



Academic Senate 2015-2016

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ACADEMIC SENATE

Meeting of the Representative Council
November 19, 2015
2:00 – 4:00 pm, LSB 104

AGENDA

A. CALL TO ORDER

The president will call the meeting to order

B. ADOPTION OF AGENDA

Item 1	Agenda: November 19, 2015
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Status: New
 Background: The Cabinet submits the agenda **and** the consent calendar for review and approval.
 Attachment: N/A
 Action Requested: Shall the Rep Council adopt the Agenda of the November 19, 2015 meeting as submitted or amended with permission to re-order items to accommodate visitors?
 Issue: N/A

C. INTRODUCTION OF GUESTS

Senate meetings are open. Guests are welcome and invited to contribute to discussion on agenda items.

D. PUBLIC COMMENTS

Anyone may address the Senate on any item NOT on the Agenda within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations. Each speaker is limited to two minutes. Note: General Announcements should be saved for the Announcements section at the end of the meeting.

E. RECORD OF THE PREVIOUS MEETING

Item 2	Minutes of the Previous Meeting: October 29, 2015
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Status: New
 Background: The minutes of the previous meeting of the Representative Council are submitted for review and approval.
 Attachment: [A](#)
 Action Requested: Shall the Rep Council adopt the minutes of October 29, 2015 as submitted or amended?
 Issue: N/A

F. EXECUTIVE REPORTS

Senate President: Kathy Schmeidler: [Hiring](#), [ASCCC Plenary](#)
 Vice-President: Bob Urell: [Attachment](#)
 Academic Affairs Chair: Brett McKim
 Curriculum Committee Chair: Diana Hurlbut

G. CONSENT CALENDAR

Items 3, 4, 5, 7, 8

H. OLD BUSINESS

Item 3 Consent	Senate Approval of Curriculum for 2016-2017 Catalog
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Status: Continued

Background: Per CurricUNET process, curriculum will be submitted for review and approval.
 Attachment: [B](#)
 Action Requested: Approval
 Issue: Shall the Representative Council approve the recommendations of the Curriculum Committee?

Item 4 Consent	Program Reviews 2014-2015
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Status: Continued
 Background: Per Curriculum process, program reviews will be submitted for review. Currently, none prepared. [Program Review](#)
 Attachment: N/A
 Action Requested: Information
 Issue: N/A

Item 5 Consent	Senate President Signature Requests
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Status: Continued
 Background: Requests for the senate president's signature on college and district documents will be subject to the review and recommendation of the Representative Council.
 Attachment: N/A
 Action Requested: Information
 Issue: N/A

Item 6	Board Policies and Administrative Regulations
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Status: Continued
 Background: See SOCCCD SharePoint for all BPARC information [BP & AR](#)
 To discuss:

- BP 2100 Authority to the Chancellor
- BP 3005 Designation of Authorized Signature
- BP 3200.1 Contracts (delete)
- BP 3200 Purchasing and Contracts
- BP & AR 2120 Institutional Planning
- AR 3220 Institutional Membership in Organizations
- BP 4000 Employment
- BP 4002.1 Authorization for Employment (delete)
- AR 4201.4(b) Reclassification of Classified Management
- BP 4310 Duties and Responsibilities of the Department Chair
- BP & AR 5618 Credit By Exam
- BP 6100 Curriculum
- BP 6112 Distance Education

Upcoming BP and AR of Interest

- [BP 104](#) Student Member of the Board of Trustees - returned by BOT for discussion of GPA requirement
- AR 4125 – Student Help and Hourly rates: **to Academic Affairs for review**
- BP 4161 Professional Development & Growth
- BP/AR 4215 Student Employment
- AR 4225 Course Repetition
- AR 4227
- BP 4161 Professional Development and Growth
- BP 5301 Course Repetition - *is up for vote the next board meeting if there are no disputes between schools*
- BP & AR 5320 Academic Renewal - *is up for vote if there are no disputes between schools*
- BP & AR 5401 – Student Conduct: **to Academic Affairs for review**
- [BP 5402](#) / [AR 5402](#) Associated Students' Finance [went to ASIVC for advice]
- [BP 5403/AR 5403](#) Associated Students' Elections [went to ASIVC for advice]
- [AR & BP 5404](#) Sexual and Other Assaults on Campus. **Workgroup is meeting for further revision*

- AR 5515 Transfer Center - to legal advice
- BP & [AR 5530 Student Rights and Grievances](#) Work group still working on this
- BP & AR 5618 Credit by Examination – will come back edited.
- BP & AR 5626 Independent Study – There is now a more improved version. It is for courses that are not ordinarily offered in our catalog. You must write a temporary course outline of record that will be reviewed by the curriculum committee.
- BP 6100 Curriculum
- AR 6112 – Distance Education: sent to SC for review; edits will return to OETF
- AR XXXX Repeatable Courses – A question was raised whether a substandard grade (D, F, NC, NP, or W) is received, does that count as one of the student's attempts? The draft needs more editing

Ongoing:

- BP 178 Participation in Local Decision Making
- BP/AR 2120 Institutional Planning – awaiting coordination with DW-PDM
- BP 3255 Educational Research – in WG(IT- DOEC)
- AR 3502 Campus Safety – sent for legal review
- BP 4000.4 Equal Employment Opportunity - in WG(HR)
- [AR 4110\(a\)](#) – Attendance / Absence Accounting Procedures – Faculty - will be revamped when Workday is in place
- BP 4306 Academic calendar
- BP & AR 5210 Enrollment Limitations and Priorities
- BP 5420 Nursing Program [IVC-AS approved no changes; it is being returned to BPARC as an AR with revisions] being sent for legal advice
- AR 6105 Course Approval

Going to BOT meeting:

- BP 3410 Nondiscrimination
- BP 3501 Campus Security and Access
- BP 4016 Drug Free Environment and Drug Prevention Program
- BP 5130 Financial Aid
- BP 5230 Intercollegiate Athletics
- BP 5408 Classroom Supervision
- BP 6105 Graduation Requirements for Degrees and Certificates for Achievement
- BP 6170 Counseling

Attachment: [BP & AR](#)
 Action Requested: Discussion / Action
 Issue: Shall the Representative Council approve the indicated board policies and administrative regulations?

Item 7 Consent	Grade Grievance and Student Discipline Panel Pool
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Status: Continued
 Background: At the 8-20-15 AS Representative Council meeting, nominations were opened for faculty representatives for the Grade Grievance and Student Discipline Panel Pool
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: Shall the Representative Council approve nominations for Faculty representation on the Grievance Panel Pool?

Item 8 Consent	2015-2016 Committee Appointments
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Status: Continued
 Background: President Schmeidler will present the Committee Grid for councils, committees, task forces and work groups. Work Groups outside the grid (for now): accreditation standards & subsection work groups, ATEP planning group(s), Business & HR Software testing and Advisory Work Groups, Corporate Outreach
 Attachment: [Committee Grid](#)
 Action Requested: Discussion/Action

Issue: Shall the Representative Council seat faculty on 2015-2016 committees, task forces and work groups.

Item 9	Weekend College
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Status: Continued
 Background: Discussions regarding establishing an intentional "Weekend College" have resumed, Input is invited.
 Attachment: [C](#)
 Action Requested: Discussion/Action
 Issue: N/A

Item 10	Faculty Student Club Advisor Handbook
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Status: Continued
 Background: Senators have requested an update on the Faculty Student Club Advisor Handbook.
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: N/A

Item 11	2015-2016 Academic Calendar
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Status: Continued
 Background: IVC Calendar committee will provide an update.
 Attachment: [D1](#), [D2](#), [D3](#), [D4](#), [D5](#), [D6](#)
 Action Requested: Discussion/Action
 Issue: N/A

Item 12	Early College Charge PDM Chart
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Status: Continued
 Background: A proposal to revise the composition and meeting schedule of the Early College Task Force has been brought forward.
 Attachment: [E](#)
 Action Requested: Discussion/Action
 Issue: Shall the Representative Council approve this "charge chart" for the Planning and Decision Making Manual?

Item 13	Revisions to the IVC Planning and Decision Making Manual
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Status: Continued
 Background: The Institutional Effectiveness Committee recommends the indicated revisions to the IVC Planning and Decision Making Manual (PDM)
 Attachment: [F](#)
 Action Requested: Discussion/Action
 Issue: Shall the Representative Council approved the revisions to the IVC Planning and Decision Making Manual (PDM)?

Item 14	IVC Faculty Involvement in Contract Education, Community Education, and Continuing Education
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Status: Continued
 Background: Senators requested that information be provided as to the process of determining faculty involvement in Contract Education, Community Education and Continuing Education
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: N/A

Item 15	Budget Update: Davit Khachatryan
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Status: Continued

Background: Vice President Khachatryan will give an update on the budget.
 Attachment: [G](#)
 Action Requested: Discussion/Action
 Issue: N/A

Item 16	IVC Emergency Response
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Status: New
 Background: IVC Emergency Response Procedures require widespread familiarity and personal participation. Multiple training opportunities have been and will continue to be offered at IVC.
 Attachment: [H](#)
 Action Requested: Discussion/Action
 Issue: N/A

Item 17	CLA+ Assessment Tool
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Status: Continued
 Background: The Office of Research, Planning and Accreditation has introduced the SLO Task Force to the CLA+ Assessment tool for Institutional SLOs and requests faculty review.
 Attachment: [I1, I2](#)
 Action Requested: Discussion/Action
 Issue: N/A

Item 18	Student Equity Plan (SEP)
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Status: Continued
 Background: IVC's Student Equity Plan draft is presented to Academic Senate for Representative Council's review.
 Attachment: [J1, J2, J3, J4](#)
 Action Requested: Discussion/Action
 Issue: N/A

Item 19	Publications and Faculty Prerogative
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Status: Continued
 Background: Periodically flyers and announcements are sent campus wide implying that faculty members might be offering extra credit for attendance. This is clearly a 10+1 issue.
 Attachment: [K](#)
 Action Requested: Discussion/Action
 Issue: Shall the Representative Council make a clear and decisive statement regarding faculty prerogatives with regard to extra credit?

I. NEW BUSINESS

Item 20	Faculty Support for the Report of the 2015 Accreditation Task Force
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Status: New
 Background: Following Plenary Academic Senate support has been requested regarding the CCCCCO Task Force on Accreditation Report. Update – results of email vote.
 Attachment: [L1, L2](#)
 Action Requested: Discussion/Action
 Issue: Shall the Representative Council endorse the CCCCCO Task Force on Accreditation Report. The Academic Senate President is directed to write a letter in support to the California Community Colleges Chancellor.

J. SCHOOL REPORTS: (limit to 1 minute)

- o Social & Behavioral Sciences
- o Physical Sciences and Technologies
- o Mathematics, Computer Science and Engineering
- o Life Sciences & Technologies

- Languages and Learning Resources
- Humanities
- Kinesiology, Health, and Athletics
- Guidance and Counseling
- Business Sciences
- the Arts

K. STANDING REPORTS: (limit to 1 minute)

- LGBTQ Liaison Report: Brooke Choo
- Safety and Security
- Technology Task Force: Roopa Mathur
- Distance Education Task Force: Cathleen Greiner
- Environmental Leadership (ELC): Jeff Kaufmann
- Calendar Committee Report: Miriam Castroconde
- Cafeteria
- Bookstore:
- Early College: Brett McKim
- Foundation Accounts/PRO-IVC: Stephen Rochford
- Accreditation Report: Kathy Schmeidler
- CTE Task Force: June McLaughlin
- SLO Task Force: Cheryl Delson

L. ANNOUNCEMENTS AND OPEN FORUM

M. ADJOURNMENT