



Academic Senate 2015-2016

Irvine Valley College, 5500 Irvine Center Drive, Irvine, California 92618 asenate@ivc.edu 949/451-5408

ACADEMIC SENATE

Meeting of the Representative Council

May 05, 2016

2:00 – 4:00 pm, B 209

AGENDA

A. CALL TO ORDER

The president will call the meeting to order

B. ADOPTION OF AGENDA

Item 1	Agenda: May 05, 2016
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Status: New
 Background: The Cabinet submits the agenda **and** the consent calendar for review and approval.
 Attachment: N/A
 Action Requested: Shall the Rep Council adopt the Agenda of the May 05, 2016 meeting as submitted or amended with permission to re-order items to accommodate visitors?
 Issue: N/A

C. INTRODUCTION OF GUESTS

Senate meetings are open. Guests are welcome and invited to contribute to discussion on agenda items.

D. PUBLIC COMMENTS

Anyone may address the Senate on any item NOT on the Agenda within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations. Each speaker is limited to two minutes. Note: General Announcements should be saved for the Announcements section at the end of the meeting.

E. RECORD OF THE PREVIOUS MEETING

Item 2	Minutes of the Previous Meeting: March 03, March 17, & April 07, 2016
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Status: New
 Background: The minutes of the previous meeting of the Representative Council are submitted for review and approval.
 Attachment: [A1](#), [A2](#), [A3](#)
 Action Requested: Discussion / Action
 Issue: Shall the Rep Council adopt the minutes of April 07, 2016 as submitted or amended?

F. EXECUTIVE REPORTS

Senate President: Kathy Schmeidler:
 Vice-President: Bob Urell:
 Academic Affairs Chair: Brett McKim
 Curriculum Committee Chair: Diana Hurlbut

H. CONSENT CALENDAR

Items: 3, 4, 6, 8, 10, 11

I. OLD BUSINESS

Item 3 Consent	Senate Approval of Programs for 2016-2017 Catalog
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Status: Continued
 Background: Per CurricUNET process, curriculum will be submitted for review and approval.
 Attachment: [B1](#)
 Action Requested: Approval
 Issue: Shall the Representative Council approve the recommendations of the Curriculum Committee?

Item 4 Consent	Senate Approval of Curriculum for 2017-2018 Catalog
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Status: Continued
 Background: Per CurricUNET process, curriculum will be submitted for review and approval.
 Attachment: [B2](#)
 Action Requested: Approval
 Issue: Shall the Representative Council approve the recommendations of the Curriculum Committee?

Item 5	Senate Approval of Residence Requirements for Certificates of Achievement and Proficiency: 2016-2017 Catalog
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Status: Continued
 Background: The Curriculum Committee has recommended revised wording of our residency requirements.
 Attachment: [B3](#)
 Action Requested: Approval
 Issue: Shall the Representative Council approve the recommendations of the Curriculum Committee?

Item 6 Consent	Program Reviews 2015-2016
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Status: Continued
 Background: Per Program Review process, program reviews will be submitted for review. Currently, none prepared.
 Attachment: [Program Review](#)
 Action Requested: Information
 Issue: N/A

Item 7	Program Reviews 2016-2017
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Status: Continued
 Background: Institutional Effectiveness Committee (IEC) recommends the attached list of academic programs due for a major program review.
 Attachment: [IEC](#)
 Action Requested: Information
 Issue: Shall the representative Council approve and adopt the IEC recommendation?

Item 8 Consent	Senate President Signature Requests
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Status: Continued
 Background: Requests for the senate president's signature on college and district documents will be subject to the review and recommendation of the Representative Council.
 Attachment: N/A
 Action Requested: Information
 Issue: N/A

Item 9	Board Policies and Administrative Regulations
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Status: Continued
 Background: See SOCCCD SharePoint for all BPARC information [BP & AR](#)
 To discuss:

- [BP 4720](#) Abusive Conduct in the Workplace

Upcoming BP and AR of Interest

- [BP 104](#) Student Member of the Board of Trustees - returned by BOT for discussion of GPA requirement
- [BP 178](#) Participation in Local Decision Making
- [AR 4006](#) Medical Examinations, Communicable Diseases, and Tuberculosis Testing
- [AR 4225](#) Recruitment Part-Time Faculty
- [BP/AR 4090](#) Evaluation of Administrators – Classified Management Personnel
- BP/AR 5240 Associated Students' Organization
- BP/AR 5300.5 Grade changes
- AR 5305 Probation – New
- AR 5306 Dismissal and Readmission - New
- BP 5325 Probation, Dismissal and Readmission – New
- [BP & AR 5401](#) – Student Conduct:
- [BP 5402 / AR 5402](#) Associated Students' Finance [went to ASIVC for advice]
- [BP 5403/AR 5403](#) Associated Students' Elections [went to ASIVC for advice]
- [AR & BP 5404](#) Sexual and Other Assaults on Campus. *Workgroup is meeting for further revision
- AR 5515 Transfer Center - to legal advice
- BP & [AR 5530 Student Rights and Grievances](#) Work group still working on this
- [BP & AR 5618](#) Credit by Examination – will come back edited.
- [BP & AR 5626](#) Independent Study – There is now a more improved version. It is for courses that are not ordinarily offered in our catalog. You must write a temporary course outline of record that will be reviewed by the curriculum committee.
- BP/[AR 7340](#) Leaves

Ongoing:

- BP 3255 Educational Research – in WG(IT- DOEC)
- AR 3502 Campus Safety – sent for legal review
- BP 4000.4 Equal Employment Opportunity - in WG(HR)
- BP & AR 5210 Enrollment Limitations and Priorities
- BP 5420 Nursing Program [IVC-AS approved no changes; it is being returned to BPARC as an AR with revisions] being sent for legal advice

Attachment: [BP & AR](#)
 Action Requested: Discussion / Action
 Issue: Shall the Representative Council approve the indicated board policies and administrative regulations?

Item 10 Consent	Grade Grievance and Student Discipline Panel Pool
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Status: Continued
 Background: At the 8-20-15 AS Representative Council meeting, nominations were opened for faculty representatives for the Grade Grievance and Student Discipline Panel Pool
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: Shall the Representative Council approve nominations for Faculty representation on the Grievance Panel Pool?

Item 11 Consent	2015-2016 Committee Appointments
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Status: Continued
 Background: President Schmeidler will present the Committee Grid for councils, committees, task forces and work groups. Work Groups outside the grid (for now): accreditation standards & subsection work groups, ATEP planning group(s), Business & HR Software testing and Advisory Work Groups, Corporate Outreach
 Attachment: [Committee Grid](#)
 Action Requested: Discussion/Action
 Issue: Shall the Representative Council seat faculty on 2015-2016 committees, task forces and work groups.

Item 12	Faculty Student Club Advisor Handbook
Status:	Continued
Background:	Senators have requested an update on the Faculty Student Club Advisor Handbook.
Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	N/A
Item 13	Budget Update: Davit Khachatryan
Status:	Continued
Background:	Vice President Khachatryan will give an update on the budget.
Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	N/A
Item 14	AANAPISI Grant – Project: Edwin Tiongson
Status:	Continued
Background:	IVC has been awarded a federal grant to become an Asian American, Native American, and Pacific Islander Serving Institution (AANAPISI). The faculty principal investigator (PI) is Edwin Tiongson. Faculty input and participation is needed.
Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	N/A
Item 15	AACC Pathways Project and Conference Attendance
Status:	Continued
Background:	IVC is one of 30 colleges nation-wide to participate in this program. Interested faculty members will be needed to discuss how we will respond to this initiative, and to participate in upcoming events.
Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	N/A
Item 16	WorkDay – Student Development Project: BPA Participation
Status:	Continued
Background:	SOCCCD is contributing to the development of WorkDay's student system. To that end, we are having a series of business process analysis (BPA) sessions to delineate and discuss our requirements and best practices for each aspect of the system. Faculty participation is vital to the success of this enterprise.
Attachment:	District link
Action Requested:	Discussion/Action
Issue:	N/A
Item 17	Selecting Department Chairs
Status:	New
Background:	In response to wide-spread scattered discussions regarding best practices for selecting department chairs, the Representative has been asked to take this matter under consideration.
Attachment:	C1 , C2
Action Requested:	Discussion/Action
Issue:	N/A

J. NEW BUSINESS

Item 18	Curriculum Assistant Chair
Status:	New
Background:	Chris Loeffler has been appointed Chair of Curriculum Committee. Diana Hurlbut has been offered to step into the Assistant Chair position
Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	Shall the Representative Council open nominations, close and appoint the Curriculum Assistant Chair?
Item 19	CTE Coordinator
Status:	New
Background:	June McLaughlin has been serving in this capacity for the past years; she will be stepping down. A replacement is sought for the next academic year.
Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	Shall the Representative Council open nominations, close and appoint the CTE Coordinator? Shall the Representative Council appoint Diana Hurlbut as IVC CTE Faculty Liaison to ASCCC? Shall the Representative Council appoint Diana Hurlbut as Non-Credit CTE Liaison to ASCCC?
Item 20	DE Coordinator
Status:	New
Background:	Roopa Mathur has been serving in this capacity for the past year, and she is willing to continue.
Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	Shall the Representative Council open nominations, close and appoint the DE Coordinator?
Item 21	Scholarship Event
Status:	New
Background:	The scholarship awards event is planned for May 21. The Representative Council is requested to appoint a faculty member speaker and two (or so) faculty members to read names.
Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	Shall the Representative Council?
Item 22	EOPS Counselor
Status:	New
Background:	Counseling proposes the hire of a full-time counselor using categorical funds to replace a counselor who is separating from the college.
Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	Shall the Representative Council support this hire?
Item 23	DSPS Counselor
Status:	New
Background:	Academic search committee recommendations have been made to Academic Senate for the fulltime DSPS faculty hiring committee.
Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	Shall the Representative Council approve the committee

Item 24	Faculty Association Resolution Regarding Faculty Compensation for Migrating Blackboard LMS to CANVAS LMS
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Status: New
Background: Faculty Association has adopted a resolution ... There will be an attachment.
Attachment: N/A
Action Requested: Discussion/Action
Issue: Shall the Representative Council support this Faculty Association position.

Item 25	Distance Education (DE) Handbook
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Status: New
Background: OETF recommends approval of the revised DE handbook.
Attachment: [D](#)
Action Requested: Discussion/Action
Issue: Shall the Representative Council approve the revisions?

Item 26	Full-Time Faculty Hiring Priority List
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Status: New
Background: For Senate review: First estimate of faculty to be used for hiring priority calculations.
Attachment: [E](#)
Action Requested: Discussion/Action
Issue: N/A

Item 27	Adult English Second Language (AESL) Program
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Status: New
Background: Jeff Wilson will introduce the new AESL program.
Attachment: N/A
Action Requested: Discussion/Action
Issue: N/A

Item 28	Production Policy Proposal
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Status: New
Background: The School of the Arts has developed a production policy that they would like us to consider adoption – or revising and adopting – for more widespread use.
Attachment: [F](#)
Action Requested: Discussion/Action
Issue: N/A

Item 29	Last Minute Business for the Representative Council Via E-mail
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Status: Continued
Background: Request for any last minute business for the Representative Council to be handled by email if the Representative Council agrees not to meet on May 21, 2015.
Attachment: N/A
Action Requested: Discussion/Action
Issue: Shall the Representative Council agree to conduct any last minute business via email instead of meeting on May 21st?

Item 30	Delegation of Authority to the Summer Academic Senate Cabinet
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Status: Continued
Background: President Schmeidler requests that the Representative Council delegate authority to the Summer Senate Cabinet. An update of all Cabinet actions will be provided in the Fall of 2016.
Attachment: N/A
Action Requested: Discussion/Action

Issue: Shall the Representative Council delegate authority to the Summer Senate Cabinet?

SCHOOL REPORTS: (limit to 1 minute)

- Social & Behavioral Sciences
- Physical Sciences and Technologies
- Mathematics, Computer Science and Engineering
- Life Sciences & Technologies
- Languages and Learning Resources
- Humanities
- Kinesiology, Health, and Athletics
- Guidance and Counseling
- Business Sciences
- the Arts

G. STANDING REPORTS: (limit to 1 minute)

- LGBTQ Liaison Report: Brooke Choo
- Safety and Security
- Technology Task Force:
- Online Education Task Force: Cathleen Greiner
- Environmental Leadership (ELC): Jeff Kaufmann
- Calendar Committee Report: Miriam Castroconde
- Cafeteria
- Bookstore:
- Early College: Brett McKim
- Foundation Accounts/PRO-IVC: Stephen Rochford
- Accreditation Report: Kathy Schmeidler
- CTE Task Force: June McLaughlin
- SLO Task Force: Cheryl Delson
- Basic Skills Initiative: Summer Serpas

K. ANNOUNCEMENTS AND OPEN FORUM

Note: We will gather at the [California Pizza Kitchen \(Alton Square\)](#) for our after-meeting gathering.

M. ADJOURNMENT