



ACADEMIC SENATE

Meeting of the Representative Council  
November 20, 2014  
2:00 – 4:00 pm, BSTIC 101

AGENDA

- A. CALL TO ORDER  
The president will call the meeting to order
- B. PROCEDURAL ITEM  
None.
- C. ADOPTION OF AGENDA

Item 1	Agenda: November 20, 2014
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Status: New  
 Background: The Cabinet submits the agenda and the consent calendar for review and approval.  
 Attachment: N/A  
 Action Requested: Adoption as submitted or amended.  
 Issue: Shall the Rep Council adopt the Agenda of the November 20, 2014 meeting as submitted or amended?

- D. INTRODUCTION OF GUESTS  
Senate meetings are open. Guests are welcome and invited to contribute to discussion on agenda items.
- E. PUBLIC COMMENTS  
Anyone may address the Senate on any item NOT on the Agenda within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations. Each speaker is limited to two minutes. Note: General Announcements should be saved for the Announcements section at the end of the meeting.
- F. RECORD OF THE PREVIOUS MEETING

Item 2	Minutes of the Previous Meeting: October 31, 2014
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Status: New  
 Background: The minutes of the previous meeting of the Representative Council are submitted for review and approval.  
 Attachment: [A](#)  
 Action Requested: Adoption as submitted or amended.  
 Issue: Shall the Rep Council adopt the minutes of November 6, 2014 as submitted or amended?

Item 3	Minutes of the Previous Meeting: November 6, 2014
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Status: New  
 Background: The minutes of the previous meeting of the Representative Council are submitted for review and approval.  
 Attachment: [B](#)  
 Action Requested: Adoption as submitted or amended.  
 Issue: Shall the Rep Council adopt the minutes of November 6, 2014 as submitted or amended?

G. SCHOOL REPORTS: (limit to 1 minute)

- o Social and Behavioral Sciences
- o Physical Sciences and Technologies
- o Mathematics, Computer Science and Engineering
- o Languages & Learning Resources
- o Life Sciences & Technologies
- o Humanities
- o Kinesiology, Health, and Athletics
- o Guidance and Counseling
- o Business Sciences
- o Arts

H. STANDING REPORTS: (limit to 1 minute)

- o [ASIVC](#): Michael Chan
- o [SLO Task Force](#): Cheryl Delson
- o [CTE Task Force](#): June McLaughlin
- o [Safety Committee](#): Priscilla Ross and Judy Henmi: See [proposals](#) for faculty input.
- o [Accreditation](#) Report: Kathy Schmeidler
- o [Foundation](#) Accounts/PRO-IVC: Kathy Schmeidler
- o Early College: Brett McKim
- o Bookstore: Tam Do, Toshio Whelchel, Joanne Chen and Dennis Gordon
- o Calendar Committee Report: Kathy Schmeidler / Bob Urell
- o [Environmental Leadership](#) (ELC): Priscilla Ross -- Minutes [here](#)
- o [Distance Education Task Force](#): Cathleen Greiner and Roopa Mathur/Amy Stinson. [DE Faculty Handbook](#) final draft has been submitted for review through the governance process. [DE Course Curriculum Form](#) has been proposed and open for feedback.
- o [Technology Advisory Task Force](#): Roopa Mathur

I. CONSENT CALENDAR

Items 4, 6, 8, 9

J. OLD BUSINESS

Item 4 Consent	Senate Approval of Curriculum for 2014-2015 Catalog
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Status: Continued  
 Background: Per CurricUNET process, curriculum will be submitted for review and approval.  
 Attachment: [C1](#)  
 Action Requested: Discussion/Action  
 Issue: Shall the Representative Council approve the recommendations of the Curriculum Committee?

Item 5	Program Reviews 2014-2015
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Status: Continued  
 Background: Per [Program Review process](#), program reviews will be submitted for review. See Program Review [revised schedule](#).  
 Attachment: N/A  
 Action Requested: Discussion/Action  
 Issue: Shall the Representative Council approve the posted PR schedule?

Item 6 Consent	Senate President Signature Requests
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Status: Continued

Background: Requests for the senate president's signature on college and district documents will be subject to the review and recommendation of the Representative Council.

Attachment: N/A

Action Requested: Discussion/Action

Issue: N/A

Item 7	Board Policies and Administrative Regulations
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Status: Continued

Background: See SOCCCD SharePoint for all BPARC information [BP & AR](#)

To discuss:

- o AR 6112 Distance Education
- o Upcoming BP and AR of Interest
- o [BP 5505](#) – Grade Grievance Policy (Pg. 6-12)
- o [AR 4110\(a\)](#) – Attendance / Absence Accounting Procedures – Faculty - will be revamped when Workday is in place (pg. 21)
- o AR 6100(b) – Instructional Program Review
- o BP & AR 152 Presentation of Initial Collective Bargaining Proposals
- o BP 176 College Service Areas Boundaries and ATEP Campus Use
- o AR 3502 Campus Safety
- o BP & AR 4073 Limitations of Total Expenditures for Reassigned Time and Stipends
- o AR 4001(b) Recruitment and Selection of Faculty
- o BP 4005(c) Work Week Shift Designation – Classified Staff
- o BP & AR 5201 Enrollment Limitations and Priorities
- o BP 6200 Honorary Degrees – The issue is Senate's role
- o BP& [AR 5530 Student Rights and Grievances](#) (4/18/14 BPARC)
- o BP 4306 Academic calendar: SC Academic Senate is bringing proposal forward

Attachment: [BP & AR](#)

Action Requested: Discussion / Action

Issue: Shall the Representative Council approve the indicated board policies and administrative regulations?

Item 8 Consent	Grade Grievance and Student Discipline Panel Pool
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Status: Continued

Background: At the 9-1-12 AS Representative Council meeting, nominations were opened for faculty representatives for the Grade Grievance and Student Discipline Panel Pool

Attachment: N/A

Action Requested: Discussion/Action

Issue: Shall the Representative Council approve nominations for Faculty representation on the Grievance Panel Pool?

Item 9 Consent	2014-2015 Committee Appointments
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Status: Continued

Background: President Schmeidler will present the Committee Grid for councils, committees, task forces and work groups.

Attachment: D - [Committee Grid](#)

Action Requested: Discussion/Action

Issue: Shall the Representative Council seat faculty on 2014-2015 committees, task forces and work groups?

Item 10	School Program Realignment
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Status: Continued

Background: Request for school program realignment has been submitted.  
 Attachment: N/A  
 Action Requested: Discussion/Action  
 Issue: N/A

Item 11	Evaluation Part of FA Proposal for Master Agreement
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Status: Continued -- Second Reading  
 Background: As part of the Master Agreement Negotiations, The Faculty Association must consult with Academic Senate item letters including Faculty evaluation.  
 Attachment: [E](#)  
 Action Requested: Discussion/Action  
 Issue: N/A

K. NEW BUSINESS

Item 12	Faculty Representative for Classified Management Hiring Committee
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Status: New  
 Background: Davit Khachatryan seeking faculty representative for hiring committee for the position of Manager of College Fiscal Services – Specially Funded. Position closes Nov. 18<sup>th</sup> and hiring committee will convene shortly thereafter.  
 Attachment: N/A  
 Action Requested: Discussion/Action  
 Issue: N/A

Item 13	New Cisco Phones at IVC
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Status: New  
 Background: Bruce Hagan would like to come and demonstrate the new Cisco phones that are being installed at IVC.  
 Attachment: N/A  
 Action Requested: Discussion/Action  
 Issue: N/A

Item 14	Campus Emergency Alarm System Upgrade
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Status: New  
 Background: The campus emergency alarm system has failed to fully function on several occasions and does not extend to the buildings used by the Kaplan program.  
 Attachment: N/A  
 Action Requested: Discussion/Action  
 Issue: Shall the Academic Senate support a request for needed upgrades to the campus alarm system and extension to the Kaplan building?

Item 15	Emergency Building Marshals
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Status: New  
 Background: There is need for Emergency Building Marshals for all buildings on campus and for faculty to be trained as marshals for evening hours when classified staff are not present.  
 Attachment: N/A  
 Action Requested: Discussion/Action  
 Issue: Shall the Academic Senate recommend to all faculty that they attend an Emergency Evacuation training and consider volunteering to be evening Building Marshals?

Item 16	Locks on the Inside of Classroom Doors
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Status: New  
Background: As a safety measure in case of an "Active Shooter" or other emergency, inside door locks would permit controlling access to classrooms  
Attachment: N/A  
Action Requested: Discussion/Action  
Issue: Shall the Academic support the addition of inside door locks for classrooms?

Item 17	Campus Personal Safety Training
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Status: New  
Background: Concerns have been raised concerning safety for students, employees, and visitors on campus  
Attachment: N/A  
Action Requested: Discussion/Action  
Issue: Shall the Academic Senate recommend the establishment of regular safety training for students and employees?

Item 18	Parking Areas Cameras
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Status: New  
Background: Concerns have been raised concerning safety in parking areas.  
Attachment: N/A  
Action Requested: Discussion/Action  
Issue: Shall the Academic Senate support the installation of cameras in some parking areas?

Item 19	Emergency Preparedness Training
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Status: New  
Background: In order to increase the emergency preparedness of the campus, more staff are needed with a variety of basic skills training.  
Attachment: N/A  
Action Requested: Discussion/Action  
Issue: Shall the Academic Senate support offering FLEX training and recommend faculty attendance on the following topics?  
A. Emergency Evacuation  
B. Basic First Aid  
C. CPR training  
D. AED training (automated external defibrillator)  
E. Active Shooter

Item 20	District-wide Planning Council (DWPC) Membership Proposal
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Status: New  
Background: Currently the membership of DWPC is 28, of whom 4 are faculty and 2 are classified staff.  
Attachment: N/A  
Action Requested: Discussion/Action  
Issue: Shall the Academic Senate support increasing the number of faculty and classified staff, with a commensurate or greater decrease in the number of administrator/managers in the membership of DWPC?

L. EXECUTIVE REPORTS  
Senate President: Kathy Schmeidler

Vice-President: Bob Urell  
Academic Affairs Chair: Brett McKim  
Curriculum Committee Chair: Diana Hurlbut

M. ANNOUNCEMENTS AND OPEN FORUM

- Interested parties are welcome to meet at [Lazy Dog Café](#) again on Jamboree in the [Irvine Marketplace](#) at 6pm for a social exchange.

N. ADJOURNMENT