

IRVINE VALLEY COLLEGE
DISABLED STUDENTS PROGRAM & SERVICES

STUDENT RESPONSIBILITIES

1. Students receiving DSPS support services or instruction must comply with the Student Code of Conduct adopted by the South Orange County Community College District (see college catalog) and all other applicable statutes and regulations related to student conduct (56010,a,1).
2. Students receiving DSPS support services or instruction must be responsible in the use of DSPS services and adhere to written service provision policies adopted by DSPS (56010,a,2).
3. Students receiving DSPS support services or instruction must make measurable progress toward the goals established in the Student Educational Contract (SEC). When the student is enrolled in a regular college course, that student must meet with academic standards established by the college and found in the college catalog (56010,a.3).
4. Each student receiving DSPS services will meet at least once a semester with a DSPS counselor to review and update his/her SEC (56022).
5. In order to be eligible for support services or instruction authorized by DSPS, a student with a disability must provide documentation verifying an impairment which results in an educational limitation (56006,c). This documentation may be required to be updated as deemed appropriate by the DSPS counselor/coordinator. Services will begin on receipt of appropriate documentation.
6. Students utilizing readers, interpreters, or any student aides are responsible for notifying their assistants and the DSPS office in advance of any absence from class, appointments or change in class schedule. Three unexcused absences may result in the loss of services (56010,b).
7. Students are responsible for the return of any borrowed equipment at the completion of each semester. If not returned, the student will be held responsible for current replacement costs.
8. The DSPS office is to be notified of any change of address, phone number and/or email in order to make contact with students regarding service and accommodation issues. The DSPS office is not responsible for lack of contact if the student address and phone numbers are not updated when changes occur.
9. The DSPS office is to be notified a minimum of 3 weeks to process any alternate media formatting (i.e., Kurzweil, MP3).
10. A student MAY have services or accommodations suspended or terminated for:
 - A. Failure to be responsible in the use of DSPS services and/or failure to adhere to written service provision policies adopted by DSPS.
 - B. Not making measurable progress toward goals established in the SEC or when enrolled in a regular college course, the student does not meet academic standards as established in the college catalog (56010,b). Written notice will be give prior to suspension or termination of services. An opportunity to appeal this decision will be afforded every student.

Student Signature

Date

Student ID #