

K-12 students wanting to participate full-time in the community college may do so when approved by the college president for admissions, and when they are released by the district they are currently attending. This supplemental form, and the information and releases required by it, will allow the Office of Admissions and Records to present these cases to the president for consideration. Even though there is no specific deadline established for this program, applicants need to have all documentation in to the Office of Admissions and Records well before the beginning of a semester. This is critical to ensure that any academic plan initiated as a part of this special admissions process may be possible to execute.

The following additional documents are required to be submitted for Special Full-time consideration:

1. An official transcript must be provided for all coursework completed up to this point in your education. The transcript(s) must be inclusive of all grades earned up to this point.
2. The college assessment process must be completed and a copy of the assessment scores must be included. Please include any copies of test scores from ACT's, SAT's or PSAT's that you may have taken.
3. You must submit a statement in your own handwriting, indicating your educational goals and reasons for requesting full-time admission to the college.
4. A letter of recommendation is required from your current school principal. That letter must state whether you are considered a highly gifted student. It must also recommend your release from the K-12 system and appropriateness for you to enter the community college system.
5. A release from the school district needs to be included, allowing your release to participate at the community college as a Special Full-Time Student.

Note: Once you have completed this process and are approved for admission to IVC as a Special Full-time Student, your status will be the same as other regular college students. The Special Admissions Request for K-12 Students will no longer be required and you will be granted to full access to the on line registration process. Students not admitted under this program may continue with college classes as Special Part-Time Students, under the continuing recommendation of their school principal, and may apply for reconsideration the next semester.

Student Signature

Student Name (print)

Date

For use by the Office of Admissions and Records

Received By: _____ Date Received: _____