



Academic Senate 2017-2018

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ACADEMIC SENATE

Meeting of the Representative Council
 September 07, 2017
 2:00 – 3:50 pm, BSTIC 101

Minutes

2:00 **A. CALL TO ORDER**

June McLaughlin

2:00-2:10 **B. PROCEDURAL ITEM**

June McLaughlin

Attachment B Seating of New Senators

Discussion None

Action The Representative Council ratified the appointments and seated the senators.

Y: 19	N: 0	A: 0	1 st Diana Hurlbut	2 nd Henry Carnie
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2:10-2:15 **C. ADOPTION OF AGENDA**

June McLaughlin

Discussion

Agenda: September 07, 2017

None

Action

The Rep Council adopted the Agenda of the September 07, 2017 meeting as submitted or amended, with the proviso that the President may reorder the agenda as needed.

Y: 19	N: 0	A: 0	1 st Diana Hurlbut	2 nd Justin Wright
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2:15-2:20 **D. INTRODUCTION OF GUESTS**

ALL

- Cathleen Greiner – Dean of Business Science, Online & Extended Education
- Elissa Oransky – Executive Director of IVC Foundation
- Dennis Gordon – Director of Outreach & Recruitment
- Jeanne Kim – PT instructor for AESL
- Samantha Zhan – ASG President
- Salvado Sanchez – ASG executive council
- Edwin Tiongson – Project Director of ELEVATE AAPI
- Brett McKim – Design Model Making & Drafting Faculty
- Lianna Zhao – Dean of Math, Science & Engineering
- Chris McDonald – Vice President of Instruction
- Traci Fahimi – Dean of Social & Behavioral Sciences

2:20-2:30

E. PUBLIC COMMENTS

ALL

<i>Dennis Gordon</i>	1) IVC is sponsor at Irvine Global Village 9/23 10- 6 pm. Distribute flyers to the CEC student life offices by Friday the 22 nd to have them included at the Global Village. Faculty can participate at the event; IVC will be at table 5.
<i>Elissa Oransky</i>	2) The IVC Foundation and Endowment raised over 1 million dollars each last year for the first time. It was a 30% increase over the previous year.
<i>Roy Bauer</i>	3) Humanities is very concerned over the DACA issue. Would like the college to do more to help our DACA students, than just the message from the Chancellor.
<i>Robert Melendez</i>	4) DACA is about not being deported and the right to work; it doesn't really have to do with attending school. Fortunately, the schools fall under the California state law, which has not changed. 5) The issue regarding DACA students will be added to the Senate agenda.
<i>Eddie Tiongson</i>	6) ELLEVATE's Calendar of events is available. 7) Stem Transfer Talk 2-5 pm in BSTIC 103. Local universities come and talk to STEM and STEAM students about how to transfer to them. Have social afterwards. 8) CAANAPI is having faculty mentors give presentations over the course of the semester.

2:30-2:35

F. RECORD OF THE PREVIOUS MEETING

June McLaughlin

[Attachment A](#)

Minutes of the Previous Meeting: May 18, 2017

Discussion

Action

The Rep Council adopted the minutes of May 18, 2017 as submitted or amended.

Y: 22	N: 0	A: 1	1 st Justin Wright	2 nd Roy Bauer
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2:25-2:45

G. REPORTS

Cabinet

Attachment N/A

Senate President: June McLaughlin

There are many concerns about budget and enrollment right now. Plus, there is some concerns about a possible communication breakdown from what the OOI are doing and what the faculty are aware of; the Senate Cabinet would like to give the OOI feedback as to what the faculty experienced throughout the process.

For Enrollment – Schools need to share their experience with Spring enrollment and classes being cut.

Budget deficit - We could have someone come to the senate to discuss what is happening with the budget.

New school at ATEP is concerning for some faculty.

Our goal for this year is to set our own agenda priorities rather than being reactive to college issues.

Vice-President: Jefferey Kaufmann

Along with BDRPC, SPAC will only be meeting once a month. There is a feeling that the architecture of our committee structure is a little heavy and the administration and faculty would like to reduce this if possible.

The discussion about the naming of the new building at ATEP has moved past SPAC. They will be working out the details of the transfer of programs to ATEP, including a program realignment, if the creation of a new school at ATEP goes through.

Academic Affairs Chair: Daniel de Roulet

Academic Affairs has not meet yet. AA has on its list to discuss: new funding sources for DALs, which is currently not funded; IVC2IVC planning; flex week and how it coordinates with events across campus; Professional Development funds and online platform; faculty evaluations; and probably guided pathways. Any program realignment proposal would start in Academic Affairs.

Curriculum Committee Co-Chair: Chris Loeffler

Curriculum Committee Co-Chair: Diana Hurlbut

- 1) Curriculum committee needs a representative from LLR and the Arts; if there isn't a representative, they can't vote on the school's courses or program.
- 2) State is now spot checking courses and not looking at all courses. So now once your course has been approved by board, then the programs can be revised immediately.
- 3) Tech Review 2 needs more people. It meets 2-4pm 1st & 3rd Tuesdays in the CAFÉ.
- 4) Cooperative work experience programs got returned from the state so need to work on the documents.
- 5) CTE courses are all being reviewed for top codes and SIP and SOC codes, will start September 21.
- 6) Emeritus moving to non-credit and the new school. Rick Boone is the Coordinator for these programs.
- 7) There is a Title 5 policy that we haven't been following; we have to send our labor market data to the Board of Trustees for all new CTE programs.
- 8) A number of mistakes have been found in the catalog. Janie Duong and Tiffany Tran will contact you if you need to fix something in the catalog
- 9) State Chancellor's office has a new curriculum management system, during the transfer of data, 18 of our programs went missing from the state chancellor new curriculum software. If they can't be found at the state level, we will need to re-create and re-submit them to the chancellor.
- 10) When we get the new curriculum specialist, that person will work with Janie D. to get them up to speed.

2:45-2:50

H. CONSENT ITEMS

June McLaughlin

Attachment N/A

1) Senate Approval of Curriculum for 2017-2018 Catalog

Discussion

Action

The Representative Council approved the recommendations of the Curriculum Committee.

Attachment N/A

2) Program Reviews

Discussion

Action

N/A

Attachment N/A

3) Senate President Signature Requests & Accept / Affirm Actions of the Summer Cabinet

Discussion

Action

The Representative Council accepts / affirms the actions of the Summer Cabinet.

[Attachment B](#)

4) 2017-2018 Committee Appointments

Discussion

Action

The Representative Council will seat faculty on 2017-2018 committees, task forces and work groups.

2:50-2:55

I. Board Policies and Administrative Regulations

June McLaughlin

Continued

See SOCCCD SharePoint for all BPARC information [BP & AR](#)

Attachment

[BP & AR](#)

Upcoming BP and AR:

- [BP 104](#) Student Member of the Board of Trustees - returned by BOT for discussion of GPA requirement
- [BP 178](#) Participation in Local Decision Making
- [BP/AR 3255](#) Educational Research (new)
- [BP 3400](#) Vandalism
- [AR 3410](#) Nondiscrimination (moved from AR 5413)
- [BP 3420](#) Local Law Enforcement
- [BP 4000.4](#) Equal Employment Opportunity
- [AR 4006](#) Medical Examinations, Communicable Diseases, and Tuberculosis Testing
- [BP 4007](#) Health Examinations
- [BP/AR 4011](#) Recruitment – Administrators and Managers
- [BP 4011.6](#) Employment Procedures for Chancellor
- [BP/AR 4090](#) Evaluation of Administrators – Classified Management Personnel
- [AR 4204](#) Paid Sick Leave Non-Bargaining Unit Employees
- [BP/AR 4420](#) Enrollment Fee Reimbursement for Eligible Employees
- [BP/AR 5300.5](#) Grade changes
- [AR 5305](#) Probation – New
- [AR 5306](#) Dismissal and Readmission – New
- [BP 5325](#) Probation, Dismissal and Readmission – New

- [BP 5402 / AR 5402](#) Associated Students' Finance [went to ASIVC for advice]
- [BP 5403/AR 5403](#) Associated Students' Elections [went to ASIVC for advice]
- [AR 5413](#) Nondiscrimination (delete, move to AR 3410)
- BP& [AR 5530 Student Rights and Grievances](#) *Work group still working on this*
- [BP/AR](#) 5600 Associate Degree Requirements
- [BP & AR 5626](#) Independent Study – There is now a more improved version. It is for courses that are not ordinarily offered in our catalog. You must write a temporary course outline of record that will be reviewed by the curriculum committee.
- [BP/AR](#) 5800 Prevention of Identity Theft in Student Financial

Discussion

None

Action

None

2:55-3:05

J. Naming of the New ATEP Building

June McLaughlin

[Attachment D](#)

Naming of the New ATEP Building

Discussion

IDEA is the name of the new building at ATEP that is being brought forth by the faculty to vote on.

Discussion regarding the creation of a new school, which would also have the name IDEA.

From the School of Physical Sciences:

The creation of the new school at ATEP is a concern held by many faculty members.

1. Will the new school have representation? Yes they will. The by-laws don't exclude any school if they are named in the by-laws or not. June was able to verify this with previous senate president.
2. If the rep council votes against the school, what would happen next? We need to have more discussion before we can address the concern.
3. Are any other CTE or non CTE programs being considered for this new school besides Electronic Technology, DMP, Photonics, Electrical Technology, and Engineering & Drafting? If not, is there any effective way to poll the IVC CTE faculty in order to determine campus interest in broadening the scope of a new school beyond the aforementioned programs?
4. What are the short term (1-2 years) and long term (over 2 years) goals for class enrollments for each program and will there be a specific minimum efficiency for the school as a whole? With limited main campus representation and limited contact with high enrollment core programs, there is concern that the changes could isolate the selected CTE programs at ATEP from the rest of the campus.
5. In the unfortunate case in which student enrollments decrease across the board at the new building, what specific methods may the individual

- programs use in order to boost enrollments?
6. Is the Office of Instruction willing to allow scheduling of specific classes from the 5 affected programs at the main campus in order to improve overall headcount?
 7. Will there be specific Math, Physics, and Computer Science courses which will be made consistently available at the new site in order to allow the programs to prominently market the concept of “student certificate completion in one location”?
 8. Will enrollment limits which were placed upon the previous ATEP site be enforced at the new building? This in reference to the pre-2014 reduction in student enrollments at the original ATEP site due to excessive scheduling relative to the main campus.
 9. What are the benefits of the new school as it relates to the affected programs, beyond the shared location and mutual certificate support?

Discussion on the name of the building:

This is a vote on the naming the new building at ATEP IDEA, it is not a vote to accept the new school.

The faculty who are at ATEP recommend that we vote yes on the name IDEA. It was developed by the faculty that are located there.

There is a sub program in student life also named IDEA that may conflict with the building name.

Action The Representative Council supports this name.

Y:14	N:5	A:4	1 st Massimo Mitolo	2 nd Keith Donovan
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Action The representative council moved agenda item N to follow J.

Discussion None

Y: 22	N: 0	A: 0	1 st Massimo Mitolo	2 nd Joel Sheldon
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NEW BUSINESS

3:05-3:10 **K. LGBTQ Liaison**

June McLaughlin

Attachment N/A **LGBTQ Liaison**

Discussion Sharing the responsibility with Anna Flores from Student Health. She will handle the student health and he will handle the faculty side.

Action The Representative Council opened nominations and appoint Henry Carnie for the LGBTQ Liaison position.

Y: 23	N: 0	A: 0	1 st Henry Carnie	2 nd Diana Hurlbut
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3:10-3:15

L. Elections Committee

June McLaughlin

Attachment N/A

Establish Elections Committee

Discussion

None

Action

The Representative Council opened nominations to the Senate Elections Committee.

Y: 22	N: 0	A: 0	1 st Justin Wright	2 nd Massimo Mitolo
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3:15-3:20

M. Senate Elections

June McLaughlin

Attachment N/A

Senate Elections: Open Nominations for Two Senators Representing Part-Time Faculty

Discussion

None

Action

The Representative Council opened nominations from 09/07/17 – 09/22/17 for the two senators representing part-time faculty, and the Elections Committee to conduct polling for two senators representing part-time faculty from 09/25/17 – 09/29/17 (or as soon thereafter as possible).

Y: 23	N: 0	A: 0	1 st Justin Wright	2 nd Robert Melendez
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3:20-3:40

N. Vice-President of Instruction

Chris McDonald

Attachment N/A

Budget, Enrollments and the new school at ATEP

Discussion

Efficiency numbers were passed out. It is our efficiency with enrollment that show our productivity, which will give us leverage with the district to get budget assistance.

IVC provided more access to courses than were allowed so we had to pay what was over capped. We have to get back to a 525 efficiency college. Every school made their budget for fall and spring. Some schools that have lower caps so productivity goals and other schools may have higher caps. A few exceptions were made, such as for students who are going to be completers for a cap stone class.

ATEP is part of the budget solution. The plan is to get ATEP off the IVC budget, then their 300 FTES can be removed from IVC's FTES budget. The Office of Instruction does not want to put programs out at ATEP and have them fail rather it is to make ATEP self-supportive in about five years; using district funds for ATEP and the strong work force dollars. To help the programs and ATEP succeed, there are plans to brand ATEP, and name the school the same as the building to help with the branding. There are plans to do marketing, along with the branding, and include free parking, and possibly a coffee cart.

Action

None

Anca Popescu – The English Department and the Library are co-hosting a Banned Books: Words Have Power event on Thursday, September 28, 2017 from 12:30pm to 1:30pm in front of the IVC Library with guest speaker Mistuye Yamada, Japanese-American poet and writer. After a brief speech by our guest speaker, members from our audience will be encouraged to read passages from banned literature. Part of the event will be recorded and broadcast on IVC TV and the City of Irvine cable channel. There will be light refreshments served. Inside the library there will be a book display that highlights banned literature. IVC students, faculty, and administrators are encouraged to celebrate the freedom to read and fight censorship in our society.

Matt Tresler – Music concerts starts this Saturday. Check IVC Art for more information.

Keith Donovan – when voting on the agenda, also voting on the consent item. Can pull an item when voting on the agenda.

Rick Boone – the curriculum cuts were very drastic in the School of Business.

Jeff Kaufmann - the curriculum cuts were also very drastic in the School of Life sciences. The cuts will be even more drastic in the Spring.

Massimo Mitolo – We can make budget by cutting classes, but after these cuts we won't be number 1 transfer school because our students won't be able to get the classes that they need.

Diana Hurlbut – CTE needs more advertising, but we need to get more specific about our advertising needs.

June McLaughlin – We need the experts to generate an impact report on how this law is going to affect our DACA students. June will forward what the counselors developed as a clarification of the DACA change, including resources. We have over 250 dream act students (AB540 undocumented students). Student Life is talking to ASG about doing an event to help our students by clarifying the situation for them.

Eddie Tiongson – CAANAPE is offering citizenship workshop with AAAJ attorneys; they are open to all students.

M B: Seating Senators	M C: Adoption Agenda	M F: Adoption Minutes	M C: Re- order Agenda	M J: ATEP Building	M K: LGBTQ Liaison	M L: Est Elections Com.	M M: Senate Elections	Sept 07		Irvine Valley College 2017-2018 Academic Senate Membership
N/V	N/V	N/V	N/V	N/V	N/V	N/V	N/V	√	1	Bailey, Cheryl: Recorder
Y	Y	Y	Y	N	Y	Y	Y	√	2	Bauer, Roy: Humanities
-	-	Y	-	Y	Y	Y	Y	P	3	Boettger, Susan: Arts
Y	Y	Y	Y	Y	Y	Y	Y	√	4	Boone, Rick: Business Sciences
Y	Y	Y	Y	N	Y	Y	Y	√	5	Bradley, Devon: Life Sciences
Y	Y	Y	Y	N	Y	Y	Y	√	6	Carnie, Henry: Humanities
Y	Y	Y	Y	N	Y	Y	Y	√	7	Davies, Simon: KHA
Y	Y	Y	Y	A	Y	Y	Y	√	8	De Roulet, Daniel: Chair, Academic Affairs
Y	Y	Y	Y	Y	Y	Y	Y	√	9	Donavan, Keith: Physical Sciences
		Y	Y	N	Y		Y	√	10	Erbas-White, Ilknur: MCSE
Y	Y	Y	Y	Y	Y	Y	Y	√	11	Hurlbut / Loeffler: Co-Chair, Curriculum
Y	Y	A	Y	A	Y	Y	Y	√	12	Kaufmann, Jefferey: Vice President
Y	Y	Y	Y	Y	Y	Y	Y	P	13	Lin, Anthony: LLR
-	-	-	-	-	-	-	-	√	14	Mathur, Roopa: Business Sciences Alt.
Y	Y	Y	Y	Y	Y	Y	Y	√	15	McGrogan, Martin: KHA
N/V	N/V	N/V	N/V	N/V	N/V	N/V	N/V	√	16	McLaughlin, June: President
-	-	-	-	-	-	-	-	X	17	McWhorter, Amy: Life Sciences Alt.
Y	Y	Y	Y	Y	Y	Y	Y	√	18	Melendez, Robert: Guidance & Counseling
Y	Y	Y	Y	Y	Y	Y	Y	√	19	Minkler, Michelle: Guidance & Counseling
Y	Y	Y	Y	A	Y	Y	Y	√	20	Mis, Benjamin: SBS
Y	Y	Y	Y	Y	Y	Y	Y	√	21	Mitolo, Massimo: Physical Sciences
Y	Y	Y	Y	Y	Y	Y	Y	√	22	Popescu, Anca: LLR
Y	Y	Y	Y	Y	Y	Y	Y	√	23	Salviani, Michael: Business Sciences
-	-	-	-	-	-	-	-	√	24	Sheldon, Joel: MCSE Alt.
Y	Y	Y	Y	Y	Y	Y	Y	√	25	Tresler, Matthew: Art
-	-	Y	Y	Y	Y	Y	Y	√	26	Tucker, Kari: SBS
-	-	Y	Y	A	Y	Y	Y	P	27	Vargas, Ben: MCSE
Y	Y	Y	Y	Y	Y	Y	Y	√	28	Wright, Justin: Life Sciences
-	-	-	-	-	-	-	-	-	29	Part-time Faculty at Large
-	-	-	-	-	-	-	-	-	30	Part-time Faculty at Large