



# Academic Senate 2015-2016

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## ACADEMIC SENATE

Meeting of the Representative Council  
December 03, 2015  
2:00 – 4:00 pm, LSB 104

### AGENDA

#### A. CALL TO ORDER

The president will call the meeting to order

#### B. ADOPTION OF AGENDA

Item 1	Agenda: December 03, 2015
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Status: New  
 Background: The Cabinet submits the agenda **and** the consent calendar for review and approval.  
 Attachment: N/A  
 Action Requested: Shall the Rep Council adopt the Agenda of the December 03, 2015 meeting as submitted or amended with permission to re-order items to accommodate visitors?  
 Issue: N/A

#### C. INTRODUCTION OF GUESTS

Senate meetings are open. Guests are welcome and invited to contribute to discussion on agenda items.

#### D. PUBLIC COMMENTS

Anyone may address the Senate on any item NOT on the Agenda within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations. Each speaker is limited to two minutes. Note: General Announcements should be saved for the Announcements section at the end of the meeting.

#### E. RECORD OF THE PREVIOUS MEETING

Item 2	Minutes of the Previous Meeting: November 19, 2015
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Status: New  
 Background: The minutes of the previous meeting of the Representative Council are submitted for review and approval.  
 Attachment: A  
 Action Requested: Shall the Rep Council adopt the minutes of November 19, 2015 as submitted or amended?  
 Issue: N/A

#### F. SCHOOL REPORTS: (limit to 1 minute)

- o Social & Behavioral Sciences
- o Physical Sciences and Technologies
- o Mathematics, Computer Science and Engineering
- o Life Sciences & Technologies
- o Languages and Learning Resources
- o Humanities
- o Kinesiology, Health, and Athletics
- o Guidance and Counseling
- o Business Sciences
- o the Arts

**G. STANDING REPORTS: (limit to 1 minute)**

- o LGBTQ Liaison Report: Brooke Choo
- o Safety and Security
- o Technology Task Force:
- o Online Education Task Force: Cathleen Greiner
- o Environmental Leadership (ELC): Jeff Kaufmann
- o Calendar Committee Report: Miriam Castroconde
- o Cafeteria
- o Bookstore:
- o Early College: Brett McKim
- o Foundation Accounts/PRO-IVC: Stephen Rochford
- o Accreditation Report: Kathy Schmeidler
- o CTE Task Force: June McLaughlin
- o SLO Task Force: Cheryl Delson

**H. CONSENT CALENDAR**

Items 3, 4, 5, 7, 8

**I. OLD BUSINESS**

Item 3 Consent	Senate Approval of Curriculum for 2016-2017 Catalog
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Status: Continued  
 Background: Per CurricUNET process, curriculum will be submitted for review and approval.  
 Attachment: B  
 Action Requested: Approval  
 Issue: Shall the Representative Council approve the recommendations of the Curriculum Committee?

Item 4 Consent	Program Reviews 2014-2015
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Status: Continued  
 Background: Per Curriculum process, program reviews will be submitted for review. Currently, none prepared. [Program Review](#)  
 Attachment: N/A  
 Action Requested: Information  
 Issue: N/A

Item 5 Consent	Senate President Signature Requests
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Status: Continued  
 Background: Requests for the senate president's signature on college and district documents will be subject to the review and recommendation of the Representative Council.  
 Attachment:  
 Action Requested: Information  
 Issue: N/A

Item 6	Board Policies and Administrative Regulations
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Status: Continued  
 Background: See SOCCCD SharePoint for all BPARC information [BP & AR](#)  
 To discuss:

- [BP 4161](#) Professional Development & Growth

Upcoming BP and AR of Interest

- [BP 104](#) Student Member of the Board of Trustees - returned by BOT for discussion of GPA requirement
- AR 4125 – Student Help and Hourly rates: **to Academic Affairs for review**
- BP 4161 Professional Development & Growth

- BP/AR 4215 Student Employment
- AR 4225 Course Repetition
- AR 4227
- BP 4161 Professional Development and Growth
- BP 5301 Course Repetition - *is up for vote the next board meeting if there are no disputes between schools*
- BP & AR 5320 Academic Renewal - *is up for vote if there are no disputes between schools*
- BP & AR 5401 – Student Conduct: **to Academic Affairs for review**
- [BP 5402](#) / [AR 5402](#) Associated Students' Finance [went to ASIVC for advice]
- [BP 5403/AR 5403](#) Associated Students' Elections [went to ASIVC for advice]
- [AR & BP 5404](#) Sexual and Other Assaults on Campus. \**Workgroup is meeting for further revision*
- AR 5515 Transfer Center - *to legal advice*
- BP& [AR 5530 Student Rights and Grievances](#) *Work group still working on this*
- BP & AR 5618 Credit by Examination – will come back edited.
- [BP & AR 5626](#) Independent Study – There is now a more improved version. It is for courses that are not ordinarily offered in our catalog. You must write a temporary course outline of record that will be reviewed by the curriculum committee.
- BP 6100 Curriculum
- AR 6112 – Distance Education: *sent to SC for review; edits will return to OETF*
- AR XXXX Repeatable Courses – A question was raised whether a substandard grade (D, F, NC, NP, or W) is received, does that count as one of the student's attempts? The draft needs more editing

Ongoing:

- BP 178 Participation in Local Decision Making
- BP/AR 2120 Institutional Planning – *awaiting coordination with DW-PDM*
- BP 3255 Educational Research – *in WG(IT- DOEC)*
- AR 3502 Campus Safety – *sent for legal review*
- BP 4000.4 Equal Employment Opportunity - *in WG(HR)*
- [AR 4110\(a\)](#) – Attendance / Absence Accounting Procedures – Faculty - will be revamped when Workday is in place
- BP 4306 Academic calendar
- BP & AR 5210 Enrollment Limitations and Priorities
- BP 5420 Nursing Program [*IVC-AS approved no changes; it is being returned to BPARC as an AR with revisions*] *being sent for legal advice*
- AR 6105 Course Approval

Going to BOT meeting:

Attachment: [BP & AR](#)  
 Action Requested: Discussion / Action  
 Issue: Shall the Representative Council approve the indicated board policies and administrative regulations?

Item 7 Consent	Grade Grievance and Student Discipline Panel Pool
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Status: Continued  
 Background: At the 8-20-15 AS Representative Council meeting, nominations were opened for faculty representatives for the Grade Grievance and Student Discipline Panel Pool  
 Attachment: N/A  
 Action Requested: Discussion/Action  
 Issue: Shall the Representative Council approve nominations for Faculty representation on the Grievance Panel Pool?

Item 8 Consent	2015-2016 Committee Appointments
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Status: Continued

Background: President Schmeidler will present the Committee Grid for councils, committees, task forces and work groups. Work Groups outside the grid (for now): accreditation standards & subsection work groups, ATEP planning group(s), Business & HR Software testing and Advisory Work Groups, Corporate Outreach

Attachment: [Committee Grid](#)

Action Requested: Discussion/Action

Issue: Shall the Representative Council seat faculty on 2015-2016 committees, task forces and work groups.

Item 9	Weekend College
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Status: Continued

Background: Discussions regarding establishing an intentional "Weekend College" have resumed, Input is invited.

Attachment: [C](#)

Action Requested: Discussion/Action

Issue: N/A

Item 10	Faculty Student Club Advisor Handbook
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Status: Continued

Background: Senators have requested an update on the Faculty Student Club Advisor Handbook.

Attachment: N/A

Action Requested: Discussion/Action

Issue: N/A

Item 11	2015-2016 Academic Calendar
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Status: Continued

Background: IVC Calendar committee will provide an update.

Attachment: [D1](#), [D2](#), [D3](#), [D4](#), [D5](#), [D6](#)

Action Requested: Discussion/Action

Issue: N/A

Item 12	Early College Charge PDM Chart
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Status: Continued

Background: A proposal to revise the composition and meeting schedule of the Early College Task Force has been brought forward.

Attachment: [E](#)

Action Requested: Discussion/Action

Issue: Shall the Representative Council approve this "charge chart" for the Planning and Decision Making Manual?

Item 13	Revisions to the IVC Planning and Decision Making Manual
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Status: Continued

Background: The Institutional Effectiveness Committee recommends the indicated revisions to the IVC Planning and Decision Making Manual (PDM)

Attachment: [F](#)

Action Requested: Discussion/Action

Issue: Shall the Representative Council approved the revisions to the IVC Planning and Decision Making Manual (PDM)?

Item 14	IVC Faculty Involvement in Contract Education, Community Education, and Continuing Education
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Status: Continued

Background: Senators requested that information be provided as to the process of determining faculty involvement in Contract Education, Community Education and Continuing Education

Attachment: N/A

Action Requested: Discussion/Action  
Issue: N/A

Item 15	Budget Update: Davit Khachatryan
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Status: Continued  
Background: Vice President Khachatryan will give an update on the budget.  
Attachment: [G](#)  
Action Requested: Discussion/Action  
Issue: N/A

Item 16	IVC Emergency Response
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Status: Continued  
Background: IVC Emergency Response Procedures require widespread familiarity and personal participation. Multiple training opportunities have been and will continue to be offered at IVC.  
Attachment: [H](#)  
Action Requested: Discussion/Action  
Issue: N/A

Item 17	CLA+ Assessment Tool
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Status: Continued  
Background: The Office of Research, Planning and Accreditation has introduced the SLO Task Force to the CLA+ Assessment tool for Institutional SLOs and requests faculty review.  
Attachment: [I1](#), [I2](#)  
Action Requested: Discussion/Action  
Issue: N/A

Item 18	Student Equity Plan (SEP)
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Status: Continued  
Background: IVC's Student Equity Plan draft is presented to Academic Senate for Representative Council's review.  
Attachment: [J1](#), [J2](#), [J3](#), [J4](#)  
Action Requested: Discussion/Action  
Issue: N/A

Item 19	Publications and Faculty Prerogative
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Status: Continued  
Background: Periodically flyers and announcements are sent campus wide implying that faculty members might be offering extra credit for attendance. This is clearly a 10+1 issue.  
Attachment: [K](#)  
Action Requested: Discussion/Action  
Issue: Shall the Representative Council make a clear and decisive statement regarding faculty prerogatives with regard to extra credit?

## J. NEW BUSINESS

Item 20	Delegation of Authority to the Winter Cabinet
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Status: New  
Background: President Schmeidler requests that the Representative Council delegate authority to the Winter Senate Cabinet. An update of all Cabinet actions will be provided in the Spring of 2016.  
Attachment: N/A  
Action Requested: Discussion/Action  
Issue: Shall the Representative Council delegate authority to the Winter Senate Cabinet?

**K. EXECUTIVE REPORTS**

Senate President: Kathy Schmeidler:

Vice-President: Bob Urell:

Academic Affairs Chair: Brett McKim

Curriculum Committee Chair: Diana Hurlbut

**L. ANNOUNCEMENTS AND OPEN FORUM**

**M. ADJOURNMENT**