student newspaper, The School of Humanities reported that it intends to revive the journalism program. The issue of re-establishing a student newspaper is separate from offering journalism courses. Senators raised the issue of ASIVC supporting a student newspaper and noted that at Saddleback and IVC student governments may have different rules governing funding.

Action Taken: None. The item was information only.

Item 21: Indiana University

Discussion: A number of questions were raised about collaborating with Indiana University to offer an online degree, such as the level of the IU courses, the seeming absence of a math requirement, and the usefulness of a general studies BA. This item will come back to the agenda for further discussion.

Action Taken: None. The item was information only.

Item 22: Faculty Access to Student Records

This item will be reagendaized for discussion at the September 28, 2006 meeting

J. REPORTS OF STANDING COMMITTEES

Academic Affairs: Greg Bishopp announced that there is \$19,000 in staff development funds available this year. Faculty must apply for these funds and should think ahead and apply early. About \$3,000-\$5,000 of these funds will reserved for stipends for a college-wide Academic Speakers Forum.

Curriculum Committee Kathy Schmeidler reported that she will be very “hands on” to help with curriculum revisions and reminded Senators that curriculum must be revised, not just turned in—meaning that authors must continue to work with the curriculum committee to finish the course revision process after it is initially submitted for review. Courses which have not completed the curriculum revision process will NOT be offered in the spring.

K. REPORTS OF SPECIAL COMMITTEES

No report

L. PRESIDENT’S REPORT

No report

M. ANNOUNCEMENTS AND OPEN FORUM

No announcements

N. ADJOURNMENT

The meeting was adjourned at 4:04 p.m.