

Irvine Valley College Police Department

2008

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act

Emergencies: Dial 9-1-1 or Ext. 5234 (Campus Phone)
Off-Campus: (949) 451-5234

Non-Emergency Assistance: Dial Ext. 5200 (Campus Phone)
Off-Campus (949) 452-5200

Direct on-line Access – Website: <http://www.ivc.edu/police/cleryact.htm>

Enforcement Authority/Other Police Agencies

The Irvine Valley College Police Department encourages the prompt reporting of any incident that compromises the safety, health or rights of the campus community at Irvine Valley College or the Advanced Technology & Education Park campus. The IVC Police Department is the primary response agency for criminal activity and emergencies at both campuses. The department's police officers are fully certified by the California Commission on Peace Officer Standards and Training, with full arrest powers both on and off campus. The department also employs Campus Security Officers that provide support functions at both campuses. The Campus Security Officers are certified under 832 P.C. by the California Bureau Security and Investigative Service and have arrest powers while on duty.

IVC PD has developed a cooperative relationship with Federal, State and local law enforcement agencies, including the Irvine and Tustin Police Departments. These relationships enable the exchange of information regarding criminal activity perpetrated on campus or in the communities adjacent to either campus. Reports of criminal activity are fully investigated and referred to the appropriate adjudicating authority such as the District Attorney's Office, the Dean of Students, or both when appropriate. Community members are encouraged to report any crime concerns to the Irvine Valley College Police, Student Services personnel, counselors, or campus administrators.

The Irvine Police Department may respond to crimes in progress at IVC, as may the Tustin Police Department to crimes in progress at the Advanced Technology & Education Park campus, depending upon the nature or seriousness of the crime. Crime reports and statistics generated at these locations are maintained by the respective campus and contained in this report. In 2008, the IVC Police Department updated the Memorandum of Understanding (MOU) for police services with the Irvine and Tustin Police Departments. The department is also a party to the California Master Mutual Aid Agreement, through the Orange County Sheriff's Department and the California Emergency Management Agency, for major emergencies or disasters that may impact either campus.

Reporting Crimes or Other Emergencies

Community members observing criminal activities and other emergencies occurring on either campus should contact the local police immediately by dialing 9-1-1 or 5234 on any campus telephone (except pay phones); by cellular phone at (949) 451-5234; by utilizing emergency (blue light) phones, or by contacting a police officer or Campus Security Officer on patrol. Reports can also be made in-person at the Irvine Valley College Police Station front counter or at the Advanced Technology & Education Park administrative offices. The Irvine Valley College Police Department can be contacted for non-emergency business services by calling (949) 451-5200, or visiting the police station at 5500 Irvine Center Drive, CP100, Irvine, California.

The department will take the following actions as necessary:

- Dispatch a police officer(s) and/or Orange County Fire Authority for medical assistance to the scene of an incident.
- Take appropriate actions to identify, apprehend, and prosecute responsible person(s).
- Notify or request assistance from other law enforcement agencies and/or other allied agencies as appropriate.
- Investigate or assist allied agencies with an incident.
- Document incidences or take appropriate action, and/or notify appropriate agency or departments.

The campus community is encouraged to immediately report incidents that they feel might be a threat to life or property.

Crimes reported will be listed in the appropriate categories in the Clery Compliance Report.

All reported crimes will be taken seriously even if anonymous or taken confidentially.

Crimes occurring off campus should be immediately reported to the appropriate law enforcement agency, Irvine Police (949) 724-7000; Tustin Police 264-5471; or California Highway Patrol (714) 861-1300;

Security and Access to Campus Facilities

Campus Buildings and Grounds: Buildings on the Irvine Valley College campus, as well the Advanced Technology & Education Park campus, remain open only through the duration of the last scheduled class or event. A daily master schedule is provided to campus police to determine when the buildings should be open or locked. During scheduled class times, students are allowed to remain in classrooms or laboratories only when supervised by an academic employee

or by an authorized instructional assistant or aide under the direction of an academic employee as specified in the California Code of Regulations, Title 5, Section 58051(a) and 58056(c). (BP 5408) Only maintenance staff or employees with offices in a building, have access to campus buildings after they are secured.

Facilities Maintenance personnel maintain campus buildings and grounds, with a focus on security and safety. Campus facilities and grounds are inspected on a regular basis to ensure that broken windows, locks, and other needed repairs are made in an expeditious manner. The Police Department also receives information from the campus community regarding damaged roadways, walkways, lighting and other areas in need of repair. When this information is received, it is forwarded to Facilities Maintenance in a timely manner.

Lighting surveys are conducted and improvements made when safety may be at issue. In 2008, blue lights will be attached to all IVC parking lot emergency telephones so they can be easily located at night. Anyone aware of a hazardous situation in any building or on the campus grounds at IVC or ATEP should notify Facilities Maintenance at (949) 452-5255, or Campus Police so repairs can be promptly completed.

Emergency telephones are checked weekly by Campus Police personnel and repairs are made immediately or as soon as possible. Campus Police conduct monthly light surveys and forward that information to Facilities Maintenance for repair.

Campus Policies and Procedures

Violence in the Workplace: It is the police department's desire to maintain a safe environment for the campus community to conduct its business and fulfill its mission. In view of the increase of violent incidents in workplaces across the nation, the following policies and procedures, related to potential threats to members of the campus community, are clarified as follows.

For the purposes of this policy, violence and threats of violence include but are not limited to:

- Any act which is physically assaultive;
- Any substantial threat to harm or to endanger the safety of others;
- Behavior or actions interpreted by a reasonable person as carrying the potential for violence and/or acts of aggression;
- Any substantial threat to destroy property;
- Possession on campus of any weapon or dangerous instrument (e.g. any type of firearms, certain knives, brass knuckles, etc.) as defined in the California Penal Code, Title 5 of the California Administrative Code, or campus policy.

A climate of fear or intimidation will not be tolerated at Irvine Valley College. Threatening behavior, acts of aggression and violence will result in appropriate action by the college, up to and including dismissal.

Reporting Sexual Assaults: All members of the campus community should be aware that sexual assaults, including date or acquaintance rape, are prohibited by state laws and campus policies, and will be viewed by Irvine Valley College as a serious matter.

The College offers services and support for the victims of sexual assaults. The College has implemented 'Sexual Assault and Other Assaults on Campus' regulations for students (AR-5404 and BP-5404). Campus Police has adopted operational guidelines in coordination with the Irvine Police Department for a Sexual Assault Response Team.

As soon as possible, the victim of a sexual assault should report the incident to Campus Police, the local police (if off-campus), appropriate College staff, or through Rape Prevention personnel. Irvine Valley College will assist reporting to outside agencies as appropriate.

The victim should make every attempt to preserve any physical evidence of the assault. This may include not showering, not disposing of any damaged clothing or other items that are present after/during the assault, and submitting to a voluntary medical exam. The Irvine Valley College Police Department, with the victim's consent, will immediately initiate a criminal investigation of any on-campus sexual assault. Completed investigations will be forwarded to the District Attorney's Office for review and possible prosecution. Disciplinary actions may also be imposed on recognized individual students, student organizations, and/or campus faculty and staff found guilty of a sexual assault. Students may be placed on probation, suspended, or expelled, for committing violent or criminal acts on campus or at campus-related events.

In the case of an alleged sexual assault, the accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding; and both shall be informed of the outcome of any campus disciplinary proceedings brought alleging a sexual assault. The College will assist the victim with changing classes, if needed, and if such changes are reasonably available.

Sexual Assault/Domestic Violence Resources

Irvine Valley College Resources

Campus Police, Business	(949) 451-5200
Campus Police, Emergency	(949) 451-5234
Director of Health and Wellness Center	(949) 451-5221

Community Resources

Irvine Police Department	(949) 724-7200
Tustin Police Department	(714) 573-3200

Hotlines

Sexual Assault/Rape Crisis Hotline, Orange County	(714) 957-2737
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Rape Hotline (24 hour) (800) 585-6231
National Sexual Assault Hotline (800) 656-4673

Therapy and Other Victim Services

Sexual Assault Victim Services (949) 752-1971
Domestic Violence Victim Services (714) 935-7956
Restraining Orders/Victim Services Program (714) 973-0134
Gay, Lesbian, Bisexual, Transgender (GLBT) (714) 534-0862
National Center for Victims of Crime, Abuse (800) 394-2255
and Domestic Violence, and Rape
Orange County Crime Victim's Resource Guide www.ocgov.com/da/resources.htm

Shelters

Human Options (949) 737-5242
Interval House (714) 891-8121
Laura's House (949) 361-3775

Health and Psychological Counseling Services: The Irvine Valley College Police Department works in concert with the campus Counseling Center and the campus Health and Wellness Center when assisting students with personal counseling needs.

Counselors encourage their clients to report crimes to the Irvine Valley College Police Department to prevent the potential for future crimes. Crime information can be forwarded anonymously at the request of the client to the Irvine Valley College Police Department. Counselors do not disclose personal information to the police department without the consent of the client unless there is an immediate threat to safety.

College's Alcohol and Drug Policy: In compliance with the Drug Free Schools and Campuses Regulations (34CFR, Part 86) of the Drug Free Schools and Communities Act (DFSCA), and the Higher Education Act (Section 120A), Irvine Valley College and ATEP campus recognize that the abuse of alcohol and other drugs is a threat to the mission of the institutions and to the members of the college community; and therefore, are 'Drug-Free Workplaces'.

"Alcoholic beverages at District sites are permitted if the alcoholic beverage is for use during a fundraiser held to benefit the College/District/ATEP Foundations that have obtained a license under the Business and Professions Code to do so provided that no alcoholic beverage can be acquired, possessed or used at a football game or other athletic contest sponsored by the district (BPC 25608)." (BP-1900)

There is zero tolerance for underage drinking on campus. Violations of underage drinking laws will be addressed through criminal sanctions and/or the campus disciplinary process.

"The unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in all facilities under the control and use of the District. Any student or employee who violates this policy will be subject to disciplinary action, which may include the referral to an appropriate rehabilitation program, suspension, demotion, expulsion, or dismissal." (BP 4016)

The College also recognizes alcohol/drug dependency as an illness and a major health problem. Excessive use of alcohol and other drugs is a serious health problem in itself, but alcohol and drug abuse can also contribute to a host of other physical and mental health problems such as complications in pregnancy, violent behavior, HIV infection and other sexually transmitted diseases, psychological depression, hallucinations, and death. Information, assessments, and referral services for students are available through the Campus Counseling Center and the campus Health and Wellness Center. Services for employees are available through the SOCCCD Employee Assistance Program.

Student Discipline: Students may be placed on probation, suspended, or expelled for committing violent or criminal acts on campus or at campus-related events. In compliance with federal and state laws and regulations, victims of violent crimes, including sexual assaults, will be informed whenever information regarding disciplinary action taken by the college is included in a student file. Within three business days, victims will be informed of the results of the disciplinary action and may appeal. The victim is required to keep the results of the disciplinary action confidential. (California Education Code, Section 76234). For further information, contact the Dean of Students at (949) 451-5410.

Hate Crimes and Hate Incidents: "Hate violence" is defined as any act of physical intimidation or harassment, physical force, or the threat of physical force directed against any person or group of persons because of the ethnicity, race, national origin, religion, sex, sexual orientation, disability, or political/religious beliefs of that person or group. The College and Campus Police will not tolerate hate violence and is dedicated to ensuring all persons are protected regardless of their race, national origin, religion, sex, sexual orientation, age, disability or political/religious beliefs. In furtherance of this mission, all 'hate' crimes and incidents will be thoroughly documented, investigated, and prosecuted.

Crime Prevention and Security Programs

Campus Safety Committee: The Campus Safety and Advisory Committee is charged with the task of recommending to the College President policy, policy changes, and other actions as they pertain to campus safety and security. The committee shall review all issues raised from campus and community members related to safety and make appropriate recommendations for action. The committee is further charged with making recommendations to promote greater sensitivity to the needs of our diverse population with regard to safety issues. The committee will also review issues regarding disaster and emergency preparedness.

Personal Safety Training: Campus Police officers are available upon request for personal safety presentations to increase awareness and personal responsibility of students, faculty, or staff (949-451-5200). Scheduled crime presentations are offered monthly during each semester as part of the 'Brown Bag Lunch Series. Irvine Valley College will be implementing a RAD (Rape Aggression Defense) program for women in the fall of 2008. In addition, students are employed with the Campus Police as

Community Service Officers, with primary responsibility for providing patrols and community services assistance on campus.

Publications & Training: Brochures are available from the Campus Police which provide additional information and guidelines under the following titles, 'Identity Theft', 'Don't Make It Easy for a Thief to Steal Your Wheels', 'Stalking Victimization', 'DYING TO DRINK? The Hard Facts', 'Methamphetamine: Nothing to Rave About', and 'Don't Lose a Friend to Drugs'. The campus Health and Wellness Center offers these additional brochures; 'Sexual Assault Prevention', 'When is it Rape', 'Date Rape', 'Binge Drinking', 'Inhalants', 'About Dating Violence', and 'About Dealing with Sexual Pressure'.

Emergency guidelines are available to the campus community through the campus Police web site, including information regarding procedures for earthquakes, fires, injuries, bomb threats, hazardous material spills/leaks, and crimes in progress. For a list of available brochures, please visit the police department web site at www.ivc.edu/police.

Campus Police Escort: Escort services are available to the campus community to their vehicle by contacting Campus Police at 949-451-5234. Transportation will be provided based on the availability of Community Services Officers or police officers.

Emergency Phones: Emergency telephones are located throughout the campus, primarily within the classrooms, offices and parking lots.

Crime Alert Bulletins/Timely Warnings: The Campus Police has established procedures for dealing with threats to the campus community, and guidelines for providing timely warnings. Timely warnings will be distributed to the campus community using various methods of communication. The type of event or situation will be reviewed by Campus Police to determine the most effective method to distribute the timely warning information. When there is a possible public safety related "threat" to students, faculty, or staff on campus, Campus Police will make every reasonable efforts to notify the students, faculty, and staff. To see Crime Alert bulletins, please visit (<http://www.ivc.edu/police>).

Violent Crime Control and Law Enforcement Act of 1994 (also referred to as "Campus Sex Crimes Prevention Act"): Effective October 28, 2002, Penal Code 290.1 was expanded and requires sexual offenders to register with Campus Police. Convicted sexual offenders (including transients) are required to register under Section 290. Additionally, persons employed by the college, either full-time or part-time (including paid employees or volunteers); or working or carrying on a vocation at the college (e.g. contractors) for more than 14 days or for an aggregate period exceeding 30 days in a calendar year (including paid workers as well as volunteers) must also register.

Persons listed above must register with the Campus Police within five business days of commencing enrollment or employment with the college. Registrants are also required to notify the campus police within five business days of ceasing to be enrolled or employed, or ceasing to carry on a vocation at the College.

According to 'Megan's Law', there is no longer public access on a "walk in basis" to view the sexual offenders data base at law enforcement agencies, or by calling a 900 telephone number. The information is now available on-line at: <http://www.meganslaw.ca.gov>. The general number for Megan's Law is (916) 227-4974. Any questions regarding viewing the sexual offenders data base should be directed to this number.

Transfer Rates

Institutions of higher education are required to disclose information to prospective and current students about the institution's graduation rates for first time freshmen. The rate of graduation will vary depending upon the needs of the individual student to balance work, school and family priorities. IVC's has the #1 transfer rate among area community colleges and #3 among all California Community Colleges. During the five year period from 2003/2004 through 2007/2008, Irvine Valley College awarded 2,140 Associate Degrees and 437 Certificates.

Information about Student Right-to-Know rates for Irvine Valley College and how they should be interpreted can be found at the California Community Colleges Student-Right-to-Know Information Clearinghouse web site: <http://srtk.cccco.edu/892/04index>

Crime Statistics

The College is required to publish statistics in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (formerly the Campus Security Act, Public Law 101-542). The policies and statistics are available online at: <http://www.ivc.edu/police/pages/crime>.

Printed copies are available in the Library, Student Services Office, and at the Campus Police station, 5500 Irvine Center Drive, CP100, Irvine, CA 92618.

Information regarding the website location and where to access printed copies can be located in the College Catalog and IVC Schedule of Classes. You can also access the crime statistics at: http://www.socccd.org/about/about_srtk.

The Irvine Valley College Police Department Crime Blotter can be viewed on the Irvine Valley College Police Department website at: <http://www.ivc.edu/police/crimeblotter>.

IRVINE VALLEY COLLEGE

CAMPUS CRIME STATISTICS

2005-2007

	Main Campus*			Public Property** Contiguous/Adjacent			ATEP Campus Tustin*			Public Property*** Contiguous/Adjacent		
	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>
Murder	0	0	0	0	0	0	N/A	N/A	0	0	0	0
Manslaughter	0	0	0	0	0	0	N/A	N/A	0	0	0	0
Sex Offenses/ Forcible	0	0	0	0	0	0	N/A	N/A	0	0	0	0
Sex Offenses/ Non-Forcible	0	1	0	0	1	0	N/A	N/A	0	0	0	1
Robbery	0	1	0	0	0	0	N/A	N/A	0	0	0	0
Aggravated Assault	0	0	0	1	0	0	N/A	N/A	0	0	0	0
Burglary	3	4	2	1	0	2	N/A	N/A	0	3	2	1
Vehicle Theft	1	0	0	3	0	1	N/A	N/A	0	1	0	0
Arson	0	0	0	0	0	0	N/A	N/A	0	0	0	0
Total	4	6	2	5	1	3	N/A	N/A	0	4	2	1
<u>Special Category Arrests</u>												
Liquor Laws	0	0	0	0	0	0	0	0	0	0	0	0
Drug Violations	0	3	0	19	9	14	0	0	0	0	0	0
Weapons Possession	0	0	0	1	1	1	0	0	0	0	0	0
Total	0	3	0	20	10	15	0	0	0	0	0	0

* As reported to Campus Police

** As reported to Irvine Police

*** As reported to Tustin Police

Public Property statistics are for the property and roadways bordering each campus.

The Advanced Technology & Education Park (ATEP) campus was established in 2007. The crime statistics for the 'contiguous/adjacent public property' are for areas bordering the campus, and not on the ATEP campus. These crimes have had no impact on the safety of ATEP students, faculty or staff.

Disciplinary Referrals

Alleged offenses reported to other responsible campus officials, investigated by other campus departments and referred for disciplinary action, but not arrested.

	Student Services		
	<u>2005</u>	<u>2006</u>	<u>2007</u>
Aggravated Assault	0	0	0
Burglary	0	0	0
Liquor Laws	0	0	0
Drug Violations	0	0	0
Weapons Possession	0	0	0
Totals	0	0	0

As reported by Student Services, including Dean of Students, Counseling Center and Health and Wellness Center. Incidents reported in this category do not represent additional crimes. Each incident is included in other categories in this report. Referrals listed here represent incidents adjudicated under campus' student discipline process. These totals include the ATEP campus.

Hate crimes

There were no reported hate crimes during 2005, 2006, or 2007 at IVC or ATEP.