



Academic Senate 2016-2017

Irvine Valley College, 5500 Irvine Center Drive, Irvine, California 92618
asenate@ivc.edu 949/451-5408

ACADEMIC SENATE

Meeting of the Representative Council

March 02, 2017

2:00 – 4:00 pm, B 209

AGENDA

A. CALL TO ORDER

The president will call the meeting to order

B. ADOPTION OF AGENDA

Item 1	Agenda: March 02, 2017
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Status: New
 Background: The President submits the agenda **and** the consent calendar for review and approval.
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: Shall the Rep Council adopt the Agenda of the March 02, 2017 meeting as submitted or amended, with the proviso that the President may reorder the agenda as needed?

C. INTRODUCTION OF GUESTS

Senate meetings are open. Guests are welcome and invited to contribute to discussion on agenda items.

D. PUBLIC COMMENTS

Anyone may address the Senate on any item NOT on the Agenda within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations. Each speaker is limited to two minutes. *Note: General Announcements should be saved for the Announcements section at the end of the meeting.*

E. RECORD OF THE PREVIOUS MEETING

Item 2	Minutes of the Previous Meeting: December 15, 2016
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Status: New
 Background: The minutes of the previous meeting of the Representative Council are submitted for review and approval.
 Attachment: A1
 Action Requested: Discussion/Action
 Issue: Shall the Rep Council adopt the minutes of December 15, 2016 as submitted or amended?

Item 3	Minutes of the Previous Meeting: February 16, 2017
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Status: New
 Background: The minutes of the previous meeting of the Representative Council are submitted for review and approval.
 Attachment: A2
 Action Requested: Discussion/Action
 Issue: Shall the Rep Council adopt the minutes of February 16, 2017 as submitted or amended?

F. EXECUTIVE REPORTS

Senate President: Kathy Schmeidler
Vice-President: Bob Urell
Academic Affairs Chair: Brett McKim
Curriculum Committee Chair: Chris Loeffler

G. CONSENT CALENDAR

Items 5, 6, 8, 9

H. OLD BUSINESS

Item 4	Senate Approval of Curriculum for 2017-2018 Catalog
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Status: Continued
 Background: Per CurricUNET process, curriculum will be submitted for review and approval.
 Attachment: [B](#)
 Action Requested: Discussion/Action
 Issue: Shall the Representative Council approve the recommendations of the Curriculum Committee?

Item 5 Consent	Program Reviews
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Status: Continued
 Background: Per Program Review process, program reviews will be submitted for review. [Program Review](#)
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: N/A

Item 6 Consent	Senate President Signature Requests & Accept
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Status: Continued
 Background: Requests for the senate president's signature on college and district documents will be subject to the review and recommendation of the Representative Council.
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: Shall the Representative Council accept / affirm the actions of the Senate President?

Item 7	Board Policies and Administrative Regulations
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Status: Continued
 Background: See SOCCCD SharePoint for all BPARC information [BP & AR](#)
 To discuss:

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- Upcoming BP and AR:
 - [BP 104](#) Student Member of the Board of Trustees - returned by BOT for discussion of GPA requirement
 - [BP 178](#) Participation in Local Decision Making
 - [BP/AR 3255](#) Educational Research (new)
 - [BP 3400](#) Vandalism
 - [AR 3410](#) Nondiscrimination (moved from AR 5413)
 - [BP 3420](#) Local Law Enforcement
 - [BP 4000.4](#) Equal Employment Opportunity
 - [AR 4006](#) Medical Examinations, Communicable Diseases, and Tuberculosis Testing
 - [BP/AR 4011](#) Recruitment – Administrators and Managers
 - [BP/AR 4011.3](#) Recruitment: Classified Staff

- [BP 4011.6](#) Employment Procedures for Chancellor
- [BP/AR 4090](#) Evaluation of Administrators – Classified Management Personnel
- [AR 4204](#) Paid Sick Leave Non-Bargaining Unit Employees
- [BP/AR 4420](#) Enrollment Fee Reimbursement for Eligible Employees
- BP/AR 5300.5 Grade changes
- AR 5305 Probation – New
- AR 5306 Dismissal and Readmission – New
- BP 5325 Probation, Dismissal and Readmission – New
- [BP 5402 / AR 5402](#) Associated Students' Finance [went to ASIVC for advice]
- [BP 5403/AR 5403](#) Associated Students' Elections [went to ASIVC for advice]
- [AR 5413](#) Nondiscrimination (delete, move to AR 3410)
- BP& [AR 5530 Student Rights and Grievances](#) *Work group still working on this*
- [BP/AR 5600](#) Associate Degree Requirements
- [BP & AR 5626](#) Independent Study – There is now a more improved version. It is for courses that are not ordinarily offered in our catalog. You must write a temporary course outline of record that will be reviewed by the curriculum committee.

Ongoing:

Attachment: [BP & AR](#)
 Action Requested: Discussion / Action
 Issue: Shall the Representative Council approve the indicated board policies and administrative regulations?

Item 8 Consent	Grade Grievance and Student Discipline Panel Pool
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Status: Continued
 Background: At the 8-20-15 AS Representative Council meeting, nominations were opened for faculty representatives for the Grade Grievance and Student Discipline Panel Pool
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: Shall the Representative Council approve nominations for Faculty representation on the Grievance Panel Pool?

Item 9 Consent	2016-2017 Committee Appointments
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Status: Continued
 Background: President Schmeidler will present the Committee Grid for councils, committees, task forces and work groups. Work Groups outside the grid (for now) include accreditation standards & subsection work groups, ATEP planning group(s), Business & HR Software testing and Advisory Work Groups, Corporate Outreach
 Attachment: [Committee Grid](#)
 Action Requested: Discussion/Action
 Issue: Shall the Representative Council seat faculty on 2016-2017 committees, task forces and work groups.

Item 10	Faculty Student Club Advisor Handbook
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Status: Continued
 Background: Senators have requested an update on the Faculty Student Club Advisor Handbook.
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: N/A

Item 11	Budget Update: Davit Khachatryan
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Status: Continued
Background: Vice President Khachatryan will give an update on the budget.
Attachment: N/A
Action Requested: Discussion/Action
Issue: N/A

Item 12	AACC Pathways Project and Conference Attendance
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Status: Continued
Background: IVC is one of 30 colleges nation-wide to participate in this program. Interested faculty members will be needed to discuss how we will respond to this initiative, and to participate in upcoming events. The Senate Pathways Work Group is submitting a proposal for our consideration.
Attachment: [C](#)
Action Requested: Discussion/Action
Issue: N/A

Item 13	DE Coordinator Co-Chair
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Status: Continued
Background: Meredith Dornier anticipates taking leave midway through the semester. A co-chair will be needed at that time.
Attachment: N/A
Action Requested: Discussion/Action
Issue: Shall the Representative Council close nominations, and appoint the DE Coordinator Co-Chair?

Item 14	Academic Calendar 2018-19
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Status: Continued
Background: The calendar committee will present proposed calendar(s).
Attachment: [D1](#)
Action Requested: Discussion/Action
Issue: N/A

Item 15	IVC Foundation Awards Dinner, March 11, 2017
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Status: Continued
Background: The IVC Foundation supports scholarships and other activities at IVC. The IVC Foundation Awards Dinner is the main fundraising activity for the Foundation itself, as well as for many scholarships.
Attachment: N/A
Action Requested: Discussion/Action
Issue: N/A

Item 16	Academic Senate By-Laws Revisions
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Status: Continued
Background: Academic Affairs Committee has brought several proposals to revise the By-Laws regarding term length of Senate Officers. By-laws revisions are discussed by Academic Affairs Committee and the Representative Council is responsible for recommending revisions which will be voted on by the entire Faculty.
Attachment: [E](#)
Action Requested: Discussion/Action
Issue: Shall the Representative Council recommend By-Laws revisions for inclusion on the ballot 03/06/17-03/13/17?

Item 17	TATF Co-Chair
Status:	Continued
Background:	Celina Lee will be stepping down as Technology Advisory Task Force (TATF) Co-Chair at the end of the academic year.
Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	Shall the Representative Council open nominations, close and appoint the TATF Co-Chair?

Item 18	SLO Coordinator and Co-Chair
Status:	Continued
Background:	Cheryl Delson will be stepping down as Student Learning Outcomes (SLO) Coordinator and Co-Chair at the end of the academic year.
Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	Shall the Representative Council open nominations, close and appoint the SLO Coordinator and Co-Chair?

Item 19	Adult Education Block Grant (AEBG AB104)
Status:	Continue
Background:	In order to fulfill our obligations for AEBG specific courses will be required. Some already exist and some will need to be written and all will need to be staffed.
Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	N/A

I. NEW BUSINESS

Item 19	2017-2018 Proposed Technology Projects
Status:	New
Background:	The Technology Task Force recommends approving the final prioritized list of proposed technology projects.
Attachment:	E
Action Requested:	Discussion/Action
Issue:	Shall the Representative Council approve the recommendations of the Technology Task Force?

Item 20	Integrated SSSP-SEP-BSI – Arlene Elseroad
Status:	New
Background:	IVC decided to integrate the projects funded by SSSP, SEP, BSI, and potentially other related projects. Subsequently, the state has required that all recipients of these funds “integrate” their projects but until recently gave no further instructions for how to satisfy the state requirements. We have no received this guidance; Arlene Elseroad will update the Representative Council.
Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	N/A

Item 21	International Students Reserved Seats
Status:	New
Background:	The faculty has supported the growth of the International Students program which requires that a certain number of seats in specific classes be reserved for students for whom timely registration is not feasible.

Attachment: N/A
 Action Requested: Discussion/Action
 Issue: N/A

Item 22	Pathways – Logistics Work Group
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Status: New
 Background: APTC established a workgroup to discuss the logistics required to support the needs of the various pathways being offered at IVC.
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: N/A

Item 23	Planning and Decision Making Manual
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Status: New
 Background: The Institutional Effectiveness Committee recommends the indicated revisions to the IVC Planning and Decision Making Manual (PDM)
 Attachment: [G](#)
 Action Requested: Discussion/Action
 Issue: Shall the Representative Council approve the Planning and Decision Making Manual revisions?

Item 24	Senate Approval of Residence Requirements for Certificates of Achievement and Proficiency: 2017-2018 Catalog
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Status: New
 Background: The Curriculum Committee has recommended revised wording of our residency requirements.
 Attachment: [H3](#)
 Action Requested: Approval
 Issue: Shall the Representative Council approve the recommendations of the Curriculum Committee?

Item 25	Laser Week Work Group
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Status: New
 Background: Laser Week is intended to improve success for new students by giving them an introduction to the campus and to being college students. One component of this is helping students learn to plan their education: another is to encourage behaviors and development of habits that will help them be successful students. The involvement of all faculty, not only counselors, is important for the success of this endeavor.
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: Shall the Representative Council support the design of F-2017 Flex Week to focus on Laser Week and Pathways activities and workshops?

J. SCHOOL REPORTS: (limit to 1 minute)

- o Social and Behavioral Sciences
- o Physical Sciences and Technologies
- o Mathematics, Computer Science and Engineering
- o Languages & Learning Resources
- o Life Sciences & Technologies
- o Humanities
- o Kinesiology, Health, and Athletics
- o Guidance and Counseling
- o Business Sciences
- o Arts

K. STANDING REPORTS: (limit to 1 minute)

- SLO Task Force: Cheryl Delson
- Accreditation Report: Kathy Schmeidler
- Foundation Accounts/PRO-IVC: Stephen Rochford
- Bookstore:
- Cafeteria:
- Calendar Committee Report: Jeff Kaufmann/Miriam Castroconde
- Environmental Leadership (ELC): Jeff Kaufmann
- Online Education Task Force: Roopa Mathur/Cathleen Greiner
- Technology Task Force: Celina Lee
- Safety and Security: Kathy Schmeidler
- LGBTQ Liaison Report: Alan Bilsborough
- CTE: Diana Hurlbut
- ELEVATE API: Edwin Tiongson

L. ANNOUNCEMENTS AND OPEN FORUM

M. ADJOURNMENT