



Academic Senate 2017-2018

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ACADEMIC SENATE

Meeting of the Representative Council
 October 19, 2017
 2:00 – 3:50 pm, BSTIC 101

Minutes

2:00 **CALL TO ORDER** *June McLaughlin*

2:00-2:05 **ADOPTION OF AGENDA** *June McLaughlin*

Agenda: October 19, 2017	
<i>Discussion</i>	None
<i>Action</i>	The Rep Council adopted the Agenda of the October 19, 2017 meeting as submitted or amended, with the proviso that the President may reorder the agenda as needed.
Y: 21	N: 0
A: 0	1 st Henry Carnie
	2 nd Anca Popescu

2:05-2:10 **INTRODUCTION OF GUESTS** *ALL*

	Salvador Sanchez – ASG executive council Rochishni Kolli – Student Ambassador Traci Fahimi – Dean of Social & Behavioral Sciences Cathleen Greiner – Dean of Business Services Zahra Noroozi – TATF co-chair, engineering faculty Elissa Oransky – Executive Director IVC Foundation Deanna Scherger – English Faculty Brett McKim – DMP Faculty Rebecca Kaminsky – English Faculty Celina Lee - Librarian
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2:10-2:20 **PUBLIC COMMENTS** *ALL*

	The Foundation Office received a large check for scholarships with no restrictions but they don't know anything about the donor, Mieko Harrel. If you know anything about her, please contact Elissa Oransky. Simon: People are taking cords out of cars and plugging it into their own cars at the IVC electric charging stations. Facilities and campus police are aware of this and are working on a way to monitor and enforce proper usage of the charging stations. Ilknur: The testing center is moving to ATEP next semester. They are not part of IVC and 90% of their business is outside of IVC. Faculty are concerned about this change, as it is disruptive to their students who need to make up a test and use their services.
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Attachment A	Minutes of the Previous Meeting: October 05, 2017		
<i>Discussion</i>	None		
<i>Action</i>	The Rep Council adopted the minutes of October 05, 2017 as submitted or amended.		
Y: 22	N: 0	A: 0	1 st Keith Donovan
			2 nd Massimo Mitolo

Senate President: June McLaughlin
 There were a couple of issues left over from last year:
 Note taker and DSPS
 Judi Hemi from DSPS has reported that there is new note taker request sheet for students who need the accommodation. There is also a \$50 Amazon gift card and details instructions regarding the instructor’s role and the note taker’s role.

Vice-President: Jefferey Kaufmann
 A senate workgroup on the allocation process of resource requests has not convened yet. The workgroup was created because it has been identified that our resource allocation process is dysfunctional and not transparent. If the workgroup agrees then they will start re-doing the process to make it as transparent as possible.

Academic Affairs Chair: Daniel de Roulet
 They are working on flex week schedule. Should be out in the next couple of weeks. If need to include the school meeting during flex week, please send it in now.
 AA is working on clear process for PD activities and the hiring prioritization process.
 Working on PD requests. Remember that district guidelines require that faculty get in their receipts within 2 weeks.
 Please send items that you would like agendized in AA to the senate first so it can then be assigned to Academic Affairs.

Curriculum Committee Co-Chair: Chris Loeffler
Curriculum Committee Co-Chair: Diana Hurlbut
 Attended area D meeting: 1) Chancellor’s office is requiring all CC to have guided pathways, they have created a Pathways steering committee; 2) the online education initiative is not doing well, so they (chancellor’s office) suggested to make an online community college; 3) multiple measures – if we don’t have a Calpass agreement in they it could take year to get it done (for counseling) and it will give IVC access to high school transcripts.

2:45-2:45

CONSENT ITEMS

June McLaughlin

Discussion

Program Reviews
2017-2018 Committee Appointments

None

2:45-2:50

Senate Approval of Curriculum for 2017-2018 Catalog

Diana Hurlbut

Discussion

Senate Approval of Curriculum for 2017-2018 Catalog
Get your DE forms in for any class that you would like to teach as Distance Education. The DE Form is found on the left hand navigation bar in CNet.

Action

The Rep Council approve the curriculum for the 2017-2018 Catalog.

Y: 22

N: 0

A: 0

1st Diana Hurlbut

2nd Henry Carnie

2:55-3:10

Board Policies and Administrative Regulations

June McLaughlin

Attachment
[BPARC Agenda](#)

Upcoming BP and AR:
[AR 4011.6](#) Employment Procedures for Chancellor

Discussion

District removed the wording that says that the hiring committee can use "some other agreed upon methodology."

Action

The Representative Council approved the revision of AR 4011.6.

Y: 22

N: 0

A: 0

1st Diana Hurlbut

2nd Justin Wright

3:20-3:35

New School at ATEP

June McLaughlin

Attachment N/A

New School at ATEP

Discussion

Faculty from the School of Physical Science would like to ensure that the proper procedures are followed for program realignment. According to IVC policy, it must be approved by the Academic Senate Representative Council, but it is not required that Academic Affairs (AA) provides a recommendation on the program realignment, but they can if directed by the Academic Senate. The faculty affected are in favor of the new school at ATEP.

Request a long-term proposal from the Vice President of Instruction on the sustainability of the new school, including plans for funding after 5 years, the number of FTES that will make ATEP self-sustaining, the plan for Emeritus to be at ATEP permanently, marketing for the school and programs, and then that report will go to AA for review. The motion was rescinded by the 1st and 2nd.

Action

The Representative Council continued this item to collect further information, in writing, to be reviewed by Academic Affairs and bring it back to Rep Council.

3:40-3:45

Guided Pathways and Proposed Meta-Majors

June McLaughlin

Attachment J

Guided Pathways & Meta-Majors

Discussion

The workgroup has received a lot of feedback from faculty regarding the names of the meta majors, which were updated and should be taken back to the schools.

The implementation issues need to be discussed and we are only at the meta-major categories naming section. We can keep the discussion going and name the meta-major categories after the implementation issues have been addressed. Humanities suggested a summit where a larger number of faculty can attend to discuss the issues and concerns and start on the implementation of the guided pathways. ASG should be involved to gain an understanding of what students need to help them decide on a major.

A student survey to find out what the first year experience for students is really like and address some of those issues that students have with starting college.

Guided Pathways workgroup will have a student survey sent to students through office of research.

Action

Discussion

NEW BUSINESS

3:35-3:40

Faculty Hiring Priority List

June McLaughlin

Attachment N/A

Faculty Hiring Priority List

Discussion

This is the list that is going to the board in November. The recent faculty retirements are not to be included with the calculations. Any failed faculty searches get re-calculated for the new faculty hiring list.

Friendly amendment to change line 4 to be TBD.

Action

The Representative Council approved the Faculty Hiring Priority List with the friendly amendment to change line 4 to TBD.

Y: 20	N: 0	A: 2	1 st Diana Hurlbut	2 nd Robert Melendez
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3:35-3:40

BSI Expenditure Report

June McLaughlin

Attachment N/A

BSI Expenditure Report

Discussion

BSI Expenditure report to be sent to be submitted to the state.

Action

The Representative Council approved the BSI Expenditure Report.

Y: 21	N: 0	A: 1	1 st Robert Melendez	2 nd Justin Wright
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3:35-3:40

English Co-Requisite Course

Deanna Scherger

Attachment N/A

English Co-Requisite Course

Discussion

The co-requisite is changing for WR1. The basic skills sequence has been redesigned to help students get through the writing courses. Rather than taking WR201 and then WR1, they will go directly into WR1 but must take the WR302

co-requisite, which is taught by the same instructor as WR1, as well as WR181. It is a total of 6 units but this method has been shown to improve student success rates at other schools. AB705 allows college to require co-requisites to support students who place in remedial classes. There are some concerns that AB705 violates title 5. Summer Serpas and Angel Hernandez have more information on this topic.

Action Discussion

3:35-3:40 **ASCCC Exemplary Program Award**

June McLaughlin

Attachment N/A **ASCCC Exemplary Program Award**

Discussion This item will be removed from the agenda. June will send out email information for this award to all of the senators.

Action None

3:35-3:40 **Mission Statement**

June McLaughlin

Attachment N/A **Mission Statement**

Discussion IEC added a word to the mission statement to make the sentence structure correct.

Action The Representative Council approved the revisions to the IVC Mission Statement.

Y: 22	N: 0	A: 0	1 st Keith Donovan	2 nd Robert Melendez
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3:45-3:50 **ANNOUNCEMENTS & OPEN FORUM**

ALL

Henry: This week a faculty had a disciplinary action and had to call the campus police. Dean Cipres suggested an odd recommendation that went against the current policy.

3:55 **ADJOURNMENT**

M B: Adoption of the Agenda	M E: Adoption of the Minutes	M G: Adoption of the Curricu m	M H: Approval of AR 4011.6	M I: Approval of New School	M K: Faculty Hiring Priority List	M L: BSI Expenditu re Report	M N: ASCCC Exemplary Program Award	M O: IVC Mission Statement	Oct 19		Irvine Valley College 2017-2018 Academic Senate Membership
N/V	N/V	N/V	N/V	N/V	N/V	N/V	N/V	N/V	✓	1	Bailey, Cheryl: Recorder
-	-	-	-	-	-	-	-	-	X	2	Bauer, Roy: Humanities
-	-	-	-	-	-	-	-	-	X	3	Boettger, Susan: Arts
Y	Y	Y	Y	-	Y	Y	-	Y	✓	4	Boone, Rick: Business Sciences
Y	Y	Y	Y	-	A	Y	-	Y	✓	5	Bradley, Devon: Life Sciences
Y	Y	Y	Y	-	Y	Y	-	Y	✓	6	Carnie, Henry: Humanities
Y	Y	Y	Y	-	Y	Y	-	Y	✓	7	Davies, Simon: KHA
Y	Y	Y	Y	-	Y	Y	-	Y	✓	8	De Roulet, Daniel: Chair, Academic Affairs
Y	Y	Y	Y	-	Y	Y	-	Y	✓	9	Donavan, Keith: Physical Sciences
Y	Y	Y	Y	-	Y	Y	-	Y	✓	10	Erbas-White, Ilknur: MCSE
Y	Y	Y	Y	-	Y	A	-	Y	✓	11	Hurlbut, Loeffler: Co-Chair, Curriculum
Y	Y	Y	Y	-	A	Y	-	Y	✓	12	Kaufmann, Jefferey: Vice President
Y	Y	Y	Y	-	Y	Y	-	Y	P	13	Lin, Anthony: LLR
-	-	-	-	-	-	-	-	-	✓	14	Mathur, Roopa: Business Sciences Alt.
Y	Y	Y	Y	-	Y	Y	-	Y	✓	15	McGrogan, Martin: KHA
N/V	N/V	N/V	N/V	N/V	N/V	N/V	N/V	N/V	✓	16	McLaughlin, June: President
-	-	-	-	-	-	-	-	-	X	17	McWhorter, Amy: Life Sciences Alt.
Y	Y	Y	Y	-	Y	Y	-	Y	✓	18	Melendez, Robert: Guidance & Counseling
Y	Y	Y	Y	-	Y	Y	-	Y	✓	19	Minkler, Michelle: Guidance & Counseling
Y	Y	Y	Y	-	Y	Y	-	Y	✓	20	Mis, Benjamin: SBS
Y	Y	Y	Y	-	Y	Y	-	Y	✓	21	Mitolo, Massimo: Physical Sciences
Y	Y	Y	Y	-	Y	Y	-	Y	✓	22	Popescu, Anca: LLR
Y	Y	Y	Y	-	Y	Y	-	Y	✓	23	Salviani, Michael: Business Sciences
-	-	-	-	-	-	-	-	-	X	24	Sheldon, Joel: MCSE Alt.
Y	Y	Y	Y	-	Y	Y	-	Y	✓	25	Tiongson, Edwin
Y	Y	Y	Y	-	Y	Y	-	Y	X	26	Tresler, Matthew: Art
-	Y	Y	Y	-	Y	Y	-	Y	✓	27	Tucker, Kari: SBS
Y	Y	Y	Y	-	Y	Y	-	Y	P	28	Vargas, Ben: MCSE
Y	Y	Y	Y	-	Y	Y	-	Y	✓	29	Wright, Justin: Life Sciences
-	-	-	-	-	-	-	-	-	X	30	Part-time Faculty at Large