



ACADEMIC SENATE

# Academic Senate 2017-2018

Irvine Valley College, 5500 Irvine Center Drive, Irvine, California 92618  
[asenate@ivc.edu](mailto:asenate@ivc.edu) 949/451-5408

Meeting of the Representative Council  
 October 05, 2017  
 2:00 – 3:50 pm, BSTIC 101

## Minutes

2:00 **A. CALL TO ORDER**

*June McLaughlin*

2:00-2:05 **B. ADOPTION OF AGENDA**

*June McLaughlin*

<b>Agenda: October 05, 2017</b>	
<i>Discussion</i>	None
<i>Action</i>	The Rep Council adopted the Agenda of the October 05, 2017 meeting as submitted or amended, with the proviso that the President may reorder the agenda as needed.
Y:	N:
A:	1 <sup>st</sup> Roy
2 <sup>nd</sup> Justin	

2:05-2:10 **C. INTRODUCTION OF GUESTS**

*ALL*

Salvador Sanchez – ASG executive council  
 Rochishni Kolli – Student Ambassador  
 Danielle DeVinney – Student Ambassador  
 Adriana Vanegas – Student Ambassador  
 Christopher Cordes - Student Ambassador  
 Danielle Richmond - Student Ambassador  
 Edwin Tionson – Project Director of ELEVATE AAPI  
 Traci Fahimi – Dean of Social & Behavioral Sciences  
 Cathleen Greiner – Dean of Business Services  
 Zahra Noroozi – TATF co-chair, engineering faculty  
 Elissa Oransky – Executive Director IVC Foundation  
 Nancy Montgomery - Director, Health and Wellness Center and Veterans Services  
 Deanna Scherger – English Faculty  
 Jeff Willson – ESL Faculty  
 Lianna Zhao – Dean Math, Science, & Engineering  
 Jim Watkins – Philosophy Adjunct  
 Chis McDonald – VP Instruction  
 Brett McKim – DMP Faculty  
 Rebecca Kaminsky – English Faculty  
 Brent Monte – Guided Pathways Co-Chair, Math Instructor  
 Daniel Vernazza – English Faculty

2:10-2:20

**D. PUBLIC COMMENTS**

ALL

**Student Ambassadors:** “Students helping students” event to help raise money for scholarships. They are collecting items to sell that could be used by students, DVDs, magazines. They will also have a bake sale. Donations will be accepted from Nov 1-7 in A 109. They will have in kind receipts available for all donations. All items not sold will go to goodwill.

**Nancy:** The food resource center is now open in the B-100 building. Dietitians put together a meal plan and enough food for one week. The only qualification is the student must be registered. The CalFresh card can also be applied for at the food pantry. They have resources for outside visitors.

Walk of Hope – to bring awareness to mental health and held at IVC.

**Elissa:** PROIVC has additional incentive funds from the district, an email will be coming out about this. Astounding Inventions at the end of January. Awards Dinner is planned for Saturday March 10<sup>th</sup>. Foundation is down staff so response time may be slower.

**Eddie:** Oct has many faculty mentor sessions and student success workshops. Students are eligible for an ASAIS scholarship at IVC. Due in November. We are on year 3 of the 5 year grant.

Ilknur – STEM talk is October 6th. Ratheon is coming next week – BSTIC 103.

2:20-2:25

**E. RECORD OF THE PREVIOUS MEETING**

June McLaughlin

Attachment A

**Minutes of the Previous Meeting: September 21, 2017**

Discussion

None

Action

The Rep Council adopted the minutes of September 21, 2017 as submitted or amended.

Y: 21

N: 0

A: 0

1<sup>st</sup> Roy

2<sup>nd</sup> Devon

2:25-2:45

**F. REPORTS**

Cabinet

**Senate President: June McLaughlin**

Training is available on the Senate inside.ivc.edu for senators. There are state senate liaisons positions for Guided Pathways, Non-credit, CTE, and legislative. We will open nominations and appoint IVC faculty for these liaisons for the state academic senate.

The Exemplary Program award is available from the State Senate. We will put it on an upcoming agenda.

**Vice-President: Jefferey Kaufmann**

Institutional Effectiveness Committee discussed the program review process and proposing changes to this process. IEC will be inviting programs to present their comprehensive reviews. BPRC is encouraging Davit to come to Senate to update the faculty on the status of the budget and deficit at IVC.

**Academic Affairs Chair: Daniel de Roulet**

Nothing new to report

**Curriculum Committee Co-Chair: Chris Loeffler**

**Curriculum Committee Co-Chair: Diana Hurlbut**

The e-catalog deadline has been moved to March 1<sup>st</sup>, which means there are only 5 weeks to make changes. If Diana H or Chris L, from Curriculum, has contacted you about revising a course, please respond ASAP to get the changes made in time.

If need help with the DE, please contact Meredith Dorner.

2:45-2:45

**G. CONSENT ITEMS**

June McLaughlin

Discussion

- 1) Senate Approval of Curriculum for 2017-2018 Catalog
- 2) Program Reviews
- 3) 2017-2018 Committee Appointments

None

2:55-3:10

**H. Board Policies and Administrative Regulations**

June McLaughlin

Attachment  
[BPARC Agenda](#)

Upcoming BP and AR:  
[AR 4011.6](#) Employment Procedures for Chancellor  
[BP 3206](#) Security for District Property  
[BP /AR](#) 3510 Lost Money or Property

Discussion

There are issues with the general language of “or some other agreed-upon methodology” for AR4011.6.

For BP 3206 and BP/AR 3510 are to update them to conform to state rules.

Action

Shall the Representative Council approve the revision of AR 4011.6?

Y:	N:	A:	1 <sup>st</sup> Roy	2 <sup>nd</sup> Matt
Shall the Representative Council approve the revision of BP3206 & BP/AR 3510?				
Y: 22	N: 0	A: 1	1 <sup>st</sup> Roy	2 <sup>nd</sup> Matt

3:20-3:35

**I. Smart Schedule**

June McLaughlin

Attachment N/A

**Smart Schedule**

Discussion

Showing cancelled classes on the schedule is for information only for students. However, showing cancelled classes can be very confusing to students. Uniformity across departments is recommended otherwise it looks like a glitch.

Action

Shall the Representative Council approve to display cancelled courses on the smart schedule?

Y: 0	N: 23	A: 0	1 <sup>st</sup> Roy	2 <sup>nd</sup> Kari
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Action

Shall the Representative Council approve to display the seats available for courses on the smart schedule?

Discussion

Engineering and CTE do not want the seats to be shown so that students don't enroll because of the low seat count.  
ASG students would like to see the seats available, in order to make an informed decision.  
The design team had students whose recommendation was to display the number of seats.

Y: 15	N: 8	A: 0	1 <sup>st</sup> Roy	2 <sup>nd</sup> Michelle
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3:40-3:45

**J. New Program Development Process**

Diana Hurlbut

- [Attachment N1](#)
- [Attachment N2](#)
- [Attachment N3](#)
- [Attachment N4](#)

**First Reading: Program development guidelines & New Program Letter of Intent**

Discussion

The program development guidelines brings all of the elements that we have to do for the state is in one place, including the narrative. The three different processes are to help incorporate the differences needed for CTE, non-credit and credit programs.  
The letter of intent is to help schools be as transparent as possible when starting a program.

Action

Shall the Representative Council approve these guidelines and letter of intent?

Y: 22	N: 0	A: 1	1 <sup>st</sup> Diana	2 <sup>nd</sup> Roy
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**NEW BUSINESS**

3:35-3:40

**K. New School at ATEP**

ALL

Attachment N/A

**Proposed New School at ATEP**

Discussion

There was a meeting with the VPI and the faculty going to the new school. The faculty feel that they have had their questions answered and are excited to be a part of the new school at ATEP.  
This item will stay on the Academic Senate agenda until faculty have all their questions answered.  
IVC needs to start anticipating problems down the road from creating a new school.

Action

Discussion

3:35-3:40

**L. Guided Pathways and Proposed Meta-Majors**

Roopa Mathur

Brent Monte

Attachment N/A

**Guided Pathways and Proposed Meta-Majors**

*Discussion*

Brief overview of guided pathways roadshow. This is not a prescriptive path but guidelines to help the 70% of students who have not seen a counselor before they start taking classes at IVC and who do not know what major/career/goal they want. If they do know what degree they want then they just declare it and don't need the guided pathways.

The work group is looking for input on the names for the meta-majors from the schools and the students. The discipline experts from the schools will determine the meta-major(s) for their programs.

Need to look at the unintentional curriculum effects that the pathways may have to the schools. Concerns that the classes on the pathways will be the only ones that students will take.

Faculty would like to see what evidence there is that this will help students.

*Action*

Discussion 1<sup>st</sup> reading

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3:45-3:50 **M. ANNOUNCEMENTS & OPEN FORUM**

*ALL*

DACA letter went out to all students. DACA week is Oct 16<sup>th</sup>.

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3:55 **N. ADJOURNMENT**

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M B: Adoption Agenda	M E: Adoption Minutes	M H: AR 4011.6	M H 2: BP 3206, AR/BP 3510	M I: Smart sched. Display cancelled classes	M I 2 : Smart Sched. Display seats avail	M J: Program guidelines & letter of intent	OCT 5		Irvine Valley College 2017-2018 Academic Senate Membership
N/V	N/V	N/V	N/V	N/V	N/V	N/V		1	Bailey, Cheryl: Recorder
Y	Y	N	Y	N	Y	Y	✓	2	Bauer, Roy: Humanities
-	-	-	-	-	-	-	X	3	Boettger, Susan: Arts
Y	Y	N	Y	N	Y	Y	✓	4	Boone, Rick: Business Sciences
Y	Y	N	Y	N	Y	Y	✓	5	Bradley, Devon: Life Sciences
Y	Y	N	Y	N	Y	Y	✓	6	Carnie, Henry: Humanities
Y	Y	Y	Y	N	N	Y	✓	7	Davies, Simon: KHA
Y	Y	N	Y	N	Y	Y	✓	8	De Roulet, Daniel: Chair, Academic Affairs
Y	Y	N	Y	N	N	Y	✓	9	Donavan, Keith: Physical Sciences
	Y	N	Y	N	N	Y	✓	10	Erbas-White, Ilknur: MCSE
Y	Y	N	A	N	Y	Y	✓	11	Hurlbut / Loeffler: Co-Chair, Curriculum
	Y	N	Y	N	Y	Y	✓	12	Kaufmann, Jefferey: Vice President
Y	Y	N	Y	N	N	Y	P	13	Lin, Anthony: LLR
-	-	-	-	-	-	-	✓	14	Mathur, Roopa: Business Sciences Alt.
Y	Y	Y	Y	N	N	Y	✓	15	McGrogan, Martin: KHA
N/V	N/V	N/V	N/V	N/V	N/V	N/V	✓	16	McLaughlin, June: President
-	-	-	-	-	-	-	X	17	McWhorter, Amy: Life Sciences Alt.
-	Y	N	Y	N	Y	Y	P	18	Melendez, Robert: Guidance & Counseling
-	Y	N	Y	N	Y	Y	✓	19	Minkler, Michelle: Guidance & Counseling
Y	Y	N	Y	N	N	Y	✓	20	Mis, Benjamin: SBS
Y	Y	N	Y	N	N	Y	P	21	Mitolo, Massimo: Physical Sciences
Y	Y	N	Y	N	N	Y	✓	22	Popescu, Anca: LLR
Y	Y	N	Y	N	Y	Y	✓	23	Salviani, Michael: Business Sciences
-	-	-	-	-	-	-	✓	24	Sheldon, Joel: MCSE Alt.
-	-	N	Y	N	Y	Y	✓	25	Tiongson, Edwin: Art Alt.
Y	Y	N	Y	N	Y	Y	✓	26	Tresler, Matthew: Art
Y		N	Y	N	Y	Y	✓	27	Tucker, Kari: SBS
-	Y	N	Y	N	Y	Y	✓	28	Vargas, Ben: MCSE
Y	Y	N	Y	N	Y	A	✓	29	Wright, Justin: Life Sciences
-	-	-	-	-	-	-	-	30	Part-time Faculty at Large

