



Academic Senate 2014-2015

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949/451-5408

ACADEMIC SENATE

Meeting of the Representative Council
August 21, 2014
2:00 – 4:00 pm, BSTIC 101

AGENDA

A. CALL TO ORDER

The president will call the meeting to order

B. PROCEDURAL ITEM

Item 1	Seating of New Senators
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Status: New
 Background: The Senate President has appointed Senators elected by authorized constituency groups. Senators are asked to ratify these appointments and seat the Senators.
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: Shall the Representative Council ratify the appointments and seat the senators?

C. ADOPTION OF AGENDA

Item 2	Agenda: August 21, 2014
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Status: New
 Background: The Cabinet submits the agenda **and** the consent calendar for review and approval.
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: Shall the Rep Council adopt the Agenda of the August 21, 2014 meeting as submitted or amended?

D. INTRODUCTION OF GUESTS

Senate meetings are open. Guests are welcome and invited to contribute to discussion on agenda items.

E. PUBLIC COMMENTS

Anyone may address the Senate on any item NOT on the Agenda within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations. Each speaker is limited to two minutes. Note: General Announcements should be saved for the Announcements section at the end of the meeting.

F. RECORD OF THE PREVIOUS MEETING

Item 3	Minutes of the Previous Meeting: May 15, 2014
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Status: New
 Background: The minutes of the previous meeting of the Representative Council are submitted for review and approval.
 Attachment: [A](#)

Action Requested: Discussion/Action
 Issue: Shall the Rep Council adopt the minutes of May 15, 2014 as submitted or amended?

G. EXECUTIVE REPORTS

Senate President: Kathy Schmeidler
 Vice-President: Bob Urell
 Academic Affairs Chair: Brett McKim
 Curriculum Committee Chair: Diana Hurlbut

H. CONSENT CALENDAR

Items 4, 5, 6, 9

I. OLD BUSINESS

Item 4 Consent	Senate Approval of Curriculum for 2014-2015 Catalog
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Status: Continued
 Background: Per CurricUNET process, curriculum will be submitted for review and approval.
 Attachment: B
 Action Requested: Discussion/Action
 Issue: Shall the Representative Council approve the recommendations of the Curriculum Committee?

Item 5 Consent	Program Reviews 2012-2013
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Status: Continued
 Background: Per Program Review process, program reviews will be submitted for review. [Program Review](#)
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: N/A

Item 6 Consent	Senate President Signature Requests & Accept / Affirm Actions of the Summer Cabinet
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Status: Continued
 Background: Requests for the senate president's signature on college and district documents will be subject to the review and recommendation of the Representative Council.
 Attachment: C
 Action Requested: Discussion/Action
 Issue: Shall the Representative Council accept / affirm the actions of the Summer Cabinet?

Item 7	Board Policies and Administrative Regulations
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Status: Continued
 Background: See SOCCCD SharePoint for all BPARC information [BP & AR](#)
 To discuss:

- [BP/AR 4101.2 Number of Pay Installments for Academic Personnel](#) (5/9/14 BPARAC meeting; change: "Summer – OSH and stipend are paid by the class schedule start date and [payroll](#) period [schedule](#)."
 • [BP 3255 Educational Research](#) (4/18/14 BPARAC)
 • BP 3008 – Records Retention and Destruction
 • [BP 3230 – Relations with Vendors](#) (from 5/9/14 BPARAC meeting)
 • [AR 3230 – Relations with Vendors](#) (from 5/9/14 BPARAC)
 • [AR 6112 – Distance Education](#) - DOEC-WG will take a stab at drafting; DETF in parallel perhaps (from 5/9/14 BPARAC)
 • [AR 5404 – Sexual and other Assaults on Campus](#) (from 6/13/14 BPARAC)

- [BP 5404 – Sexual and other Assaults on Campus](#) (from 6/13/14 BPARAC)
- [BP 7740 – Employment Procedures for Administrators, Managers, and Classified Staff](#) (from 6/13/14 BPARAC)
- [AR 5530 Student Rights and Grievances](#) (4/18/14 BPARAC)
- [AR 3110 Basic Aid Allocation Process](#) (2/21/14 BPARAC)

Upcoming BP and AR of Interest

- BP & AR 152 Presentation of Initial Collective Bargaining Proposals
- BP 176 College Service Areas Boundaries and ATEP Campus Use
- AR 3502 Campus Safety
- BP 3515 Reporting of Crimes
- BP & AR 4073 Limitations of Total Expenditures for Reassigned Time and Stipends
- AR 4001(b) Recruitment and Selection of Faculty
- AR 4005(a) Teaching Assignments for Administrators and Classified Management Employees
- BP 4005(c) Work Week Shift Designation – Classified Staff
- BP & AR 5201 Enrollment Limitations and Priorities
- BP 6200 Honorary Degrees – The issue is Senate's role

Attachment: [BP & AR](#)
 Action Requested: Discussion / Action
 Issue: Shall the Representative Council approve the indicated board policies and administrative regulations?

Item 8	Grade Grievance and Student Discipline Panel Pool
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Status: Continued
 Background: At the 9-1-12 AS Representative Council meeting, nominations were opened for faculty representatives for the Grade Grievance and Student Discipline Panel Pool
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: Shall the Representative Council approve nominations for Faculty representation on the Grievance Panel Pool?

Item 9 Consent	2014-2015 Committee Appointments
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Status: Continued
 Background: President Schmeidler will present the Committee Grid for councils, committees, task forces and work groups. Work Groups outside the grid (for now): accreditation standards & subsection work groups, ATEP planning group(s), Business & HR Software testing and Advisory Work Groups, Corporate Outreach
 Attachment: [Committee Grid](#)
 Action Requested: Discussion/Action
 Issue: Shall the Representative Council seat faculty on 2014-2015 committees, task forces and work groups.

Item 10	Security and Safety
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Status: Continued
 Background: Academic Affairs Committee is engaged in conversation with the Safety Committee concerning campus safety and security policies and procedures.
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: N/A

Item 11	Faculty Advisor Handbook (For Student Clubs)
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Status: Continued
 Background: Senators have requested an update on the Faculty Advisor Handbook.
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: N/A

Item 12	Training to be an Equal Employment Opportunity Rep on Hiring Committees
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Status: Continued
 Background: Very few faculty members attended the Professional Development Week training session. Is there interest in providing this training to faculty members?
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: Shall the Representative Council direct the cabinet to pursue training opportunities?

Item 13	2015-2016 Academic Calendar
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Status: Continued
 Background: President Schmeidler will provide an update.
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: N/A

Item 14	CTE Coordinator
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Status: Continued
 Background: The CTE Coordinator, June McLaughlin, will provide an update.
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: N/A

NEW BUSINESS

Item 15	IVC Faculty Involvement in Contract Education, Community Education, and Continuing Education
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Status: New
 Background: Senators requested that information be provided as to the process of determining faculty involvement in Contract Education, Community Education and Continuing Education
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: N/A

Item 16	Host ASCCC Executive Committee Meeting 11/12
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Status: New
 Background: ASCCC asked to host their November 12th meeting at IVC.
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: Shall the Representative Council direct the cabinet to accept this request?

Item 17	Senate-Organized Orientation for New and Interested Faculty Members
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Status: New

Background: New Full-time faculty receive an ongoing orientation through the Office of Instruction. It was suggested that the Academic Senate offer an additional orientation for new and interested faculty members.

Attachment: N/A

Action Requested: Discussion/Action

Issue: N/A

Item 18	LGBTQ Campus Liaison
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Status: New

Background: [Ed Code 66271.2-.3](#) requests each district "designates an employee at each [campus] as a point of contact for the needs of [LGBT] faculty, staff, and students...At a minimum, the name and contact information of that designated employee shall be published on the Internet Web site for the...campus and shall be included in any printed and Internet-based campus directories."

Attachment: N/A

Action Requested: Discussion/Action

Issue: N/A

J. SCHOOL REPORTS: (limit to 1 minute)

- Business Sciences
- The Arts
- Guidance and Counseling
- Kinesiology, Health, and Athletics
- Humanities
- Life Sciences & Technologies
- Languages & Learning Resources
- Mathematics, Computer Science and Engineering
- Physical Sciences and Technologies
- Social and Behavioral Sciences

K. STANDING REPORTS: (limit to 1 minute)

- SLO Task Force: Cheryl Delson
- Accreditation Report: Kathy Schmeidler
- Foundation Accounts/PRO-IVC: Kathy Schmeidler
- Early College: Brett McKim
- Bookstore:
- Calendar Committee Report: Kathy Schmeidler / Bob Urell
- Environmental Leadership (ELC): Jeff Kaufmann
- Distance Education Task Force: Cathleen Greiner
- Technology Task Force: Roopa Mathur

L. ANNOUNCEMENTS AND OPEN FORUM

M. ADJOURNMENT