



ACADEMIC SENATE

Academic Senate 2016-2017

Irvine Valley College, 5500 Irvine Center Drive, Irvine, California 92618 asenate@ivc.edu
949/451-5408

Minutes

Of the Meeting of the Representative Council
September 01, 2016 from 2:00 – 4:00 pm in B 209

Roster/Roll 09/01/16

Quorum = 14

Absolute majority required to pass motions = 14

Senate Officers (4 votes)				
Non-Voting		Pres	Abs	Proxy
President	Kathy Schmeidler	X		
Recorder	Carlo Chan	X		
Parliamentarian	n/a			
Voting				
Vice President	Bob Urell	X		
Chair, Academic Affairs	Brett McKim	X		
Chair, Curriculum	Chris Loeffler	X		
Past President	Lewis Long		X	
Senators (22 votes)				
Adjunct Faculty	Joshua Junker		X	
Adjunct Faculty	Melody Harper		X	
Adjunct Faculty Alternate	Carla Reisch		X	
Business Science	June McLaughlin	X		
Business Science	Rick Boone	X		
Business Sciences Alternate	Roopa Mathur	X		
Arts	Stephen Rochford	X		
Arts	Pat Beckmann	X		
Arts Alternate	Joe Gerges		X	
Guidance & Counseling	Robert Melendez	X		
Guidance & Counseling	Michelle Minkler	X		
Kinesiology, Health & Athletics	Simon Davies		X	
Kinesiology, Health & Athletics	Martin McGrogan		X	
Humanities	Roy Bauer	X		
Humanities	Brittany Adams	X		
Humanities Alternate	Henry Carnie	X		
Languages & Learning Resources	Keith Gamache	X		
Languages & Learning Resources	Melanie Haeri		X	
Languages & Learning Resources Alt.	Cheryl Delson	X		
Life Sciences	Roland Rodriguez	X		
Life Sciences	Diana Hurlbut	X		

Life Sciences Alternate	Meredith Dorner	X		
Math/CIS/Engineering	Ilknur Erbas White	X		
Math/CIS/Engineering	Joel Sheldon	X		
Physical Sciences	R.J. Dolbin	X		
Physical Sciences	Dale Carranza	X		
Physical Sciences Alternate	Massimo Mitolo	X		
Social & Behavioral Sciences	Elizabeth Chambers	X		
Social & Behavioral Sciences	Mary McDonough			X

A. CALL TO ORDER

The President called the meeting to order at 2:00pm.

B. PROCEDURAL ITEM

Item 1 Seating of New Senators

Discussion: Move to ratify the appointments and seat the senators.

Action Taken: Approved.

M: Bauer, R.	S: Rochford, S.	Y: 20	N: 0	A: 0
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C. ADOPTION OF AGENDA

Item 2 Agenda: September 01, 2016

Discussion: Move to adopt the agenda including consent items, with the President prerogative to reorder items as needed. Remove 4 from consent, move item 16, and Online Education Report earlier in the order.

Action Taken: Approved.

M: Bauer, R.	S: Rodriguez, R.	Y: 20	N: 0	A: 0
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D. INTRODUCTION OF GUESTS – Traci Fahimi, Keith Shackleford, Davit Khachatryan, Brenda Constantino, Nathan Quach, Scott Ferguson Greene, Candice Yacono, Melinda Wilhelm, Brittany Ramchandani, Diane Oaks, Joseph Poshek, Chris McDonald, Nancy Montgomery, Linda Fontanilla, Angela Mahaney, Christina Delgado, Arleen Elseroad, Celina Lee, Elissa Oransky, Ruben Guzman, Karima Feldhus, Lianna Zhao, Sahar Wahidi, Ken Lira, Edwin Tiongson, Rebecca Beck, Jeff Wilson, and Miriam Castroconde.

E. PUBLIC COMMENTS

- Chris McDonald introduced himself as the new Interim Vice President of Instruction and spoke about his duties and offered some words of motivation.
- Nancy Montgomery announced and passed out flyers for the Suicide Intervention training on Sept 23. and Oct. 7.
- Roy Bauer brought up an issue with student printing on campus. Students can use only credit/debit cards, or purchase expensive cash cards to pay for the printing machines. The campus is in the process of acquiring a cash machine for the library.
- Linda Fontanilla announced her full support of the accreditation process and her full support for decisions made in the Academic Senate.
- Ilknur discussed the increase in the price of a parking permit and the additional cost for a second permit; she is curious where the money going. Kathy explained the parking fee is negotiated by the Faculty Association and that money goes towards funding the police and parking support services. Also, employees can request a free pass for occasional guests by contacting the Parking Office. The question of parking for volunteers was raised, and people were reminded that there is volunteer process, which covers them on IVC's liability.
- Steve Rochford congratulated the School of Humanities on their event, celebrating The Ear, and thanked Roy for taking pictures.
- Cheryl Delson announced that archived college catalogs are available at the library.

- Scott Ferguson announced that CSEA is continuing discussions on conflict resolution processes, and managing micro aggression, to better improve the work environment for everyone.

F. RECORD OF THE PREVIOUS MEETING

Item 3 Minutes of the Previous Meeting: May 05, 2016

Discussion: None.
Action Taken: Approved.

M: Bauer, R.	S: Urell, B.	Y: 18	N: 0	A: 3
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F. EXECUTIVE REPORTS

Senate President: Kathy Schmeidler explained how voting works; 14 positive votes are needed to pass a motion; votes of no and abstention are effectively the same as far as a motion succeeding or failing.

Vice-President: Bob Urell: None.

Academic Affairs Chair: Brett McKim: None.

Curriculum Committee Chair: Chris Loeffler: None.

H. CONSENT CALENDAR

Items: 4, 5, 6, 9 – remove 4

I. OLD BUSINESS

Item 4 Consent Senate Approval of Curriculum for 2017-2018 Catalog

Discussion: All curriculum for the current, 2016-17 catalog have been approved. All work is now focused on the 2017-2018 catalog.
Action(s) Taken: None.

Item 5 Consent Program Reviews

Discussion: None.
Action Taken: None.

Item 6 Consent Senate President Signature Requests

Discussion: None.
Action(s) Taken: None.

Item 7 Board Policies and Administrative Regulations

Discussion: AR 4011.1, hiring full-time faculty, has now replaced most of the previous board policy. AR 4011, hiring process for administrators and managers, has been sent for first round of suggestions and edits and is currently still sitting in the Office of the Vice Chancellor for Human Resources. BP 4011.6, employment procedure for Chancellor: some points need clarifying and revision before being used in the hiring process for the new Chancellor. Kathy requests that faculty take a look and email her for suggestions or concerns. The hiring process for the interim Vice President of Instruction position was discussed.
Action(s) Taken: None

Item 8 Grade Grievance and Student Discipline Panel Pool

Discussion: Please email if willing to serve. If more people are willing to serve, then there will be less work for each person in the pool. Two panels must be convened by Sept. 12 to abide by the policy.
Action(s) Taken: None.

Item 9 Consent 2016-2017 Committee Appointments

Discussion: None.
Action(s) Taken: None.

Item 10 Faculty Student Club Advisor Handbook

Discussion: Diana stated that she has been waiting 3 years for the handbook and requested that Senate put pressure on the Office of Student Life for its completion. Senate will ask Cessa to attend the next meeting.
Action(s) Taken: None.

Item 11 Budget Update: [Davit Khachatryan] Bob Urell

Discussion: None
Action(s) Taken: None

Item 12 AANAPISI Grant - Project : Edwin Tiongson

Discussion: Edwin - The new ELEVATE IVC area in B353, should be full operation in early October. The Orange County Asian Pacific Islander Community Alliance is offering joint job readiness workshops on Fridays. The workshops will be targeting low income students. Only 15 participants are allowed and 11 have already registered. ELEVATE IVC is anticipating having a booth at Pacific Islander Festival on 09/17/16 and 09/18/16. October is Pilipino Cultural Heritage month.
Action Taken: None

Item 13 AACC Pathways Project and Conference Attendance

Discussion: There is another conference in October. Melissa Knoll, Angel Hernandez, Elizabeth Cipres, Traci Fahimi, Craig Justice, Glenn Roquemore, and Brent Monte will be in attendance.
Action Taken: None.

Item 14 IVC Faculty Involvement in Contract Education, Community Education, and Continuing Education

Discussion: None
Action Taken: None.

Item 15 Production Policy Proposal

Discussion: Continued.
Action Taken: None.

J. New Business

Item 16 Resolution

Discussion: The Irvine Valley College and Saddleback College Academic Senates, representing their respective faculties, resolve that each college faculty respect and support the two Academic Senates' responsibility and authority to determine and follow their own decision-making process and to make a final decision to the Learning Management Systems (LMS) that best serves that college's students and faculty. Both Senates support maintaining the current status in which two Learning Management Systems (LMS) exist within the SOCCCD to serve student needs.
IVC has decided to use CANVAS. ASIVC will mention the change in LMS to students since most students may be unaware of the transition. This semester about 50 classes are using CANVAS at IVC.
Action Taken: Approved.

M: Urell, B.	S: Melendez, R.	Y: 20	N: 0	A: 1
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Item 17 Full-Time Faculty Hiring Priority List Development Process (FFPLDP)

Discussion: Kathy asked if we should implement the new process quickly, in time for this Fall. The proposal is to add a tier 4 to be determined by algorithm to favors those departments that have a large number of part-time faculty members.

The effect on of other tiers and the immediate needs of the college were discussed.

Robert would like to remove or wait for changes to language for non-instructional faculty.

Action Taken: Motion to revisit to next meeting.

M: Sheldon, J.	S: White, I.	Y: 21	N: 0	A: 0
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Item 18 Final Exam Schedule

Discussion: Miriam discussed the many conflicts that occurred with the final exam schedule. Last Fall had at least 20 conflicts, that is 40 classes. The committee met and proposed getting rid of finals week schedule. ESL strongly supports this.

Action Taken: Motion to approve to revert to final exam during regular scheduled time implement as early as spring. Friendly amendment: delay the decision and revisit this issue at the next meeting.

M: Sheldon, J.	S: Urell, B.	Y: 21	N: 0	A: 0
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Item 19 Mega-Outreach

Discussion: Last year's Mega-Outreach was successful. The purpose is to invite businesses and maintain public relations with the community. A proposal to group the mega-outreach with the Student Success Summit was discussed. An informal "poll" indicated that the Council endorses holding a merged event early in Spring 2017. Interested people should email Brett or Asenate.

Action Taken: Endorse (informal)

Item 20 ASIVC Budgeting Process

Discussion: None.

Action Taken: None.

Item 21 IVC Mission Statement

Discussion: The read for the mission statement is being revisited. It is accepted by SPAC.

Action Taken: None.

Item 22 DE Coordinator Co-Chair

Discussion: None

Action Taken: Motion to appoint Meredith Dorner.

M: Minkler, M.	S: Urell, B.	Y: 21	N: 0	A: 0
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Item 23 Coordinator for Not for Credit Courses

Discussion: The position is the chair for noncredit.

Action Taken: Motion to appoint Rick Boone

M: Hurlbut, D.	S: Rodriguez, R.	Y: 21	N: 0	A: 0
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Item 24 Chancellor Hiring Process

Discussion: The process is to hire consulting firm for search process.
Action Taken: None

Item 25 Americans with Disabilities Act (ADA) – Public Forum

Discussion: It will be held on Sept 14. Please attend.
Action Taken: None.

Item 26 College Open Forum Content

Discussion: Please think about what we would like to have presented.
Action Taken: None.

Item 27 IVC Technology Plan

Discussion: Next meeting.
Action Taken: None.

K. SCHOOL REPORTS (limit to 1 minute)

- o Arts
- o Business Sciences
- o Guidance and Counseling
- o Kinesiology, Health, and Athletics
- o Humanities
- o Life Sciences & Technologies
- o Languages & Learning Resources
- o Mathematics, Computer Science and Engineering
- o Physical Sciences and Technologies
- o Social and Behavioral Sciences

L. STANDING REPORTS (limit to 1 minute)

- o SLO Task Force: Cheryl Delson
- o Accreditation Report: Kathy Schmeidler
- o Foundation Accounts/PRO-IVC: Kathy Schmeidler
- o Early College: Brett McKim
- o Bookstore:
- o Cafeteria:
- o Calendar Committee Report: Kathy Schmeidler / Bob Urell
- o Environmental Leadership (ELC): Jeff Kaufmann
- o Distance Education Task Force: Cathleen Greiner
- o Technology Task Force: Roopa Mathur
- o Safety and Security
- o LGBTQ Liaison Report: Brooke Choo
- o CTE: Diana Hurlbut

M. ANNOUNCEMENTS AND OPEN FORUM

- Interested parties are welcome to meet California Pizza Kitchen at ~ 6pm for a social exchange.

N. ADJOURNMENT at 4:00pm

