



Academic Senate 2016-2017

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ACADEMIC SENATE

Meeting of the Representative Council

May 4, 2017

2:00 – 4:00 pm, B 209

AGENDA

A. CALL TO ORDER

The president will call the meeting to order

B. ADOPTION OF AGENDA

Item 1	Agenda: May 04, 2017
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Status: New
 Background: The President submits the agenda **and** the consent calendar for review and approval.
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: Shall the Rep Council adopt the Agenda of the May 04, 2017 meeting as submitted or amended, with the proviso that the President may reorder the agenda as needed?

C. INTRODUCTION OF GUESTS

Senate meetings are open. Guests are welcome and invited to contribute to discussion on agenda items.

D. PUBLIC COMMENTS

Anyone may address the Senate on any item NOT on the Agenda within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations. Each speaker is limited to two minutes. *Note: General Announcements should be saved for the Announcements section at the end of the meeting.*

E. RECORD OF THE PREVIOUS MEETING

Item 2	Minutes of the Previous Meeting: March 30, 2017
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Status: New
 Background: The minutes of the previous meeting of the Representative Council are submitted for review and approval.
 Attachment: [A1](#)
 Action Requested: Discussion/Action
 Issue: Shall the Rep Council adopt the minutes of March 30, 2017 as submitted or amended?

Item 3	Minutes of the Previous Meeting: April 06, 2017
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Status: New
 Background: The minutes of the previous meeting of the Representative Council are submitted for review and approval.
 Attachment: [A2](#)
 Action Requested: Discussion/Action
 Issue: Shall the Rep Council adopt the minutes of April 06, 2017 as submitted or amended?

F. EXECUTIVE REPORTS

Senate President: Kathy Schmeidler - [Report](#)
Vice-President: Bob Urell
Academic Affairs Chair: Brett McKim
Curriculum Committee Chair: Chris Loeffler

G. CONSENT CALENDAR

Items 5, 6, 8, 9

H. OLD BUSINESS

Item 4	Senate Approval of Curriculum for 2017-2018 Catalog
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Status: Continued
 Background: Per CurricUNET process, curriculum will be submitted for review and approval.
 Attachment: [B](#)
 Action Requested: Discussion/Action
 Issue: Shall the Representative Council approve the recommendations of the Curriculum Committee?

Item 5 Consent	Program Reviews
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Status: Continued
 Background: Per Program Review process, program reviews will be submitted for review. [Program Review](#)
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: N/A

Item 6 Consent	Senate President Signature Requests & Accept
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Status: Continued
 Background: Requests for the senate president's signature on college and district documents will be subject to the review and recommendation of the Representative Council.
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: Shall the Representative Council accept / affirm the actions of the Senate President?

Item 7	Board Policies and Administrative Regulations
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Status: Continued
 Background: See SOCCCD SharePoint for all BPARC information [BP & AR](#)
 To discuss: Next meeting May 12, 2017
 Upcoming BP and AR:

- [BP 104](#) Student Member of the Board of Trustees - returned by BOT for discussion of GPA requirement
- [BP 178](#) Participation in Local Decision Making
- [BP/AR](#) 3255 Educational Research (new)
- [BP 3400](#) Vandalism
- [AR 3410](#) Nondiscrimination (moved from AR 5413)
- [BP 3420](#) Local Law Enforcement
- [BP 4000.4](#) Equal Employment Opportunity
- [AR 4006](#) Medical Examinations, Communicable Diseases, and Tuberculosis Testing
- [BP/AR](#) 4011 Recruitment – Administrators and Managers
- [BP 4011.6](#) Employment Procedures for Chancellor
- [BP/AR](#) 4090 Evaluation of Administrators – Classified Management Personnel

- [AR 4204](#) Paid Sick Leave Non-Bargaining Unit Employees
- [BP/AR 4420](#) Enrollment Fee Reimbursement for Eligible Employees
- BP/AR 5300.5 Grade changes
- AR 5305 Probation – New
- AR 5306 Dismissal and Readmission – New
- BP 5325 Probation, Dismissal and Readmission – New
- [BP 5402 / AR 5402](#) Associated Students' Finance [went to ASIVC for advice]
- [BP 5403/AR 5403](#) Associated Students' Elections [went to ASIVC for advice]
- [AR 5413](#) Nondiscrimination (delete, move to AR 3410)
- [AR 5505](#) Grade Grievance and Revised [forms](#)
- BP& [AR 5530 Student Rights and Grievances](#) *Work group still working on this*
- [BP/AR 5600](#) Associate Degree Requirements
- [BP & AR 5626](#) Independent Study – There is now a more improved version. It is for courses that are not ordinarily offered in our catalog. You must write a temporary course outline of record that will be reviewed by the curriculum committee.

Ongoing:
Attachment: [BP & AR](#)
Action Requested: Discussion / Action
Issue: Shall the Representative Council approve the indicated board policies and administrative regulations?

Item 8 Consent	Grade Grievance and Student Discipline Panel Pool
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Status: Continued
Background: At the 8-20-15 AS Representative Council meeting, nominations were opened for faculty representatives for the Grade Grievance and Student Discipline Panel Pool
Attachment: N/A
Action Requested: Discussion/Action
Issue: Shall the Representative Council approve nominations for Faculty representation on the Grievance Panel Pool?

Item 9 Consent	2016-2017 Committee Appointments
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Status: Continued
Background: President Schmeidler will present the Committee Grid for councils, committees, task forces and work groups. Work Groups outside the grid (for now) include accreditation standards & subsection work groups, ATEP planning group(s), Business & HR Software testing and Advisory Work Groups, Corporate Outreach
Attachment: [Committee Grid](#)
Action Requested: Discussion/Action
Issue: Shall the Representative Council seat faculty on 2016-2017 committees, task forces and work groups.

Item 10	Faculty Student Club Advisor Handbook
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Status: Continued
Background: Senators have requested an update on the Faculty Student Club Advisor Handbook.
Attachment: N/A
Action Requested: Discussion/Action
Issue: N/A

Item 11	Budget Update: Davit Khachatryan
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Status: Continued
Background: Vice President Khachatryan will give an update on the budget.
Attachment: N/A

Action Requested: Discussion/Action
Issue: N/A

Item 12	Pathways – Logistics Work Group
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Status: Continued
Background: APTC established a workgroup to discuss the logistics required to support the needs of the various pathways being offered at IVC.
Attachment: N/A
Action Requested: Discussion/Action
Issue: N/A

Item 13	TATF Co-Chair
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Status: Continued
Background: Celina Lee will be stepping down as Technology Advisory Task Force (TATF) Co-Chair at the end of the academic year.
Attachment: N/A
Action Requested: Discussion/Action
Issue: Shall the Representative Council open nominations, close and appoint the TATF Co-Chair?

Item 14	SLO Coordinator and Co-Chair
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Status: Continued
Background: The representative council is required to appoint faculty members as Student Learning Outcomes (SLO) Coordinators and Co-Chairs.
Attachment: N/A
Action Requested: Discussion/Action
Issue: Shall the Representative Council recommend that SLO co-chairs also serve as SLO coordinators and close and appoint SLO Coordinators/Co-Chairs?

Item 15	Discussion of Issues Pertaining to Undocumented Persons
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Status: Continued
Background: College campuses are establishing themselves as sanctuaries around the US. These campuses believe that they are not obligated to report any undocumented persons.
Attachment: [C](#)
Action Requested: Discussion/Action
Issue: N/A

Item 16	IVC OE Faculty Handbook Fall 2016 – Spring 2017
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Status: Continued
Background: The Online Education Task Force recommends approval of the update to the OE Faculty Handbook.
Attachment: [1. Irvine Valley OE Faculty Handbook Fall2016-Spring2017](#)
[2. IVC Course Design Rubric – OETF approved 2017-05-01](#)
[3. IVC Strat Plan 2017-05-01-OETF draft](#)
Action Requested: Discussion/Action
Issue: Shall the Representative Council approve the recommendations from the OETF?

Item 17	Faculty Responsibilities Respecting Disability Accommodations
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Status: Continued
Background: Faculty members are periodically confronted with students requesting accommodation, with or without accompanying paperwork from DSPS. Are there limits to what we can be required to do in response?

Attachment: N/A
 Action Requested: Discussion/Action
 Issue: Shall the Representative Council recommend that when the DSPS office determines that a student must be provided with a note taker, the college establish procedures for providing paid and trained note takers as it is neither the responsibility of the faculty nor the volunteer students' to provide the DSPS accommodation?

I. NEW BUSINESS

Item 18	Child Development Center (CDC)
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Status: New
 Background: At this time it has been announced that the CDC will close on June 30, 2017.
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: N/A

Item 19	Degree Audit Demonstration
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Status: New
 Background: Presentation by Ruben Guzman from Admissions & Records.
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: N/A

Item 20	Suggested Goals for the 2017-2019 BSI/SEP/SSSP Integrated Plan
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Status: New
 Background: Presentation by Angel Hernandez and/or Brent Monte.
 Attachment: [D](#)
 Action Requested: Discussion/Action
 Issue: N/A

Item 21	BP 5604 Eligibility for Admission
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Status: New
 Background: Recommended changes to the language of BP 5604 are brought forward from the Director of International Student Program, Christina Delgado.
 Attachment: [E](#)
 Action Requested: Discussion/Action
 Issue: Shall the Representative Council recommend these changes to BPARC?

Item 22	Curriculum Committee Co-Chairs
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Status: New
 Background: The Curriculum Chair and Assistant Chair have concluded that for the upcoming year the faculty will be better served by two Curriculum Co-chairs.
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: Shall the Representative Council rescind the prior appointments (Items 15 & 16, December 15, 2016)?
 Issue: Shall the Representative Council appoint Chris Loeffler and Diana Hurlbut as Curriculum Co-chairs?

Item 23	Basic Skills Coordinator Position
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Status: New

Background: Basic skills projects and initiatives should be coordinated, and when feasible, integrated with other initiatives and projects. To this end, a Basic Skills Coordinator position will be supported from categorical funding.

Attachment: N/A

Action Requested: Discussion/Action

Issue: Shall the Representative Council open nominations, close nominations, and appoint Angel Hernandez to this position for AY 2017-2018?

Item 24	Proposal for College Production Policy and Process Recommendation
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Status: New

Background: Academic Affairs Committee submits the attached proposal for Representative Council consideration.

Attachment: [E](#)

Action Requested: Discussion/Action

Issue: Shall Representative Council adopt the Academic Affairs recommendation and forward this to SPAC?

Item 25	Full-Time Faculty Hiring Priority List Development Process Recommendation
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Status: New

Background: Academic Affairs Committee submits the attached proposal for Representative Council consideration.

Attachment: [G](#)

Action Requested: Discussion/Action

Issue: Shall Representative Council adopt the Academic Affairs recommendation and forward this to the Office of Instruction and SPAC?

Item 26	Selecting Department Chairs
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Status: New

Background: In response to wide-spread scattered discussions regarding best practices for selecting department chairs, the Representative Council has been asked to take this matter under consideration, and to establish an archive of department and school adopted practices.

Attachment: [H](#)

Action Requested: Discussion/Action

Issue: Shall Representative Council adopt the Academic Affairs recommendation and forward this to the Office of Instruction and SPAC?

J. SCHOOL REPORTS: (limit to 1 minute)

- o Social and Behavioral Sciences
- o Physical Sciences and Technologies
- o Mathematics, Computer Science and Engineering
- o Languages & Learning Resources
- o Life Sciences & Technologies
- o Humanities
- o Kinesiology, Health, and Athletics
- o Guidance and Counseling
- o Business Sciences
- o Arts

K. STANDING REPORTS: (limit to 1 minute)

- o SLO Task Force: Cheryl Delson
- o Accreditation Report: Kathy Schmeidler
- o Foundation Accounts/PRO-IVC: Stephen Rochford
- o Bookstore:
- o Cafeteria:

- Calendar Committee Report: Jeff Kaufmann/Miriam Castroconde
- Environmental Leadership (ELC): Jeff Kaufmann
- Online Education Task Force: Roopa Mathur/Cathleen Greiner
- Technology Task Force: Celina Lee
- Safety and Security: Kathy Schmeidler
- LGBTQ Liaison Report: Alan Bilsborough
- CTE: Diana Hurlbut
- ELEVATE API: Edwin Tiongson

L. ANNOUNCEMENTS AND OPEN FORUM

M. ADJOURNMENT