



# Academic Senate 2016-2017

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ACADEMIC SENATE

## Meeting of the Representative Council

October 20, 2016  
2:00 – 4:00 pm, B 209

### AGENDA

#### A. CALL TO ORDER

The president will call the meeting to order

#### B. ADOPTION OF AGENDA

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| Item 1 | Agenda: October 20, 2016 |
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Status: New  
Background: The President submits the agenda **and** the consent calendar for review and approval.  
Attachment: N/A  
Action Requested: Discussion/Action  
Issue: Shall the Rep Council adopt the Agenda of the October 20, 2016 meeting as submitted or amended, with the proviso that the President may reorder the agenda as needed?

#### C. INTRODUCTION OF GUESTS

Senate meetings are open. Guests are welcome and invited to contribute to discussion on agenda items.

#### D. PUBLIC COMMENTS

Anyone may address the Senate on any item NOT on the Agenda within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations. Each speaker is limited to two minutes. *Note: General Announcements should be saved for the Announcements section at the end of the meeting.*

#### E. RECORD OF THE PREVIOUS MEETING

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| Item 2 | Minutes of the Previous Meeting: September 29, 2016 |
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Status: New  
Background: The minutes of the previous meeting of the Representative Council are submitted for review and approval.  
Attachment: [A1](#)  
Action Requested: Discussion/Action  
Issue: Shall the Rep Council adopt the minutes of September 29, 2016 as submitted or amended?

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| Item 3 | Minutes of the Previous Meeting: October 06, 2016 |
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Status: New  
Background: The minutes of the previous meeting of the Representative Council are submitted for review and approval.  
Attachment: [A2](#)  
Action Requested: Discussion/Action  
Issue: Shall the Rep Council adopt the minutes of October 06, 2016 as submitted or amended?

**F. EXECUTIVE REPORTS**

Senate President: Kathy Schmeidler  
Vice-President: Bob Urell  
Academic Affairs Chair: Brett McKim  
Curriculum Committee Chair: Chris Loeffler

**G. CONSENT CALENDAR**

Items 5, 8, 9

**H. OLD BUSINESS**

|        |   |
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| Item 4 | Senate Approval of Curriculum for 2017-2018 Catalog |
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Status: Continued  
 Background: Per CurricUNET process, curriculum will be submitted for review and approval.  
 Attachment: [B](#)  
 Action Requested: Discussion/Action  
 Issue: Shall the Representative Council approve the recommendations of the Curriculum Committee?

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| Item 5 Consent | Program Reviews |
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Status: Continued  
 Background: Per Program Review process, program reviews will be submitted for review.  
[Program Review](#)  
 Attachment: N/A  
 Action Requested: Discussion/Action  
 Issue: N/A

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| Item 6 | Senate President Signature Requests & Accept |
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Status: Continued  
 Background: Requests for the senate president's signature on college and district documents will be subject to the review and recommendation of the Representative Council.  
 Attachment: [C](#)  
 Action Requested: Discussion/Action  
 Issue: Shall the Representative Council accept / affirm the actions of the Senate President?

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| Item 7 | Board Policies and Administrative Regulations |
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Status: Continued  
 Background: See SOCCCD SharePoint for all BPARC information [BP & AR](#)  
 To discuss:

- o [AR 3508](#) Public Safety Camera System
- o [BP 4011.6](#) Employment Procedures for Chancellor
- o BP 4202 Transfer of Sick Leave for Classified Personnel
- o [BP 4203](#) Sick Leave for Educational Administrators and Classified Management Personnel
- o BP 4420 Enrollment Fee Reimbursement for Eligible Employees
- o BP ~~5625~~ - 5013 Students in the Military
- o AR ~~5625~~ - 5013 Students in the Military
- o [BP 5140](#) Disabled Students Programs and Services – *add language from 5506*
- o BP 5130 Financial Aid
- o BP 5200 Student Health Services
- o AR ~~5650~~ - 5200 Student Health Services
- o [BP 5506](#) Accommodations for Students with Disabilities - *Delete*
- o [AR 5615](#) Student Records Compliance with Family Educational Rights and Privacy Act (FERPA)

- o [AR 6112](#) Distance Education

Upcoming BP and AR:

- [BP 104](#) Student Member of the Board of Trustees - returned by BOT for discussion of GPA requirement
- [BP 178](#) Participation in Local Decision Making
- [BP/AR 3255](#) Educational Research (new)
- [BP 3400](#) Vandalism
- [AR 4006](#) Medical Examinations, Communicable Diseases, and Tuberculosis Testing
- [BP/AR 4011](#) Recruitment – Administrators and Managers
- [BP/AR 4090](#) Evaluation of Administrators – Classified Management Personnel
- [AR 4204](#) Paid Sick Leave Non-Bargaining Unit Employees
- BP/AR 5240 Associated Students' Organization
- BP/AR 5300.5 Grade changes
- AR 5305 Probation – New
- AR 5306 Dismissal and Readmission - New
- BP 5325 Probation, Dismissal and Readmission – New
- [BP & AR 5401](#) – Student Conduct:
- [BP 5402 / AR 5402](#) Associated Students' Finance [went to ASIVC for advice]
- [BP 5403/AR 5403](#) Associated Students' Elections [went to ASIVC for advice]
- [AR & BP 5404](#) Sexual and Other Assaults on Campus. \*Workgroup is meeting for further revision
- AR 5515 Transfer Center - to legal advice
- BP & [AR 5530 Student Rights and Grievances](#) Work group still working on this
- [BP/AR 5600](#) Associate Degree Requirements
- [BP & AR 5626](#) Independent Study – There is now a more improved version. It is for courses that are not ordinarily offered in our catalog. You must write a temporary course outline of record that will be reviewed by the curriculum committee.
- [BP/AR 7340](#) Leaves

Ongoing:

- AR 3502 Campus Safety – sent for legal review
- BP 4000.4 Equal Employment Opportunity - in WG(HR)
- BP & AR 5210 Enrollment Limitations and Priorities

Attachment: [BP & AR](#)  
 Action Requested: Discussion / Action  
 Issue: Shall the Representative Council approve the indicated board policies and administrative regulations?

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| Item 8 Consent | Grade Grievance and Student Discipline Panel Pool |
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Status: Continued  
 Background: At the 8-20-15 AS Representative Council meeting, nominations were opened for faculty representatives for the Grade Grievance and Student Discipline Panel Pool  
 Attachment: N/A  
 Action Requested: Discussion/Action  
 Issue: Shall the Representative Council approve nominations for Faculty representation on the Grievance Panel Pool?

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| Item 9 Consent | 2016-2017 Committee Appointments |
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Status: Continued  
 Background: President Schmeidler will present the Committee Grid for councils, committees, task forces and work groups. Work Groups outside the grid (for now) include accreditation standards & subsection work groups, ATEP planning group(s), Business & HR Software testing and Advisory Work Groups, Corporate Outreach

Attachment: [Committee Grid](#)  
 Action Requested: Discussion/Action  
 Issue: Shall the Representative Council seat faculty on 2016-2017 committees, task forces and work groups.

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| Item 10 | Faculty Student Club Advisor Handbook |
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Status: Continued  
 Background: Senators have requested an update on the Faculty Student Club Advisor Handbook.  
 Attachment: N/A  
 Action Requested: Discussion/Action  
 Issue: N/A

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| Item 11 | Budget Update: Davit Khachatryan |
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Status: Continued  
 Background: Vice President Khachatryan will give an update on the budget.  
 Attachment: D  
 Action Requested: Discussion/Action  
 Issue: N/A

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| Item 12 | AACC Pathways Project and Conference Attendance |
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Status: Continued  
 Background: IVC is one of 30 colleges nation-wide to participate in this program. Interested faculty members will be needed to discuss how we will respond to this initiative, and to participate in upcoming events.  
 Attachment: N/A  
 Action Requested: Discussion/Action  
 Issue: N/A

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| Item 13 | IVC Faculty Involvement in Contract Education, Community Education, and Continuing Education |
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Status: Continued  
 Background: Senators requested that information be provided as to the process of determining faculty involvement in Contract Education, Community Education and Continuing Education  
 Attachment: N/A  
 Action Requested: Discussion/Action  
 Issue: N/A

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| Item 14 | Chancellor Hiring Process |
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Status: Continued  
 Background: Gary Poertner retired as of June 30. Interim Chancellor Fitzsimmons has initiated a process for hiring the next Chancellor.  
 Attachment: [E1](#), [E2](#), [E3](#), [E4](#), [E5](#)  
 Action Requested: Discussion/Action  
 Issue: N/A

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| Item 15 | College Open Forum Content |
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Status: Continued  
 Background: College leadership would like to develop an open forum that the college community finds useful. Suggestions for content and timing/venue are requested.  
 Attachment: N/A  
 Action Requested: Discussion/Action  
 Issue: N/A

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| Item 16           | LGBTQ Liaison   |
| Status:           | Continued   |
| Background:       | Brooke Choo has been serving as the LGBTQ Liaison, but plans to be on sabbatical in the spring, so a replacement is sought. Allan B. has been nominated; nominations remain open. |
| Attachment:       | N/A   |
| Action Requested: | Discussion/Action   |
| Issue:            | Shall the Representative Council close nominations and appoint for the LGBTQ Liaison?   |

**I. NEW BUSINESS**

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|-------------------|---|
| Item 17           | Basic Skills Coordinator  |
| Status:           | New   |
| Background:       | Brooke Choo has been serving in this capacity for the past year; she will be on sabbatical. A replacement is sought for the spring 2017 semester. |
| Attachment:       | N/A   |
| Action Requested: | Discussion/Action   |
| Issue:            | Shall the Representative Council open nominations, close and appoint the candidate for the Basic Skills Coordinator?                              |

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| Item 18           | Schedule Change for November 3 Representative Council Meeting             |
| Status:           | New   |
| Background:       | The Cabinet will be attending ASCCC Plenary sessions on November 3.       |
| Attachment:       | N/A   |
| Action Requested: | Discussion/Action   |
| Issue:            | Shall the Representative Council reschedule this meeting for November 10? |

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| Item 19           | Senate Elections: Establish Elections Committee   |
| Status:           | New   |
| Background:       | The Representative Council of the Academic Senate shall appoint an elections committee, which shall elect its own chair from the appointed membership, to oversee elections and/or balloting involving the faculty at large (general assembly). |
| Attachment:       | N/A   |
| Action Requested: | Discussion/Action   |
| Issue:            | Shall the Representative Council accept nominations to the Senate Elections Committee?  |

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| Item 20           | Senate Elections: Establish Election Dates and Rules   |
| Status:           | New  |
| Background:       | Elections of Academic Senate Officers and/or other positions elected by the faculty at large shall occur after a suitable and open nominating period which includes two meetings of the Representative Council and shall be concluded prior to the final day of the Fall instructional calendar. The representative Council shall establish the polling dates. Polls shall be open at minimum five consecutive days, not including weekends or holidays. |
| Attachment:       | N/A  |
| Action Requested: | Discussion/Action  |
| Issue:            | Shall the Representative Council open nominations from 10/20/16 – 11/17/16 for the positions of President and Vice-President, and conduct Polling for President and Vice-President from 11/28/16 – 12/05/16?   |

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| Item 21 | Senate Elections: Open Nominations for Curriculum Chair, Assistant Curriculum Chair, Academic Affairs Chair, Recorder, and Past President |
| Status: | New   |

Background: The Curriculum Chair, Assistant Curriculum Chair, Senate Recorder and Past President are appointed by the Representative Council.

Attachment: N/A

Action Requested: Discussion/Action

Issue: Shall the Representative Council adopt the following timeline for the Curriculum Chair, Assistant Curriculum Chair, Academic Affairs Chair, Recorder, and Past President: Open nominations 10/20/16, close nominations and appoint on 12/15/16 ?

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| Item 22 | Institutional Set Standards |
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Status: New

Background: Craig Hayward will review the IVC Institutional Set Standards and encourage discussion.

Attachment: [F](#)

Action Requested: Discussion/Action

Issue: N/A

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| Item 23 | Transgender Students and Staff Needs |
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Status: New

Background: IVC has, minimally, a legal obligation to provide for transgender members of the campus that will be discussed.

Attachment: [G](#)

Action Requested: Discussion/Action

Issue: N/A

**J. SCHOOL REPORTS: (limit to 1 minute)**

- o Social and Behavioral Sciences
- o Physical Sciences and Technologies
- o Mathematics, Computer Science and Engineering
- o Languages & Learning Resources
- o Life Sciences & Technologies
- o Humanities
- o Kinesiology, Health, and Athletics
- o Guidance and Counseling
- o Business Sciences
- o Arts

**K. STANDING REPORTS: (limit to 1 minute)**

- o SLO Task Force: Cheryl Delson
- o Accreditation Report: Kathy Schmeidler
- o Foundation Accounts/PRO-IVC: Stephen Rochford
- o Early College: Brett McKim
- o Bookstore:
- o Cafeteria:
- o Calendar Committee Report: Jeff Kaufmann/Miriam Castroconde
- o Environmental Leadership (ELC): Jeff Kaufmann
- o Distance Education Task Force: Roopa Mathur/Cathleen Greiner
- o Technology Task Force: Celina Lee
- o Safety and Security: Kathy Schmeidler
- o LGBTQ Liaison Report: Brooke Choo
- o CTE: Diana Hurlbut
- o AANAPISI Grant – Project: Edwin Tiongson

**L. ANNOUNCEMENTS AND OPEN FORUM**

**M. ADJOURNMENT**