

Meeting of the Representative Council

Thursday, October 12, 2006

2 - 4 p.m., B103

A. CALL TO ORDER

The president will call the meeting to order when a quorum is seated.

B. ADOPTION OF AGENDA

Item 1	Agenda: October 12, 2006
<i>Status:</i>	New
<i>Background:</i>	The cabinet submits the agenda for review and approval.
<i>Attachment:</i>	N/A
<i>Action Requested:</i>	Adoption as submitted or as amended
<i>Issue:</i>	N/A

C. INTRODUCTION OF GUESTS

Senate meetings are open. Guests are welcome and invited to contribute to discussion on agenda items.

D. PUBLIC COMMENTS

E. RECORD OF THE PREVIOUS MEETING

Item 2	Minutes of Previous Meeting
<i>Status:</i>	Information
<i>Background:</i>	The minutes of the previous meeting of the Representative Council is submitted for review and approval.
<i>Attachment:</i>	A (in mailbox)
<i>Action Requested:</i>	Adoption as submitted or amended
<i>Issue:</i>	N/A

F. REPORTS OF STANDING COMMITTEES

Academic Affairs
Curriculum Committee

G. CONSENT CALENDAR

Item 3	Committee Assignments
<i>Status:</i>	New
<i>Background:</i>	Additional Committee assignments have been received since the last meeting:
	Technology: Diana McCullough
<i>Attachment:</i>	N/A
<i>Action Requested:</i>	Adoption as submitted or amended
<i>Issue:</i>	N/A

H. OLD BUSINESS

Item 4	Strategic Planning Process Focus Groups
<i>Status:</i>	Continued
<i>Background:</i>	The Senate needs to continue to populate the five focus groups:
	<u>Academic Planning:</u> Jan Horn, Steve Rochford (one position open)
	<u>Institutional Effectiveness:</u> Bari Rudmann (one position open)
	<u>Student Success/Access:</u> Yemmy Taylor, Sean Mc Mullen
	<u>Resources and Budget:</u> Lisa Davis Allen (one position open)
	<u>Enrollment Management:</u> Martha Stuffer, Dan Luzko
	Kathy Schmeidler has been nominated to serve on Academic Planning. Jeff Kaufmann has been nominated to serve on Resources and Budget. The Strategic Planning kick-off meeting was held October 4, 2006. An update will be provided N/A
<i>Attachment:</i>	N/A
<i>Action Requested:</i>	Appointment of members of focus groups.
<i>Issue:</i>	Shall the Representative Council make appointments to focus groups?

Item 5	District Distance Ed Task Force - Update
<i>Status:</i>	Continued
<i>Background:</i>	The DDETF is developing final recommendations to submit to the Chancellor.
<i>Attachment:</i>	B (at meeting)
<i>Action Requested:</i>	N/A
<i>Issue:</i>	Information only
Item 6	Academic Calendar 2008-2009
<i>Status:</i>	Continued
<i>Background:</i>	The 2008-2009 Academic Calendar is under consideration by the District Calendar Committee, which will meet October 16, 2006. An update will be provided.
<i>Attachment:</i>	Previously distributed
<i>Action Requested:</i>	Discussion/Action
<i>Issue:</i>	N/A
Item 7	Accreditation Progress Report 2006 - Update
<i>Status:</i>	Continued
<i>Background:</i>	The Accreditation Team Visit will occur on November 9, 2006.
<i>Attachment:</i>	N/A
<i>Action Requested:</i>	Approval
<i>Issue:</i>	Shall the Representative Council hold a special meeting to meet with the Accreditation Team?
Item 8	District Planning Process
<i>Status:</i>	Continued
<i>Background:</i>	The task force recommendations have been submitted to the Chancellor's office.
<i>Attachment:</i>	N/A
<i>Action Requested:</i>	Discussion/Action
<i>Issue:</i>	N/A
Item 9	Administrative Retreat Rights
<i>Status:</i>	Continued
<i>Background:</i>	Equivalency Determination: Keith Shackelford, PE (pending) Karima Benremouga, French, (pending);

Attachment: N/A
Action Requested: N/A
Issue: Information only

Item 10	2007-2008 Faculty Hiring Priorities
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Status: Continued
Background: The 2007-2008 Faculty Hiring Priority List now includes the Tier 3 positions and will be submitted to the Office of the President.
Attachment: C (in mailbox)
Action Requested: Discussion/Action
Issue: N/A

Item 11	Board Policy Review Process: Grade/Instructional Grievance Task Force Update & Administrator Hiring Policy
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Status: Continued
Background: The Grade/Instructional Grievance Task Force met October 2, 2006. An update will be provided. BP 4011, the Administrator Hiring Policy, has been submitted to the Board for review and study.
Attachment: D (at meeting)
Action Requested: Discussion/Action
Issue: N/A

Item 12	Accreditation Mid-Term Report Due October 2007
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Status: Continued
Background: Team members are needed to help draft the Accreditation Mid-Term Report. There will be a joint meeting between the Office of the President and the Academic Senate to discuss ACCJC recommendations.
The Four Standards are:

1. Institutional Mission and Effectiveness
2. Student Learning Programs and Services
3. Resources
4. Leadership and Governance.

Attachment: N/A
Action Requested: Nomination and appointment.
Issue: N/A

Item 13	Senate Reassigned Time: Negotiations
<i>Status:</i>	Continued
<i>Background:</i>	The Saddleback Academic Senate has been discussing whether the Faculty Association should negotiate senate reassigned time.
<i>Attachment:</i>	N/A
<i>Action Requested:</i>	Discussion/Action
<i>Issue:</i>	N/A
Item 14	Faculty Access to Student Records
<i>Status:</i>	Continued
<i>Background:</i>	At many California community colleges faculty have ready access to student records. IVC does not.
<i>Attachment:</i>	N/A
<i>Action Requested:</i>	Discussion/Action
<i>Issue:</i>	Shall the representative council recommend that the administration allow faculty access to student records?
Item 15	Academic Chairs
<i>Status:</i>	Continued
<i>Background:</i>	Questions have arisen about the process for selecting academic chairs.
<i>Attachment:</i>	E (at meeting)
<i>Action Requested:</i>	Discussion/Action
<i>Issue:</i>	N/A
Item 16	SC Senate Resolution: Invocations
<i>Status:</i>	Continued
<i>Background:</i>	The Saddleback College Academic Senate is discussing a resolution on invocations.
<i>Attachment:</i>	F (at meeting)
<i>Action Requested:</i>	Discussion/Action
<i>Issue:</i>	N/A
Item 17	Institutional Effectiveness
<i>Status:</i>	Continued
<i>Background:</i>	AB 1417 requires the college to submit an annual report regarding institutional effectiveness to the state chancellor's office. Attached is a list of potential institutional effectiveness measures.
<i>Attachment:</i>	G (in mailbox)

Action Requested: Discussion/Action
Issue: N/A

Item 18	Staff Development Committee
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Status: Continued
Background: Two faculty members are needed for the Staff Development Committee. Plans for Spring 2007 are being finalized.
Attachment: N/A
Action Requested: Discussion/Action
Issue: N/A

Item 19	Title 5 Revisions: Math & English Requirements
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Status: Continued
Background: The Board of Governors unanimously approved changes to the Math and English graduation requirements.
Attachment: H (in mailbox)
Action Requested: Discussion/Action
Issue: N/A

Item 20	Academic Senate Vice President Nominations
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Status: Continued
Background: Nominations are open until October 19, 2006.
Attachment: N/A
Action Requested: Discussion/Action
Issue: N/A

I. NEW BUSINESS

Item 21	Jim Gaston: MySite 2.0 and MAP
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Status: New
Background: Jim Gaston will be presenting the most recent updates to MySite and MAP.
Attachment: N/A
Action Requested: N/A
Issue: Information only

Item 22	Interim VPI Process
<i>Status:</i>	New
<i>Background:</i>	An update is anticipated.
<i>Attachment:</i>	N/A
<i>Action Requested:</i>	Discussion/Action
<i>Issue:</i>	N/A
Item 23	Program Review Process
<i>Status:</i>	New
<i>Background:</i>	State law requires that the Academic Senate approve a program review process.
<i>Attachment:</i>	I (at meeting)
<i>Action Requested:</i>	Discussion/Action
<i>Issue:</i>	N/A
Item 24	Curriculum Approval
<i>Status:</i>	New
<i>Background:</i>	Documents are available for review in the Senate Office (B105a) from October 10, 2006.
<i>Attachment:</i>	N/A
<i>Action Requested:</i>	Approval
<i>Issue:</i>	Shall the Representative Council approve the curriculum revisions recommended by the Curriculum Committee?
Item 25	Student Information Systems District Committee
<i>Status:</i>	New
<i>Background:</i>	Registration, curriculum and data warehouse processes will be revised by the SIS (Student Information Systems) Committee. Faculty representation is requested.
<i>Attachment:</i>	J (in mailbox)
<i>Action Requested:</i>	Nominations and appointment
<i>Issue:</i>	N/A

Item 26	Revisions to Disciplines List
<i>Status:</i>	New
<i>Background:</i>	The State Academic Senate is revising the disciplines list. The document is available in the Senate Office (B103B) for review.
<i>Attachment:</i>	N/A
<i>Action Requested:</i>	Discussion/Action
<i>Issue:</i>	N/A
Item 27	IVC Co-Curricular Programs Funding Criteria
<i>Status:</i>	New
<i>Background:</i>	Gwen Plano will provide information on co-curricular funding criteria.
<i>Attachment:</i>	N/A
<i>Action Requested:</i>	Discussion/Action
<i>Issue:</i>	N/A

J. REPORTS OF SPECIAL COMMITTEES**K. PRESIDENT'S REPORT****L. ANNOUNCEMENTS AND OPEN FORUM**

Senators, officers, and guests are invited to make brief announcements and/or comments about matters not on the agenda.

M. ADJOURNMENT

The president will request adjournment of the meeting.