

The “What to do your last semester” workshop.....

UC Admission

What should you do if you have not heard back from the UC system? Contact:

ucinfo@ucapplication.net or call (1800) 523-2048.

For information on what to do after you apply, access:

www.universityofcalifornia.edu/admissions/undergrad_adm/afterapply

Look for the “next steps” links- located on the left, to check application status, update work your transfer application and learn how to submit transcripts.

Send official transcripts no later than July 15, 2010- Once you have been accepted, the UC campus will request official transcripts from all colleges that you have attended as well as from your high school. It is important to send them by the deadline. Make sure that IVC has received official high school transcripts in order to certify your foreign language requirement for IGETC. No matter what, do not miss the deadlines, check your email often! Transcript request forms are available in the Admission and Records office.

Complete online Work in Progress (WIP) form –You will need your Application ID# as well as your password to access the form, which is required as soon as soon as fall grades are final and due no later than **January 31st**. Students need to report final fall grades as well as indicate in progress and/or planned coursework. Even if you have no coursework to report, you must indicate as such and submit the form accordingly. If you plan on taking intersession courses, do not wait to complete those, but rather, notify each university after those grades are finalized. If something changes during the semester, such as dropping a course or failing a course, you will need to contact each school to which you applied and inform them individually. **Berkeley applicants:** You must also complete Berkeley’s specific update form at <http://admissions.berkeley.edu> in addition to the system wide form by Jan. 31st.

Financial Aid – FAFSA financial aid request can be made as early as Jan. 1st and no later than March 2, 2010 at www.fafsa.ed.gov .

UC Application ID #- Students need their ID # to complete the Work in Progress. If you cannot find that information contact 1(800)-523-2048 or email ucinfo@ucapplication.net.

Apply Early for housing- Housing ranges from the dorms to apartment style living. Due to high demand, it is recommended to apply early for housing. Some universities guarantee transfer housing for one year, while other universities recommend that transfer students choose the apartment option close to campus. UC Berkeley, for instance has TUD WADA apartment housing for transfers. The apartments are \$7763 for triples and \$8518 for the academic year. UCLA guarantees transfer housing for one year. At www.housing.ucla.edu/ask you can obtain answers to your particular questions. Many universities offer themed housing in which students are clustered with other students from the same major or particular

interest. This fosters a small closer-knit community within the larger campus. UC Berkeley students website is <http://www.housing.berkeley.edu>.

Petition for IGETC/CSU Certification- Obtain the “**Application for Graduation Evaluation**” form in the **IVC Admission and Records Office, complete and submit by March 31, 2010**. The form has boxes with choices for the student to complete whether they are petitioning for IGETC, CSU Certification, and/or an AA degree. In order to be eligible for an Associate degree, students need to fulfill IVC requirements for the degree in addition to transfer requirements. Make an appointment with a counselor for more information. Your certification request will be processed approximately 4-8 weeks after your spring grades are final. In order to send that final transcript to the campus that you have been accepted to, complete a transcript request form in Admission and Records and indicate the school to which you have been accepted and check the box for IGETC/CSU certification. Certification will be posted on the bottom of your transcript.

How to Appeal the admission decision- It is rare that a university will reverse their admission decision since each applicant has gone through extensive review. Therefore, for an appeal to have merit, it must bring to light new academic and personal information as well as information pertaining to extenuating circumstances that was not present in the application-information that clearly shows the student to be stronger than had been earlier evidenced. Most universities have clearly delineated guidelines for the appeal process and the deadlines for submitting new information. UCI (at uci.edu) has information delineating the various kinds of appeals accepted. For example, there are appeals to “Closure of the Application Filing Deadline”, “Submit Late Statements of Intent to Register”, and “Appeals to Selection Decisions, and Appeals to Cancellation Decisions”. UCLA for instance, posts a deadline on their website and instructs students to include a letter requesting that they reconsider your application. The letter must clearly outline your reasons for appealing the initial decision. The information you present should be **NEW** and **COMPELLING**. You should not simply repeat information that has already been submitted. If the basis for your appeal involves specifics such as a changed grade or medical history, you should provide documentation (transcript, or doctor’s report) in the same envelope as your letter of appeal. Letters of recommendation are not required. If you wish to include such letters with your appeal, the limit is 2. If you choose to include letters of recommendations, choose an instructor or counselor that knows you very well. The most influential part of the appeal will be presenting information that is clearly new and different than what was originally presented in the application.

Submit your Statement of Intent to Register (SIR) -to the UC campus that you have chosen by June 1, 2010. You may choose only one campus and must meet the deadline to ensure a space is reserved for you.

Begin researching opportunities for after you transfer- Look into the possibility of taking courses during the summer session; find out about research opportunities (UC bound students): consider studying abroad, and apply prior to transfer; find out where the Transfer Center is on your new campus; Mark your calendar for the orientation dates; Look into clubs; Find out where your advisor is located and how to make an appointment ASAP; Get involved immediately to make the most of your short time as a transfer student.

