



**ACCREDITING  
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for COMMUNITY and  
JUNIOR COLLEGES**

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January 31, 2005

CORRECTED LETTER

Mr. Glenn Roquemore  
President  
Irvine Valley College  
5500 Irvine Valley Center  
Irvine, CA 92618

Dear President Roquemore:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting on January 12-14, 2005, reviewed the institutional self study report and the report of the evaluation team which visited Irvine Valley College on Tuesday, October 12-Thursday, October 14, 2004. I am pleased to inform you that accreditation has been reaffirmed, with a requirement that the college complete a Progress Report. The report will be followed by a visit by Commission representatives.

The Commission asks that a Progress Report be submitted by **October 15, 2005**. The Progress Report should focus on the recommendations and concerns as noted below:

**Recommendation 1.** The college develop, implement and evaluate a long range strategic planning process that is cyclical, comprehensive, inclusive, systematic and integrates budget and resource allocations with program review and all institutional planning, which includes educational master planning, human resource planning, physical resource planning, technology resource planning, and fiscal resource planning. (Standards I.B.1, 2, 3, 4, 5, 6, 7; II.A.1, 2; II.B.1, 3, 4; and II.C.2)

**Recommendation 2.** The College implement college-wide dialogue on establishment and assessment of student learning outcomes at the course, program, degree, certificate, and institutional levels. (Standard I.B.1)

**Recommendation 3.** The College develop and implement cyclical and systematic evaluations and improvements of the program review processes in instructional and student services programs. (Standards II.A.1. 2; B.1, 3, 4; and C.2)

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**Recommendation 4.** The College develop and implement research to support the establishment and assessment of student learning outcomes at the course, program, degree, certificate, and institutional levels. (Standards II.A.1.c, 2.e, f, h, i; A.3, 6.a; B.1, 3, 4; and C.1, 2)

**Recommendation 5.** The College assess the high rate of turnover among administrators and other staff, take actions to reduce the number of vacant administrative and classified positions filled on a short term basis, and fill the positions that are necessary to ensure the integrity of the College's programs and services. (Eligibility Requirement 5; Standard III.A.2)

**Recommendation 6.** The Board of Trustees cease involvement in college and district operations, delegate all non-policy issues and policy implementation at the district and college level to the chancellor and presidents respectively. (Standards IV.B.1.e, j)

**Recommendation 7.** The Board of Trustees, District leadership, and College leadership define, publish, adhere to, regularly evaluate, and continuously improve the respective leadership roles and scopes of authority of college and district constituent groups and governance committees in meaningful, collegial decision-making processes. (Standards IV.A.1, 2, 3, 5)

**Recommendation 8.** The Board of Trustees, chancellor, presidents, administrators, managers, faculty senates and unions, classified senates and unions, and students come together and take measures to reduce the hostility, cynicism, despair, and fear that continue to plague the college. (Standard IV.A.1, 2.a, b, 3, 5)

Enclosed is a *final* version of the evaluation team report. Additional copies may now be duplicated. You should discard any earlier version you have. The Commission requires that you give the self study report, the team report and this letter appropriate dissemination to your college staff including the campus leadership and the Board of Trustees. The Commission also requires that the Self Study Report, the Evaluation Team Report and this action letter be made available to the public. Placing copies in the college library can accomplish this. Should you want the report electronically to place on your web site or for some other purpose, please contact the Commission staff.

The recommendations contained in the evaluation team report represent the observations of the evaluation team at the time of the visit. The Commission reminds you that while an institution may concur or disagree with any part of the team report, it is expected that the report will be used to improve the educational programs and services of the institution.

All colleges are required to file a Midterm Report in the third year after each comprehensive evaluation. Irvine Valley College should submit the Midterm Report by **October 15, 2007**. Midterm Reports indicate progress toward meeting the evaluation team's recommendations and

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forecast where the college expects to be by the time of the next comprehensive evaluation. The college also includes a summary of progress on college-identified concerns as expressed in the self study.

The college conducted a comprehensive self study as part of its evaluation. The Commission suggests that the plans for improvement of the institution included in that document be taken into account in the continuing development of Irvine Valley College. The next comprehensive evaluation of the college will occur during **Fall 2010**.

Finally, let me take this opportunity to remind you that federal legislation affecting accrediting agencies requires that accredited colleges conduct systematic assessment of educational outcomes (see especially Standards One and Two). A further requirement is that accrediting agencies pay close attention to student loan default rates.

On behalf of the Commission, I wish to express continuing interest in the institution's educational programs and services. Professional self-regulation is the most effective means of assuring integrity, effectiveness and quality.

Sincerely,



Barbara A. Beno  
Executive Director

BAB/tl

cc: Dr. Raghu Mathur, Chancellor, South Orange County CCD  
Dr. Dennis W. White, Accreditation Liaison Officer  
Board President, South Orange County CCD  
Dr. Deborah G. Blue, Team Chair  
Evaluation Team Members