

Administration of Justice

The Curriculum

The department offers a wide range of courses which will enable a student to find employment in various agencies of the administration of justice system. The curriculum is designed to acquaint pre-service and in-service students with the principles and practices of criminal justice in America. Involvement in courses offered each semester will provide a sound foundation for students intending to pursue careers or further study in law enforcement, corrections, supervision and administration, parole and court duties, private security, and pre-law programs.

The Irvine Valley College Administration of Justice Program is accredited by the California State Commission of Peace Officers Standards and Training (P.O.S.T.). The program also sponsors a chapter of Lambda Alpha Epsilon of the American Criminal Justice Association, a professional law enforcement association.

The Associate Degree/Occupational Certificate Major

Local civil service regulations govern the appointment of police officers in practically all large and many small cities. Eligibility for appointment depends upon performance in competitive examinations as well as education and experience. The administration of justice student at Irvine Valley College may earn either the Associate in Science degree or Occupational Certificate with options in Law Enforcement and Supervision.

If you intend to transfer:

Courses that fulfill major requirements for an associate degree at Irvine Valley College may not be the same as those required for completing the major at a transfer institution offering a baccalaureate degree. If you plan to transfer to a four-year college or university, you should (1) refer to the transfer section of this catalog, (2) consult the catalog of your prospective transfer institution (see the IVC Transfer Center for assistance), and (3) schedule an appointment with an IVC counselor to develop a plan of study before you begin your program. In addition, it may be helpful to meet with the appropriate department faculty at IVC.

If you plan to complete an associate degree or occupational certificate:

You must complete the following set of courses to fulfill the requirements for the Occupational Certificate or the Associate in Science (A.S.) degree major. For the A.S. degree, you must also meet the general education requirements listed on page 21. Refer to page 16 for additional options for fulfilling the major requirement for the A.S. degree.

ADMINISTRATION OF JUSTICE MAJOR

Law Enforcement Emphasis

(A.S. Degree or Occupational Certificate)

		<i>Units</i>
AJ 2	Introduction to Administration of Justice	3
AJ 4	Criminal Law	3
AJ 5	Community Oriented Policing/ Community and Human Relations	3
AJ 102	Criminal Procedures	3
AJ 103	Introduction to Evidence	3
AJ 105-113, or 250	(Select 9 units from these courses)	<u>(9)</u>
Total units:		24

Supervision Emphasis

(A.S. Degree or Occupational Certificate)

		<i>Units</i>
AJ 4	Criminal Law	3
AJ 111	Law Enforcement Administration	3
AJ 112	Police Supervision	3
AJ 102-113	(Select 12 units from these courses)	(12)
PSYC 1	Introduction to Psychology	<u>3</u>
Total units:		24

Recommended electives: ANTH 2; SOC 1.

The Faculty
Ken Banner
Monroe Mauney
Jeffrey McCollam
Tom Perez

Administration of Justice Courses

AJ 2 3 units

INTRODUCTION TO ADMINISTRATION OF JUSTICE

This course offers an introduction to the history and philosophy of the administration of justice system as it has evolved throughout the world. The course studies in depth the American system of criminal justice and its various subsystems; roles and role expectations of criminal justice agents; concepts of crime causation; criminal punishment and rehabilitation; and ethics, education, and training for professionalism in the criminal justice system. (CAN AJ 2) NR

Lecture hours: 3

AJ 4 3 units

CRIMINAL LAW I

This course presents the philosophical and historical development of U.S. law and constitutional provisions. The course defines and classifies crimes and examines their applications to the system of administration of justice. Crimes against persons, property, and the state are explored in relation to social, religious, and historical ideology. The course includes an examination of legal definitions, legal research and writing, and a brief introduction to laws of arrest and criminal procedure. (CAN AJ 4) NR

Lecture hours: 3

AJ 5 3 units

COMMUNITY-ORIENTED POLICING/ COMMUNITY AND HUMAN RELATIONS

This course examines community-oriented policing and problem solving, focusing on the central concepts of implementation and application of a community-oriented policing model. The roles of the chief executive, administration, and police officers will be examined as well as techniques for building positive relationships between police and minorities, drug and gang relations, domestic relations, and special populations. NR

Lecture hours: 3

AJ 102 3 units

CRIMINAL PROCEDURES

This course traces legal processes from pre-arrest and arrest through trial, sentencing and correctional procedures. The course reviews the history of case and common law; examines the law of arrest, search and seizure; examines legal interpretations as reflected in court decisions; and studies case law methodology and case research in order to demonstrate how decisions impact upon the procedures of the justice system. NR

Lecture hours: 3

AJ 103 3 units

INTRODUCTION TO EVIDENCE

This course studies the origin, development, philosophy, and constitutional basis of the rules of evidence; constitutional and procedural considerations affecting arrest, search, and seizure; kinds and degrees of evidence and rules governing admissibility; and judicial decisions interpreting individual rights. Case studies will be examined for practical use. (CAN AJ 6) NR

Lecture hours: 3

AJ 105 3 units

INTRODUCTION TO INVESTIGATION

This course introduces the fundamentals of investigation, including techniques of crime scene search and recording; collection and preservation of physical evidence; modus operandi; and follow-up investigation. (CAN AJ 8) NR

Lecture hours: 3

AJ 106 3 units

POLICE FIELD OPERATIONS

This course presents an overview of patrol operations, tracing the development of patrol philosophy, field procedures, and field and courtroom duties. Students prepare for field activities to include performing patrol, traffic and preliminary investigative duties; handling requests for services; conducting field interviews, searches, and arrests; handling traffic-related problems; and interceding in civil domestic disturbances and other community crime incidents. NR

Lecture hours: 3

AJ 107 3 units

CRIMINAL LAW II

This course examines the critical elements of federal, state, and relevant administrative laws as they affect the rights and duties of citizens. Major emphasis is on the interpretation and enforcement of provisions of the California Penal, Welfare and Institutions, Health and Safety and Vehicle Codes. Judicial limitations on the powers of peace officers will be critically examined, such as constitutional restraints on peace officers' arrest, search, and seizure powers.

Lecture hours: 3

AJ 108 3 units

JUVENILE LAW AND PROCEDURE

This course covers the history and philosophy of juvenile law; the role of police and juvenile officers in handling juvenile offenders and preventing or repressing delinquency; techniques and procedures involved in apprehending and prosecuting juvenile cases; and the relationship between community agencies and juvenile officers. NR

Lecture hours: 3

AJ 111 3 units

LAW ENFORCEMENT ADMINISTRATION

This course studies organizational elements and administration in the criminal justice system. The course addresses such structural elements as planning, staffing, records, budget, processing of grievances, and personnel discipline techniques. NR

Lecture hours: 3

AJ 112 3 units

POLICE SUPERVISION

Administration of Justice 112 examines the role and responsibility of the supervisor in law enforcement agencies. The course addresses organization, administration, management, employee discipline, training, performance rating, techniques of leadership, and personnel complaint investigations. NR

Lecture hours: 3

AJ 113 **3 units**

CONSTITUTIONAL LAW AND THE JUSTICE SYSTEM

Recom: AJ 2. This course evaluates the constitutional origins of criminal laws and their relationship to law enforcement. The particular emphasis of the course is on the constitutional protections provided by the First, Fourth, Fifth and Sixth amendments of the Bill of Rights and their impact on the process of law enforcement. NR
Lecture hours: 3

AJ 119 **3 units**

INTRODUCTION TO CORRECTIONS

This course is a survey of correctional science. The course examines the historical development of corrections as a subsystem of the criminal justice system; current concepts and practices; explanations of criminal behavior; and functions and objectives of the criminal justice system concerned with institutional, probation, and parole processes as they modify the offender's behavior. Professional career opportunities in public and private agencies are explored. NR
Lecture hours: 3

AJ 161 **3 units**

VICE, NARCOTICS AND ORGANIZED CRIME

This course studies the interrelations of organized crime and the community; the impact of covert criminal activities upon the social structure; symptoms of organized crime activity, i.e. narcotics and white collar crime; political influences in the legal system; and the management of crime control units. NR
Lecture hours: 3

AJ 205 **1.5 units**

FIREARMS

This course provides an orientation to basic small firearms use. The course focus is on becoming familiar with the revolver, learning shooting techniques, and operating the revolver safely. NR
Lecture hours: 1 *Lab hours:* 2

AJ 250 **3 units**

**P.O.S.T. CERTIFIED—ARREST, SEARCH,
SEIZURE AND FIREARMS**

Recom: AJ 2. This Police Officer Standards and Training (P.O.S.T.) course is designed to orient newly assigned peace officers defined under Section 832 of the Penal Code. The course covers laws and techniques of arrest, search, and seizure; the practical aspects of firearms use; and other specialized training as may be necessary. Students will be responsible for their own range fees and ammunition. NR
Lecture hours: 2.5 *Lab hours:* 1.5

AJ 289 **0.5-5 units**

SPECIAL TOPICS IN ADMINISTRATION OF JUSTICE

The Special Topics course is a grouping of short seminars designed to provide students with the latest concepts in the field of Administration of Justice. The course content is thematic in nature, and each seminar within the course differs from other offerings in the same course. A total of four different topics may be taken. R-E
Lecture hours: 0.5-5 *Lab hours:* 0.5-5