



ACADEMIC SENATE

Meeting of the Representative Council
December 4, 2014
2:00 – 4:00 pm, BSTIC 101

AGENDA

- A. CALL TO ORDER
The president will call the meeting to order
- B. PROCEDURAL ITEM
None.
- C. ADOPTION OF AGENDA

Item 1	Agenda: December 4, 2014
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Status: New

Background: The Cabinet submits the agenda and the consent calendar for review and approval.

Attachment: N/A

Action Requested: Adoption as submitted or amended.

Issue: Shall the Rep Council adopt the Agenda of the December 4, 2014 meeting as submitted or amended?

- D. INTRODUCTION OF GUESTS
Senate meetings are open. Guests are welcome and invited to contribute to discussion on agenda items.
- E. PUBLIC COMMENTS
Anyone may address the Senate on any item NOT on the Agenda within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations. Each speaker is limited to two minutes. Note: General Announcements should be saved for the Announcements section at the end of the meeting.
- F. RECORD OF THE PREVIOUS MEETING

Item 2	Minutes of the Previous Meeting: November 20, 2014
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Status: New

Background: The minutes of the previous meeting of the Representative Council are submitted for review and approval.

Attachment: [A](#)

Action Requested: Adoption as submitted or amended.

Issue: Shall the Rep Council adopt the minutes of November 20, 2014 as submitted or amended?

- G. EXECUTIVE REPORTS
Senate President: Kathy Schmeidler
Vice-President: Bob Urell : See [report from Sacramento](#) Nov. 24, 2014 and [Basic Aid Facilities Projects List](#).
Academic Affairs Chair: Brett McKim
Curriculum Committee Chair: Diana Hurlbut
- H. CONSENT CALENDAR
Items 4, 5, 6, 8, 9

I. OLD BUSINESS

Item 4 Consent	Senate Approval of Curriculum for 2014-2015 Catalog
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Status: Continued
 Background: Per CurricUNET process, curriculum will be submitted for review and approval.
 Attachment: [B1](#)
 Action Requested: Discussion/Action
 Issue: Shall the Representative Council approve the recommendations of the Curriculum Committee?

Item 5 Consent	Program Reviews 2014-2015
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Status: Continued
 Background: Per [Program Review process](#), program reviews will be submitted for review. See Program Review [revised schedule](#).
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: Shall the Representative Council approve the posted PR schedule?

Item 6 Consent	Senate President Signature Requests
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Status: Continued
 Background: Requests for the senate president's signature on college and district documents will be subject to the review and recommendation of the Representative Council.
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: N/A

Item 7	Board Policies and Administrative Regulations
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Status: Continued
 Background: See SOCCCD SharePoint for all BPARC information [BP & AR](#)
 To discuss:

- o [AR 6112](#) Distance Education
- o BP 3255 Educational Research
- o BP 3008 Records Retention and Destruction

Upcoming BP and AR of Interest

- o [BP 5505](#) – Grade Grievance Policy (Pg. 6-12)
- o [AR 4110\(a\)](#) – Attendance / Absence Accounting Procedures – Faculty - will be revamped when Workday is in place (pg. 21)
- o AR 6100(b) – Instructional Program Review
- o BP & AR 152 Presentation of Initial Collective Bargaining Proposals
- o BP 176 College Service Areas Boundaries and ATEP Campus Use
- o AR 3502 Campus Safety
- o BP & AR 4073 Limitations of Total Expenditures for Reassigned Time and Stipends
- o AR 4001(b) Recruitment and Selection of Faculty
- o BP 4005(c) Work Week Shift Designation – Classified Staff
- o BP & AR 5201 Enrollment Limitations and Priorities
- o BP 6200 Honorary Degrees – The issue is Senate's role
- o BP& [AR 5530 Student Rights and Grievances](#) (4/18/14 BPARC)
- o BP 4306 Academic calendar: SC Academic Senate is bringing proposal forward

Attachment: [BP & AR](#)
 Action Requested: Discussion / Action

Issue: Shall the Representative Council approve the indicated board policies and administrative regulations?

Item 8 Consent	Grade Grievance and Student Discipline Panel Pool
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Status: Continued
 Background: At the 9-1-12 AS Representative Council meeting, nominations were opened for faculty representatives for the Grade Grievance and Student Discipline Panel Pool
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: Shall the Representative Council approve nominations for Faculty representation on the Grievance Panel Pool?

Item 9 Consent	2014-2015 Committee Appointments
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Status: Continued
 Background: President Schmeidler will present the Committee Grid for councils, committees, task forces and work groups.
 Attachment: C - [Committee Grid](#)
 Action Requested: Discussion/Action
 Issue: Shall the Representative Council seat faculty on 2014-2015 committees, task forces and work groups?

Item 10	School Program Realignment
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Status: Continued
 Background: Request for school program realignment has been submitted.
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: N/A

Item 11	Evaluation Part of FA Proposal for Master Agreement
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Status: Continued -- Third Reading
 Background: As part of the Master Agreement Negotiations, The Faculty Association must consult with Academic Senate item letters including Faculty evaluation.
 Attachment: [D](#)
 Action Requested: Discussion/Action
 Issue: N/A

Item 12	Faculty Representative for Classified Management Hiring Committee
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Status: Continued
 Background: Davit Khachatryan seeking faculty representative for hiring committee for the position of Manager of College Fiscal Services – Specially Funded. Position closes Nov. 18th and hiring committee will convene shortly thereafter.
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: N/A

Item 13	New Cisco Phones at IVC
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Status: Continued
 Background: IT would like to come and demonstrate the new Cisco phones that are being installed at IVC.
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: N/A

Item 14	Campus Emergency Alarm System Upgrade
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Status: Continued
Background: The campus emergency alarm system has failed to fully function on several occasions and does not extend to the buildings used by the Kaplan program.
Attachment: [E](#)
Action Requested: Discussion/Action
Issue: Shall the Academic Senate support a request for needed upgrades to the campus alarm system and extension to the Kaplan building?

Item 15	Emergency Building Marshals
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Status: Continued
Background: There is need for Emergency Building Marshals for all buildings on campus and for faculty to be trained as marshals for evening hours when classified staff are not present.
Attachment: [E](#)
Action Requested: Discussion/Action
Issue: Shall the Academic Senate recommend to all faculty that they attend an Emergency Evacuation training and consider volunteering to be evening Building Marshals?

Item 16	Locks on the Inside of Classroom Doors
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Status: Continued
Background: As a safety measure in case of an "Active Shooter" or other emergency, inside door locks would permit controlling access to classrooms
Attachment: [E](#)
Action Requested: Discussion/Action
Issue: Shall the Academic support the addition of inside door locks for classrooms?

Item 17	Campus Personal Safety Training
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Status: Continued
Background: Concerns have been raised concerning safety for students, employees, and visitors on campus
Attachment: [E](#)
Action Requested: Discussion/Action
Issue: Shall the Academic Senate recommend the establishment of regular safety training for students and employees?

Item 18	Parking Areas Cameras
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Status: Continued
Background: Concerns have been raised concerning safety in parking areas.
Attachment: [E](#)
Action Requested: Discussion/Action
Issue: Shall the Academic Senate support the installation of cameras in some parking areas?

Item 19	Emergency Preparedness Training
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Status: Continued
Background: In order to increase the emergency preparedness of the campus, more staff are needed with a variety of basic skills training.
Attachment: [E](#)
Action Requested: Discussion/Action

Issue: Shall the Academic Senate support offering FLEX training and recommend faculty attendance on the following topics?
 A. Emergency Evacuation
 B. Basic First Aid
 C. CPR training
 D. AED training (automated external defibrillator)
 E. Active Shooter

Item 20	District-wide Planning Council (DWPC) Membership Proposal
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Status: Continued
 Background: Currently the membership of DWPC is 28, of whom 4 are faculty and 2 are classified staff.
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: Shall the Academic Senate support increasing the number of faculty and classified staff, with a commensurate or greater decrease in the number of administrator/managers in the membership of DWPC?

J. NEW BUSINESS

Item 21	Safety Committee Faculty Membership
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Status: New
 Background: Safety Committee seeking volunteers from Fine Arts and Kinesiology to represent for those specific disciplines. Presently DSPS is represented on this committee by Judy Henmi.
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: Shall the Academic Senate support faculty volunteers for this committee?

Item 22	Marquee on Jeffry and Irvine Center Drive
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Status: New
 Background: Request made to Public Relations to update the signboard on the corner of Jeffry and Irvine Center Drive.
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: Shall the Academic Senate recommend the phrasing be updated on this marquee?

Item 23	Distance Education Faculty Manual
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Status: New
 Background: The Distance Education (DE) Manual has been approved by DETF.
 Attachment: [E](#)
 Action Requested: Discussion/Action
 Issue: Shall the Academic Senate approve the DE Faculty Manual?

Item 24	Leading from the Middle 2015 Academy
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Status: New
 Background: The Leading from the Middle 2015 Academy invites teams of four to apply to attend.
 Attachment: <http://www.rpgroup.org/projects/leading-middle-academy>
 Action Requested: Discussion/Action
 Issue: Shall the Academic Senate appoint faculty members to this "team"?

- K. SCHOOL REPORTS: (limit to 1 minute)
- Social and Behavioral Sciences
 - Physical Sciences and Technologies
 - Mathematics, Computer Science and Engineering
 - Languages & Learning Resources
 - Life Sciences & Technologies
 - Humanities
 - Kinesiology, Health, and Athletics
 - Guidance and Counseling
 - Business Sciences
 - Arts
- H. STANDING REPORTS: (limit to 1 minute)
- [ASIVC](#): Michael Chan
 - [SLO Task Force](#): Cheryl Delson
 - [CTE Task Force](#): June McLaughlin
 - [Safety Committee](#): Priscilla Ross and Judy Henmi: See [proposals](#) for faculty input.
 - [Accreditation](#) Report: Kathy Schmeidler
 - [Foundation](#) Accounts/PRO-IVC: Kathy Schmeidler
 - Early College: Brett McKim
 - Bookstore: Tam Do, Toshio Welchel, Joanne Chen and Dennis Gordon
 - Calendar Committee Report: Kathy Schmeidler / Bob Urell
 - [Environmental Leadership](#) (ELC): Priscilla Ross -- Minutes [here](#)
 - [Distance Education Task Force](#): Cathleen Greiner and Roopa Mathur/Amy Stinson. [DE Course Curriculum Form](#) has been proposed and open for feedback.
 - [Technology Advisory Task Force](#): Roopa Mathur
- M. ANNOUNCEMENTS AND OPEN FORUM
- Interested parties are welcome to meet at [Lazy Dog Café](#) again on Jamboree in the [Irvine Marketplace](#) at 6pm for a social exchange.
- N. ADJOURNMENT