

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
STUDENT TRUSTEE ELECTION  
INFORMATION PACKET AND APPLICATION

TO: INTERESTED STUDENTS

FROM: ELECTIONS COMMITTEE

DATE: February 19, 2009

Congratulations on your interest in seeking the South Orange County Community College District (SOCCCD) Student Trustee position for the 2009-2010 school year. Please read all the enclosed materials to evaluate your interest and eligibility for this district-wide position. If you pursue your candidacy, be aware of and pay close attention to the Student Trustee Election Timeline (following page).

Note that running for office requires time and energy during the election process, and perhaps most significantly, asks a major time commitment from you that begins this Summer 2009 and runs through Spring 2010. Ensure that your own personal schedule is compatible with the SOCCCD Board of Trustees meeting times, currently for Monday evening, typically once a month and convenes at 6:30 p.m.

As you move into the election process, check to ensure that this election packet includes the following:

1. This cover memo
2. Timeline/Deadline Schedule
3. The Student Trustee Application
4. South Orange County Community College District Student Trustee BP 104

Note: South Orange County Community College District Board Policy 104 requires the Student Trustee be currently enrolled in and maintain no less than 5 units, have completed no less than 12 units of credit, and have a 2.0 cumulative grade point average at the time of election and throughout the term of office.

If you have any questions or comments regarding this election and/or corresponding procedures, feel free to contact the Directors of Student Development at Saddleback or Irvine Valley College.

We wish you the best of luck in the upcoming election. Thank you for your interest in student leadership.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
STUDENT TRUSTEE ELECTION  
TERM OF OFFICE SUMMER 2009-SPRING 2010

DATE	TIME	TASKS, TOPIC, MEETING
IVC / SC February 19, 2009	1:00 p.m.	<b>Applications Available</b>
IVC April 9, 2009 SC April 9, 2009	5:00 p.m.	<b>Applications DEADLINE - BALLOT Candidates</b> ➤ Irvine Valley College SSC 260 ➤ Saddleback College SSC 210
IVC & SC <i>at</i> IVC April 10, 2009	10:00 a.m.	<b>MANDATORY MEETING:</b> <i>All SOCCCD Trustee Candidates must attend meeting.</i> Irvine Valley College SSC 260-F
IVC / SC Start April 10, 2009 End April 23, 2009	11:00 a.m.  All Day	<b>Campaigning begins for all eligible candidates.</b> Review the BP 104 for compliance (attached).
IVC April 20, 2009 SC April 20, 2009	12:00 Noon	<b>Applications DEADLINE for WRITE-IN Candidates</b> ➤ Saddleback College SSC 210 ➤ Irvine Valley College SSC 260 Mandatory meeting TBA (To be arranged) with Director of Student Development.
IVC April 20, 2009 SC April 20, 2009	11:30 a.m. – 12:30 p.m.  1:00 p.m. – 2:00 pm.	<b>Candidates Forum:</b> ➤ Irvine Valley College SSC Quad ➤ Saddleback College SSC 208
IVC April 21-22, 2009 SC	<b>On-line Voting</b> <a href="http://www.ivic.edu">www.ivic.edu</a>  <a href="http://www.saddleback.edu">www.saddleback.edu</a>	<b>Elections</b> ➤ VOTING starts: April 21 at 9:00 a.m. ➤ VOTING ends: April 22 at 10:00 p.m.
IVC / SC April 23, 2009		Election results posted – after ballots are counted.

Candidates must conform to all dates and there shall be no exceptions except as authorized in writing by the Director of Student Development or the Vice President of Student Services. **MAKE THIS CONTACT PRIOR TO DEADLINES. DO NOT WAIT UNTIL AFTER THE DEADLINES HAVE PASSED.**

\*\* Lariat Photo/Interviews are the candidates' responsibility. It is up to YOU, the candidate, to make sure the newspaper has the opportunity to interview you, to survey your opinions and photograph you. \*\*

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**STUDENT TRUSTEE**

Election Application: Term of Office May 25, 2009 through May 21, 2010

TYPE or PRINT/INK

Today's Date \_\_\_\_\_

Name \_\_\_\_\_ Student # \_\_\_\_\_  
(Your name as you want it to appear on the ballot.)

Address \_\_\_\_\_  
Street City Zip

Phones: Home:( ) \_\_\_\_\_ Cell:( ) \_\_\_\_\_

Units completed \_\_\_\_\_ (through Fall '08) Units currently enrolled in \_\_\_\_\_ (Spring '09)

EMAIL ADDRESS \_\_\_\_\_

Please write a brief statement (30 words or less) indicating your intent to run for office. This statement may be printed below your name on the ballot, subject to review and consultation with the election committee.

I have read the Board Policy and certify that I meet all the requirements for the SOCCCD Student Trustee position. I understand that I must maintain academic eligibility for this position from the time of application through the completion of my term of office. I authorize SOCCCD officials to review my academic records in order to confirm my eligibility to seek this position. Furthermore, I understand that my academic records will be reviewed periodically by SOCCCD officials and that I am subject to removal from office should I fail to maintain these requirements.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**DEADLINE: Completed Ballot Application DEADLINE @ 5:00 p.m.**

Saddleback College: April 9, 2009 Irvine Valley College: April 9, 2009

Submit to Student Development Office:

Saddleback College SSC 210 or Irvine Valley College SC 260

Write in Candidates Petition DEADLINE April 20, 2009

## STUDENT MEMBER OF THE BOARD OF TRUSTEES

A. There shall be one nonvoting (advisory) student member of the Board of Trustees (California Education Code, Section 72023.5).

B. Qualifications

Candidates for Student Trustee must:

1. At the time of nomination and during the term of service the student shall be a resident of California as determined pursuant to California Education Code, Section 68000 et. seq., including but not limited to Section 68062 (a-i).
2. Be currently enrolled in the South Orange County Community College District (SOCCCD) for at least five units and is in good standing (i.e., not on academic or social probation). The student member is not required to give up employment with the District.
3. Have completed no less than 12 units in the SOCCCD.
4. Have a minimum cumulative 2.0 G.P.A.

C. Requirements of Office

While in office the Student Trustee must:

1. Maintain eligibility as defined in Section B, 1., 2., 3., and 4 (above), during his/her term of office.
2. Hold no other elected or appointed Associated Student Government (ASG) positions within the SOCCCD.

D. Term of Office

1. The term of the Student Trustee is one year (May through the following April).
2. A Student Trustee term of office terminates upon a determination of disqualification under the provisions of Section E.

E. Disqualification from Office

1. Automatic and immediate forfeiture of office, including all rights and privileges thereof, will be required if the Student Trustee:
  - a. Does not maintain the requirements of office contained in Sections B, C, and K; or
  - b. Is suspended for more than 10 days pursuant to student conduct policies or regulations.
2. A student disqualified from office under the provisions above, shall be liable for any compensation received after he or she became ineligible for office.
3. Upon disqualification from office, the student must immediately return all District property provided to him or her while in office.

F. Election

There shall be a general election during the spring semester at each campus. All eligible Districtwide candidates shall be placed on one ballot at each campus. The Student Member of the Board of Trustees will be elected by students enrolled within the SOCCCD.

G. Recall

The Student Trustee is subject to recall procedures established for recalling officers of the Associated Student Governments at each campus. If the recall vote fails at any campus, the recall fails. No recall election will be held if the petition to recall is received within 90 days prior to the scheduled student elections, which are held in April.

H. Selection of a Replacement

If a Student Trustee position becomes vacant due to qualification, recall, resignation, or other reasons, the board shall:

1. Order a special election, or
2. Make an appointment to fill the vacancy within 60 days. All rules of eligibility shall apply and the replacement Student Trustee shall serve out the remainder of the one-year term.

No special election will be called if the vacancy occurs within 90 days prior to the scheduled April student elections. The student member position on the board will remain vacant for that time.

Adopted: 7-14-80  
 Revised: 4-23-82  
 Revised: 3-07-88  
 Revised: 1-17-89

Revised: 5-11-92  
 Revised: 4-25-94  
 Revised: 4-26-99  
 Revised: 8-26-02

Revised: 11-29-03  
 Revised: 11-14-05  
 Revised: 8-27-07  
 Revised: 8-26-08

I. Installation in Office

1. The person elected or appointed student trustee will be sworn into office at the first board meeting following his or her election, or at the meeting at which he or she is appointed by the board.
2. The President of the Board of Trustees may appoint a Trustee to serve as his or her mentor.

J. Rights and Privileges

On or before the regular meeting in April of each year, the Board shall consider whether to afford the student member any of the following privileges:

1. The Student Trustee shall be seated with the board and be recognized as a full member of the Board at public meetings, and shall receive all materials presented to board members for open session, and to participate in discussion at board meetings.
2. The Student Trustee shall have the right to make and second motions.
3. The Student Trustee shall be compensated in the amount of \$200 per month paid by the District.
4. The Student Trustee shall receive mileage reimbursement (BP-4051, Reimbursement) paid by the District.
5. The Student Trustee shall receive the same college health services available to all college students, and said services shall be paid for by the District.
6. With prior Board of Trustee approval, the Student Trustee may attend State of California conferences which relate to their duties as a student member of the Board of Trustees. Reimbursement will be paid by the District.
7. The Student Trustee shall receive college parking fee reimbursement paid by the District.

K. Duties and Responsibilities

The Student Trustee shall agree to perform to the best of his/her ability the following duties and responsibilities:

1. Attend all regular and special meetings of the board, except closed sessions. In addition to any of the disqualifying event set forth above, the office of Student

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Trustee will become vacant upon the occurrence of any of the events set forth in Government Code, Section 1770.

2. Review the agenda of the board prior to each meeting.
3. Confer with leaders of the Associated Students at each campus prior to each meeting of the board.
4. When appropriate, confer with students, student groups and organizations, and/or college and District administrators in relation to District policies and board actions and/or agenda items.
5. Participate in the discussion of agenda items presented.
6. Cast an advisory vote on public agenda items; however, the Student Trustees vote will not be included in determining the vote required to carry any measure before the board.
7. When appropriate, provide feedback to all students, student groups, and leaders of the associated student governments at each campus concerning District and board policies and actions.

See J. (above), Rights & Privileges

*Reference:*

*Education Code Section 72023.5*

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