



Minutes

Of the Meeting of the Representative Council
September 29, 2016 from 2:00 – 4:00 pm in B 209

Roster/Roll 09/29/16

Quorum = 14

Absolute majority required to pass motions = 14

Senate Officers (4 votes)				
Non-Voting		Pres	Abs	Proxy
President	Kathy Schmeidler	X		
Recorder	Carlo Chan	X		
Parliamentarian	n/a			
Voting				
Vice President	Bob Urell	X		Brett
Chair, Academic Affairs	Brett McKim	X		
Chair, Curriculum	Chris Loeffler	X		
Past President	Lewis Long		X	
Senators (22 votes)				
Adjunct Faculty	Joshua Junker	X		
Adjunct Faculty	Melody Harper			X- Junker
Adjunct Faculty Alternate	Carla Reisch		X	
Business Science	June McLaughlin	X		
Business Science	Rick Boone		X	
Business Sciences Alternate	Roopa Mathur	X		
Arts	Stephen Rochford	X		
Arts	Pat Beckmann			X- Rochford
Arts Alternate	Joe Gerges		X	
Guidance & Counseling	Robert Melendez	X		
Guidance & Counseling	Michelle Minkler	X		
Kinesiology, Health & Athletics	Simon Davies	X		
Kinesiology, Health & Athletics	Martin McGrogan	X		
Humanities	Roy Bauer	X		
Humanities	Brittany Adams	X		
Humanities Alternate	Henry Carnie	X		
Languages & Learning Resources	Keith Gamache	X		
Languages & Learning Resources	Melanie Haeri		X	
Languages & Learning Resources Alt.	Cheryl Delson	X		X-Gamache
Life Sciences	Roland Rodriguez	X		
Life Sciences	Diana Hurlbut	X		

Life Sciences Alternate	Meredith Dorner	X		
Math/CIS/Engineering	Ilknur Erbas White	X		
Math/CIS/Engineering	Joel Sheldon		X	
Physical Sciences	R.J. Dolbin	X		
Physical Sciences	Dale Carranza	X		
Physical Sciences Alternate	Massimo Mitolo	X		
Social & Behavioral Sciences	Elizabeth Chambers	X		
Social & Behavioral Sciences	Mary McDonough	X		

A. CALL TO ORDER

The President called the meeting to order at 2:00pm.

B. ADOPTION OF AGENDA

Item 1 Agenda: September 29, 2016

Discussion: Motion to adopt the agenda

Action Taken: approved

M: Bauer, R.	S: Minkler, M.	Y: 23	N: 0	A: 0
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C. INTRODUCTION OF GUESTS – Cathleen Greiner, Sahar Wahidi (ASIVC), Jeff Wilson, Elissa Oransky, Traci Fahimi, Celina Lee, Glenn Roquemore, and Chris McDonald.

D. PUBLIC COMMENTS

- The Suicide Education training reminders went out via email. It was brought to the attention of the Representative Council that IVC has only one part-time, 25 hours/ week, mental health counselor. This counselor has hours Monday thru Thursday till 4pm but the center is open till 6pm. There is still a great demand from 4-6pm, and maybe demand outside these hours as well.
- ASEC is holding a STEM Transfer Talk is on September 30 from 2pm-5pm. ASEC has invited alumni and representatives from a number of colleges to talk about how students can be accepted in to their colleges.
- The Counseling Department is offering stress relief classes to students and employees. Flyer for the classes were handed out. Professional Development hours can be applied.

E. RECORD OF THE PREVIOUS MEETING

Item 2 Minutes of the Previous Meeting: September 15, 2016

Discussion: None.

Action Taken: Approval

M: Adams, B.	S: Bauer, R.	Y: 23	N: 0	A: 1
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F. EXECUTIVE REPORTS

Senate President: Kathy Schmeidler discussed having a future faculty member gathering in place of a scheduled Senate meeting in the event of back to back week of Senate meetings, fifth and first month meeting, or in addition to our regular meetings. The last gathering went well. If you would like to have input on the next future meeting, contact Kathy or asenate. District IT is reconvening the waitlist workgroup to improve and refine it. If anyone is interested, please let Kathy or Roopa know. District IT is also in its early stages of building a new planning program SmartSchedule 2.0. Its plan is to improve student's scheduling, planning, and filter the number of options. If anyone is interested in joining workgroup, let Kathy know. Saddleback College is having a grand opening ribbon cutting ceremony for the new Math and Science building on September 29 from 4pm-7pm; everyone is welcome.

Vice-President: Bob Urell - None

Academic Affairs Chair: Brett McKim – Academic Affairs is proposing changing of senate bylaws and two proposals were sent back to the schools. The two proposals alter the term limits for the President and Vice President, and recommend other changes. The committee is requesting more information about the production policy recommended by SOTA. Steve Rockford will come in to talk about it more in depth. The committee is also asking for more information on FTHPIDP revision recommendations. Robert Melendez presented information for hiring non-classroom instructors. Brett answered questions and discussed some of issues and challenges with the Professional Development website.

Curriculum Committee Chair: Chris Loeffler – The Curriculum committee has met twice so far this semester. Representatives went through training for CNet and how Tech Review evaluates courses. Their first ballot included new/deleted course and programs; recommendations are presented to the Representative Council. Tech Review committee is still seeking one more faculty member. There October 14 deadline for new/revised courses is coming soon. Curriculum representatives received course comparable and articulation course lists to review and send to schools to review. Please send comments to school CC representatives.

G. CONSENT CALENDAR

Items: 4, 5, 7, 8

H. OLD BUSINESS

Item 3 Senate Approval of Curriculum for 2017-2018 Catalog

Discussion: None.

Action(s) Taken: None.

M: Hurlbut, D.	S: Melendez, R.	Y: 22	N: 0	A: 2
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Item 4 Consent Program Reviews

Discussion: None.

Action Taken: None.

Item 5 Consent Senate President Signature Requests

Discussion: None.

Action(s) Taken: None.

Item 6 Board Policies and Administrative Regulations

Discussion: BPARC met last Friday. Kathy recommends accepting most of them. BP6011 (the DAM hiring policy), BP/AR4090, and AR4011.1 are among the next policies to be discussed and revised. Roy, and others, suggested that the Free Speech and ADA policies may open the district to lawsuits and should be reviewed carefully. Roopa requested that AR6112 be left on list for minor edits. Celina reported that TAF proposes revisions to AR 3727 to enable providing wireless access for guests.

Action(s) Taken: Motion to approve all except AR5413. AR5413 will be brought back next time.

M: Mclaughlin, J.	S: Bauer, R.	Y: 23	N: 0	A: 1
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Item 7 Consent Grade Grievance and Student Discipline Panel Pool

Discussion: Please email asenate if willing to serve.

Action(s) Taken: None.

Item 8 Consent 2016-2017 Committee Appointments

Discussion: None.

Action(s) Taken: None.

Item 9 Faculty Student Club Advisor Handbook

Discussion: Ongoing. Diana questioned whether Cessa intends to provide a handbook or will provide dispersed information online.
Action(s) Taken: None.

Item 10 Budget Update: [Davit Khachatryan] Bob Urell

Discussion: None.
Action(s) Taken: None

Item 11 AANAPSI Grant - Project : Edwin Tiongson

Discussion: The AANAPSI Center, CAANAPI, and the Adult ESL center will open October 17. They are planning for more outreach events in the Filipino community. A team of faculty members attended the Asian American regional meeting on Pathways and established connections with the National Asian American Professional Group (NAAP) and Filipino American Chamber of Commerce. During the Spring Professional Development Week, Edwin would like a session to celebrate a common Asian American food item to share.
Action Taken: None

Item 12 AACC Pathways Project and Conference Attendance

Discussion: None.
Action Taken: None.

Item 13 IVC Faculty Involvement in Contract Education, Community Education, and Continuing Education

Discussion: None.
Action Taken: None.

Item 14 IVC Mission Statement

Discussion: Presented.
Action Taken: Motion to approve.

M: White, I.	S: Mathur, R.	Y: 20	N: 3	A: 1
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Item 15 Chancellor Hiring Process

Discussion: Kathy and the Interim Chancellor brought to BPARC recommended revisions BP6011.6 for clarification only. An email went out asking for input for the list of recommended or desired qualities for a Chancellor. Please send the input to Kathy or asenate. The same headhunter firm for the Chancellor search will also search for a new Saddleback President.
Action Taken: None

Item 16 College Open Forum Content

Discussion: Very few faculty members attended the forum. Students and all except 2 of the schools deans were in attendance. The belief is that faculty members do not attend because they feel that their input is not considered and because it is held during peak teaching hours. It was requested that topics to be posted ahead of time for discussions. The parking issue was the main topic discussed at the forum. *
Action Taken: None.

Item 17 Adult English as a Second Language (AESL) Program

Discussion: Jeff Wilson introduced the new AESL program that fits the needs of older adult students trying to assimilate in the US by taking noncredit courses and perhaps earning a certificate of competency. The other

ESL courses are for credit and geared to those hoping to transfer and/or earn an AA.
Action Taken: None.

I. New Business

Item 18 CANVAS Migration Timeline

Discussion: The timeline was presented and attached. The timeline is for all courses and faculty members to be completely migrated to CANVAS by January 2018 and to have access to Blackboard until June 2018.
Action Taken: Motion to approve.

M: Bauer, R.	S: Minkler, M.	Y: 23	N: 0	A: 2
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Item 19 SmartSchedule 2.0 Sharepoint Site Development

Discussion: If interested, please contact Kathy.
Action Taken: None.

Item 20 Revisions to the Disciplines List

Discussion: None
Action Taken: Motion to approve.

Item 21 Full-Time Faculty Hiring Priority List (FTFPL)

Discussion: The list is posted for consideration at the next meeting.
Action Taken: None.

Item 22 Academic Senate for California Community Colleges (ASCCC)

Discussion: The proposed resolution is revised by the addition of "funding will be provided to new LMS training to support Professional Development needs for the faculty members making the transition to the new LMS regardless of the class mode of delivery."
Action Taken: Motion to adopt the recommended resolution as revised.

M: White, I.	S: Rochford, S.	Y: 25	N: 0	A: 0
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J. SCHOOL REPORTS: (limit to 1 minute)

- o Arts
- o Business Sciences
- o Guidance and Counseling
- o Kinesiology, Health, and Athletics
- o Humanities
- o Life Sciences & Technologies
- o Languages & Learning Resources
- o Mathematics, Computer Science and Engineering
- o Physical Sciences and Technologies
- o Social and Behavioral Sciences

K. STANDING REPORTS: (limit to 1 minute)

- o SLO Task Force: Cheryl Delson
- o Accreditation Report: Kathy Schmeidler
- o Foundation Accounts/PRO-IVC: Kathy Schmeidler
- o Early College: Brett McKim

