



# Academic Senate 2016-2017

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ACADEMIC SENATE

Meeting of the Representative Council  
September 15, 2016  
2:00 – 4:00 pm, B 209

## AGENDA

### A. CALL TO ORDER

The president will call the meeting to order

### B. ADOPTION OF AGENDA

Item 1	Agenda: September 15, 2016
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Status: New  
Background: The President submits the agenda **and** the consent calendar for review and approval.  
Attachment: N/A  
Action Requested: Discussion/Action  
Issue: Shall the Rep Council adopt the Agenda of the September 15, 2016 meeting as submitted or amended, with the proviso that the President may reorder the agenda as needed?

### C. INTRODUCTION OF GUESTS

Senate meetings are open. Guests are welcome and invited to contribute to discussion on agenda items.

### D. PUBLIC COMMENTS

Anyone may address the Senate on any item NOT on the Agenda within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations. Each speaker is limited to two minutes. *Note: General Announcements should be saved for the Announcements section at the end of the meeting.*

### E. RECORD OF THE PREVIOUS MEETING

Item 2	Minutes of the Previous Meeting: September 01, 2016
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Status: New  
Background: The minutes of the previous meeting of the Representative Council are submitted for review and approval.  
Attachment: [A](#)  
Action Requested: Discussion/Action  
Issue: Shall the Rep Council adopt the minutes of September 01, 2016 as submitted or amended?

### SCHOOL REPORTS: (limit to 1 minute)

- o Arts
- o Business Sciences
- o Guidance and Counseling
- o Kinesiology, Health, and Athletics
- o Humanities
- o Life Sciences & Technologies
- o Languages & Learning Resources

- o Mathematics, Computer Science and Engineering
- o Physical Sciences and Technologies
- o Social and Behavioral Sciences

**K. STANDING REPORTS: (limit to 1 minute)**

- o SLO Task Force: Cheryl Delson
- o Accreditation Report: Kathy Schmeidler
- o Foundation Accounts/PRO-IVC: Kathy Schmeidler
- o Early College: Brett McKim
- o Bookstore:
- o Cafeteria:
- o Calendar Committee Report: Jeff Kaufmann/Miriam Castroconde
- o Environmental Leadership (ELC): Jeff Kaufmann
- o Distance Education Task Force: Roopa Mathur/Cathleen Greiner
- o Technology Task Force: Celina Lee
- o Safety and Security: Kathy Schmeidler
- o LGBTQ Liaison Report: Brooke Choo
- o CTE: Diana Hurlbut

**F. CONSENT CALENDAR**

Items 3, 4, 5, 7, 8

**G. OLD BUSINESS**

Item 3 Consent	Senate Approval of Curriculum for 2017-2018 Catalog
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Status: Continued  
 Background: Per CurricUNET process, curriculum will be submitted for review and approval.  
 Attachment: B  
 Action Requested: Discussion/Action  
 Issue: Shall the Representative Council approve the recommendations of the Curriculum Committee?

Item 4 Consent	Program Reviews
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Status: Continued  
 Background: Per Program Review process, program reviews will be submitted for review. [Program Review](#)  
 Attachment: N/A  
 Action Requested: Discussion/Action  
 Issue: N/A

Item 5 Consent	Senate President Signature Requests & Accept
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Status: Continued  
 Background: Requests for the senate president's signature on college and district documents will be subject to the review and recommendation of the Representative Council.  
 Attachment: N/A  
 Action Requested: Discussion/Action  
 Issue: Shall the Representative Council accept / affirm the actions of the Senate President?

Item 6	Board Policies and Administrative Regulations
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Status: Continued  
 Background: See SOCCCD SharePoint for all BPARC information [BP & AR](#)  
 To discuss:

- BP/AR 4011 Employment Procedures for Administrators and Managers [Recruitment: Administrator and Manager Hiring]
- BP 4011.6 Employment Procedures for Chancellor

Upcoming BP and AR:

- [BP 104](#) Student Member of the Board of Trustees - returned by BOT for discussion of GPA requirement
- [BP 178](#) Participation in Local Decision Making
- [AR 4006](#) Medical Examinations, Communicable Diseases, and Tuberculosis Testing
- [AR 4225](#) Recruitment Part-Time Faculty
- [BP/AR 4090](#) Evaluation of Administrators – Classified Management Personnel
- BP/AR 5240 Associated Students' Organization
- BP/AR 5300.5 Grade changes
- AR 5305 Probation – New
- AR 5306 Dismissal and Readmission - New
- BP 5325 Probation, Dismissal and Readmission – New
- [BP](#) & [AR](#) 5401 – Student Conduct:
- [BP 5402](#) / [AR 5402](#) Associated Students' Finance [went to ASIVC for advice]
- [BP 5403/AR 5403](#) Associated Students' Elections [went to ASIVC for advice]
- [AR & BP 5404](#) Sexual and Other Assaults on Campus. \*Workgroup is meeting for further revision
- AR 5515 Transfer Center - to legal advice
- BP& [AR 5530 Student Rights and Grievances](#) Work group still working on this
- [BP & AR 5626](#) Independent Study – There is now a more improved version. It is for courses that are not ordinarily offered in our catalog. You must write a temporary course outline of record that will be reviewed by the curriculum committee.
- BP/[AR](#) 7340 Leaves

Ongoing:

- BP 3255 Educational Research – in WG(IT- DOEC)
- AR 3502 Campus Safety – sent for legal review
- BP 4000.4 Equal Employment Opportunity - in WG(HR)
- BP & AR 5210 Enrollment Limitations and Priorities

Attachment: [BP & AR](#)  
 Action Requested: Discussion / Action  
 Issue: Shall the Representative Council approve the indicated board policies and administrative regulations?

Item 7 Consent	Grade Grievance and Student Discipline Panel Pool
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Status: Continued  
 Background: At the 8-20-15 AS Representative Council meeting, nominations were opened for faculty representatives for the Grade Grievance and Student Discipline Panel Pool  
 Attachment: N/A  
 Action Requested: Discussion/Action  
 Issue: Shall the Representative Council approve nominations for Faculty representation on the Grievance Panel Pool?

Item 8 Consent	2016-2017 Committee Appointments
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Status: Continued  
 Background: President Schmeidler will present the Committee Grid for councils, committees, task forces and work groups. Work Groups outside the grid (for now) include accreditation standards & subsection work groups, ATEP planning group(s), Business & HR Software testing and Advisory Work Groups, Corporate Outreach

Attachment: [Committee Grid](#)  
 Action Requested: Discussion/Action  
 Issue: Shall the Representative Council seat faculty on 2016-2017 committees, task forces and work groups.

Item 9	Faculty Student Club Advisor Handbook
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Status: Continued  
 Background: Senators have requested an update on the Faculty Student Club Advisor Handbook.  
 Attachment: N/A  
 Action Requested: Discussion/Action  
 Issue: N/A

Item 10	ASIVC Budgeting Process
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Status: Continued  
 Background: The ASIVC budgeting process resulted in some surprises. Anissa Heard-Johnson will explain the process and philosophy of these decisions.  
 Attachment: N/A  
 Action Requested: Discussion/Action  
 Issue: N/A

Item 11	Budget Update: Davit Khachatryan
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Status: Continued  
 Background: Vice President Khachatryan will give an update on the budget.  
 Attachment: [C1, C2](#)  
 Action Requested: Discussion/Action  
 Issue: N/A

Item 12	AANAPISI Grant – Project: Edwin Tiongson
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Status: Continued  
 Background: IVC has been awarded a federal grant to become an Asian American, Native American, and Pacific Islander Serving Institution (AANAPISI). The faculty principal investigator (PI) is Edwin Tiongson. Faculty input and participation is needed.  
 Attachment: N/A  
 Action Requested: Discussion/Action  
 Issue: N/A

Item 13	AACC Pathways Project and Conference Attendance
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Status: Continued  
 Background: IVC is one of 30 colleges nation-wide to participate in this program. Interested faculty members will be needed to discuss how we will respond to this initiative, and to participate in upcoming events.  
 Attachment: N/A  
 Action Requested: Discussion/Action  
 Issue: N/A

Item 14	IVC Faculty Involvement in Contract Education, Community Education, and Continuing Education
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Status: Continued  
 Background: Senators requested that information be provided as to the process of determining faculty involvement in Contract Education, Community Education and Continuing Education  
 Attachment: N/A  
 Action Requested: Discussion/Action  
 Issue: N/A

Item 15	Production Policy Proposal
Status:	Continued
Background:	The School of the Arts has developed a production policy that they would like us to consider for more widespread use.
Attachment:	<a href="#">D</a>
Action Requested:	Discussion/Action
Issue:	N/A
Item 16	Full-time Faculty Hiring Priority List Development Process (FTFPLDP)
Status:	Continued
Background:	Revision to the FTFPLDP has been proposed.
Attachment:	<a href="#">E1, E2, E3</a>
Action Requested:	Discussion/Action
Issue:	Shall the Representative Council approve this revision?
Item 17	Final Exam Schedule
Status:	Continued
Background:	The final exam schedule workgroup recommends that we eliminate the separate final exam week schedule and return to scheduling final exam during the regular class schedule.
Attachment:	<a href="#">Attachment</a>
Action Requested:	Discussion/Action
Issue:	Shall the Representative Council adopt this recommendation (specify timetable)?
Item 18	IVC Mission Statement
Status:	Continued
Background:	The IVC mission statement has been discussed during the 2015-2016 academic year. SPAC has adopted has attached mission statement at its August 24 retreat.
Attachment:	<a href="#">E</a>
Action Requested:	Discussion/Action
Issue:	Shall the Representative Council approve the attached mission statement?
Item 19	Chancellor Hiring Process
Status:	Continued
Background:	Gary Poertner retired as of June 30. Interim Chancellor Fitzsimmons has initiated a process for hiring the next Chancellor.
Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	N/A
Item 20	College Open Forum Content
Status:	Continued
Background:	College leadership would like to develop an open forum that the college community finds useful. Suggestions for content and timing/venue are requested.
Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	N/A

Item 21	IVC Technology Plan
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Status: Continued  
Background: The IVC Technology Plan 2016-2021 was developed by TATF and is submitted for Representative Council approval.  
Attachment: [G](#)  
Action Requested: Discussion/Action  
Issue: Shall the Representative Council approve this plan?

**NEW BUSINESS**

Item 22	Adult English as a Second Language (AESL) Program
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Status: New  
Background: The ESL Department has inaugurated their AESL instruction this semester.  
Attachment: N/A  
Action Requested: Discussion/Action  
Issue: N/A

Item 23	Faculty Professional Development Funding
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Status: New  
Background: Academic Affairs Chair Brett McKim will discuss the recommendations of the Academic Affairs committee regarding the allocation and distribution of faculty professional development funding for 2016-2017.  
Attachment: N/A  
Action Requested: Discussion/Action  
Issue: Shall the Representative Council approve the recommendations of the AAC regarding the distribution of funds for 2016-2017?

**H. EXECUTIVE REPORTS**

Senate President: Kathy Schmeidler  
Vice-President: Bob Urell - [attachment1, attachment2, 3, 4, 5](#)  
Academic Affairs Chair: Brett McKim  
Curriculum Committee Chair: Chris Loeffler

**L. ANNOUNCEMENTS AND OPEN FORUM**

**M. ADJOURNMENT**