

## Minutes

### *Meeting of the Representative Council*

*Thursday, October 26, 2006*

*2 - 4 p.m., B103*

#### **Senate Officers:**

Wendy Gabriella, President: Present  
Jeff Kaufmann, Vice President: Present  
Jeff Kaufmann, Past President: Present  
Traci Fahimi, Recorder: Present  
Greg Bishopp, Chair, Academic Affairs: Present  
Kathy Schmeidler, Chair, Courses: Present

#### **Senators:**

##### **Business Science:**

Kenn, Bennett Present  
Dave Shinnick Proxy

##### **Fine Arts**

Stephen Rochford Present  
Jan Wyma Present

##### **Guidance & Counseling**

Bari Rudmann Present  
Steve Lee Proxy

##### **Health/PE/Athletics**

Tom Pestolesi Present  
Martin McGrogan Present/Proxy

#### **Humanities & Languages**

Roy Bauer Present  
Julie Willard Present

#### **Library Services**

Carol Wassmann Present  
Fred Forbes Proxy

#### **Life Sciences & Technologies**

David Fretz Proxy  
Roland Rodriguez Proxy  
Kathy Schmeidler (Proxy/Alternate) Present  
Jeff Kaufmann (Proxy/Alternate) Present

#### **Math/CIS/Engineering**

Miriam Castroconde Present  
Rich Zucker Present  
Dottie Sherling (alternate) Absent

#### **Physical Sciences & Technology**

Ray Chandos Absent

#### **Social & Behavioral Sciences**

Elizabeth Chambers Present  
Donna Gray Present  
Mark McNeil (alternate) Absent

#### **A. CALL TO ORDER**

The meeting was called to order at 2:08 p.m.

#### **B. ADOPTION OF AGENDA**

##### **Item 2: Adoption of Agenda**

*Discussion:* None

*Action Taken:* Agenda adopted with the following change: Item #16 moved to before Item #2.

M: Willard	S: Bennett	Y: 17	N: 0	A: 0
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**C. INTRODUCTION OF GUESTS**

**Guests Present:** Karima Benremouga, Dean, Humanities and Fine Arts; Jim Gaston, Associate Director, Information Technology, Academic System and Special Projects; Jillian Gray, daughter of Donna Gray.

**D. PUBLIC COMMENTS**

**Public Comments were made by:** Ken Bennett announced that the groundbreaking for the new Business School building will occur 20 November 2006 at 3:00 p.m. Greg Bishopp announced that the Art Gallery Faculty Exhibit will open 26 October 2006 at 6:30 p.m. and run for six weeks.

**E. RECORD OF THE PREVIOUS MEETING**

**Item 2: Approval of Minutes**

*Discussion:* None

*Action Taken:* Minutes were approved.

M: Bauer	S: Willard	Y: 21	N: 0	A: 0
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**F. REPORTS OF STANDING COMMITTEES**

**Academic Affairs:** No report

**Curriculum:** No report

**G. CONSENT CALENDAR**

**Item 3: Committee Assignments**

*Discussion:* None

*Action Taken:* Updated committee assignments were approved.

M: Willard	S: Bauer	Y:21	N: 0	A: 0
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**H. OLD BUSINESS**

**Item 4: Strategic Planning Process Focus Groups**

*Discussion:* President Gabriella reported that the focus groups are meeting and that Sibylle Georgianna, the College Researcher, is providing large data packets for each focus group to work with. President Gabriella also presented a preliminary draft of College Goals developed by the Strategic Planning Steering Team. The goals should reflect the college mission statement. Faculty recommended the addition of goal related to health and polishing the language of goals 3 and 6.

*Action Taken:* Parisa Soltani was appointed to the Student Success/Access Focus Group.

M: Rochford	S: Schmeidler	Y:20	N: 0	A: 0
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**Item 5: District Distance Ed Task Force Update**

*Discussion:* Kathy Schmeidler reported that there has been no feedback, yet, from the Chancellor regarding the DDEF's final recommendations (submitted 23 October 2006).

*Action Taken:* None. Information item.

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**Item 6: Academic Calendar 2008-2009**

*Discussion:* Julie Willard reported that the 2008-2009 Calendar Option A was approved by the District Calendar Committee on 16 October 2006.

*Action Taken:* None. Information only.

**Item 7: Accreditation Progress Report 2006**

*Discussion:* President Gabriella reported the ACCJC Visiting Team has tentatively changed the date of its visit to 30 November 2006, that the Senate’s special meeting will also be changed to that date, but that we are awaiting confirmation from the ACCJC.

*Action Taken:* None.

**Item 8: District Planning Process**

*Discussion:* President Gabriella reported the District Planning Process has been approved by the District Chancellor’s Office.

*Action Taken:* None

**Item 9: Board Policy Review Process (Grade/Instructional Grievance Task Force)**

*Discussion:* President Gabriella walked the Representative Council through the draft Grade Grievance Policy. A number of recommendations were made from the floor: (1) clarify that the remedy sought for a grade grievance is a change of grade; (2) a recommendation to shorten the time frame in IV.A and lengthen the time frames in IV.C.5 and IV.D.5; (3) in IV.B change Director of Student Development to “representative from student services”; (4) fix the page numbers; (5) add instructor notification to IV.A; and (6) re-order V.A.4 and V.A.5. President Gabriella asked all representatives to distribute this policy to their schools and seek feedback.

*Action Taken:* None.

**Item 10: Accreditation Midterm Report Due October 2007**

*Discussion:* None.

*Action Taken:* Appointments were made to the Oversight Committee: Stephen Rochford; Greg Bishopp and Barry Rudmann.

M: Bennett	S: Schmeidler	Y:21	N: 0	A: 0
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**Item 11: SC Senate Resolution--Invocations**

*Discussion:* Because this resolution is being debated by the State Academic Senate, a motion to reconsider was made.

*Action Taken:* Shall the Representative Council adopt a motion to reconsider its action on the Saddleback College Academic Senate Resolution on Invocations? Motion passed.

M: Bauer	S: Schmeidler	Y: 18	N: 1	A: 3
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*Action Taken:* Shall the Representative Council support the Saddleback College Academic Senate Resolution on Invocations? Motion passed.

M: Bauer	S: Schmeidler	Y: 20	N: 1	A: 0
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**Item 12: Academic Senate Vice President Nominations**

*Discussion:* None

*Action:* None

**Item 13: IVC Co-Curricular Programs Funding Criteria**

*Discussion:* The Representative Council recommended forming a task force to study the broader policy issues behind co-curricular funding, a matter that was raised at the 12 October 2006 Representative Council meeting.

*Action Taken:* Shall the Representative Council form a Task Force to study ASIVC Co-Curricular Funding Criteria? Motion passed

M: Schmeidler	S: Bishopp	Y: 21	N: 0	A: 0
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*Action Taken:* Shall the Representative Council open nominations and appoint Greg Bishopp, Traci Fahimi, Edwin Tiongson to the Task Force to study ASIVC Co-Curricular Funding Criteria? Motion passed

M: Rochford	S: Wassman	Y: 21	N: 0	A: 0
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*Action Taken:* Shall the Representative Council appoint the Vice President of the Senate to serve as ex-officio chair of the Task Force to study ASIVC Co-Curricular Funding Criteria? Motion passed

M: Bennett	S: Bishopp	Y: 19	N: 0	A: 0
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**Item 14: Interim VP1**

*Discussion:* President Gabriella reported that Cal Nelson was selected to serve as the interim Vice President of Instruction, beginning 1 November 2006.

*Action Taken:* None. Information only

**Item 15: Program Review Process**

*Discussion:* None

*Action Taken:* None

**I. NEW BUSINESS**

**Item 16: Jim Gaston: MySite 2.0 and MAP**

*Discussion:* Jim Gaston provided an overview of the new, more user-friendly MySite 2.0, which is currently being beta-ed and will be accessible to all parallel to the existing MySite in Spring 2007. He also announced that My Academic Plan will be available to all students and faculty in Spring 2007. This program allows students to set up academic goals and plan coursework that will assure them efficient progress toward those goals and is fully integrated with the course schedule and bookstore.

*Action Taken:* None. Information only.

**Item 17: Curriculum Approval**

*Discussion:* None

*Action Taken:* Shall the Representative Council approve the curriculum revisions recommended by the Curriculum Committee? Motion passed.

M: Bishopp	S: Bauer	Y: 21	N: 0	A: 0
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**Item 18: Outside Commencement Speaker Selection Process**

*Discussion:* None

*Action Taken:* Shall the Representative Council open nominations to the Outside Commencement Speaker Selection Task Force? Motion passed.

M: Schmeidler	S: Rochford	Y: 19	N: 0	A: 0
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*Action Taken:* Shall the Representative Council appoint Tom Pestolesi and Greg Bishopp to the Outside Commencement Speaker Selection Task Force? Motion passed.

M: Bauer	S: Bennett	Y: 21	N: 0	A: 0
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**Item 19: Modification of ITC to DEC**

*Discussion:* President Gabriella explained that the Institutional Technology Committee’s functions have been absorbed by other agencies on campus and that the college Distance Education Committee will absorb the remaining functions and be charged with several other tasks.

*Action Taken:* None. Information only.

**J. REPORTS OF SPECIAL COMMITTEES**

No report

**K. PRESIDENT’S REPORT**

No report

**L. ANNOUNCEMENTS AND OPEN FORUM**

No announcements

**M. ADJOURNMENT**

The meeting was adjourned at 4:07 p.m.