



# Academic Senate 2016-2017

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ACADEMIC SENATE

Meeting of the Representative Council  
December 15, 2016  
2:00 – 4:00 pm, B 209

## AGENDA

### A. CALL TO ORDER

The president will call the meeting to order

### B. ADOPTION OF AGENDA

Item 1	Agenda: December 15, 2016
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Status: New  
Background: The President submits the agenda **and** the consent calendar for review and approval.  
Attachment: N/A  
Action Requested: Discussion/Action  
Issue: Shall the Rep Council adopt the Agenda of the December 15, 2016 meeting as submitted or amended, with the proviso that the President may reorder the agenda as needed?

### C. INTRODUCTION OF GUESTS

Senate meetings are open. Guests are welcome and invited to contribute to discussion on agenda items.

### D. PUBLIC COMMENTS

Anyone may address the Senate on any item NOT on the Agenda within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations. Each speaker is limited to two minutes. *Note: General Announcements should be saved for the Announcements section at the end of the meeting.*

### E. RECORD OF THE PREVIOUS MEETING

Item 2	Minutes of the Previous Meeting: November 17, 2016
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Status: New  
Background: The minutes of the previous meeting of the Representative Council are submitted for review and approval.  
Attachment: [A1](#)  
Action Requested: Discussion/Action  
Issue: Shall the Rep Council adopt the minutes of November 17, 2016 as submitted or amended?

Item 3	Minutes of the Previous Meeting: December 01, 2016
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Status: New  
Background: The minutes of the previous meeting of the Representative Council are submitted for review and approval.  
Attachment: [A2](#)  
Action Requested: Discussion/Action  
Issue: Shall the Rep Council adopt the minutes of December 01, 2016 as submitted or amended?

**F. EXECUTIVE REPORTS**

Senate President: Kathy Schmeidler  
Vice-President: Bob Urell  
Academic Affairs Chair: Brett McKim  
Curriculum Committee Chair: Chris Loeffler

**G. CONSENT CALENDAR**

Items 5, 8, 9

**H. OLD BUSINESS**

Item 4	Senate Approval of Curriculum for 2017-2018 Catalog
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Status: Continued  
Background: Per CurricUNET process, curriculum will be submitted for review and approval.  
Attachment: [B](#)  
Action Requested: Discussion/Action  
Issue: Shall the Representative Council approve the recommendations of the Curriculum Committee?

Item 5 Consent	Program Reviews
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Status: Continued  
Background: Per Program Review process, program reviews will be submitted for review. [Program Review](#)  
Attachment: N/A  
Action Requested: Discussion/Action  
Issue: N/A

Item 6	Senate President Signature Requests & Accept
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Status: Continued  
Background: Requests for the senate president's signature on college and district documents will be subject to the review and recommendation of the Representative Council.  
Attachment: N/A  
Action Requested: Discussion/Action  
Issue: Shall the Representative Council accept / affirm the actions of the Senate President?

Item 7	Board Policies and Administrative Regulations
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Status: Continued  
Background: See SOCCCD SharePoint for all BPARC information [BP & AR](#)  
To discuss:

- o [AR 3502](#) Campus Safety
- o [AR 3801](#) Hazardous Waste Removal
- o [BP/AR 3950](#) Unmanned Aircraft Systems
- o [BP 4101.1](#) Faculty Salary Classification Changes and Initial Classification Placement
- o [BP 4203](#) Sick Leave for Educational Administrators and Classified Management Personnel
- o [BP/AR 5515](#) Transfer Center
- o [BP 5520](#) Shower Facilities for Homeless Students
- o [AR 5615](#) Student Records Compliance with FERPA
- o [AR 6106](#) Course Approval (Stand Alone Credit Courses)

Upcoming BP and AR:

- [BP 104](#) Student Member of the Board of Trustees - returned by BOT for discussion of GPA requirement
- [BP 178](#) Participation in Local Decision Making
- [BP/AR 3255](#) Educational Research (new)
- [BP 3400](#) Vandalism
- [AR 4006](#) Medical Examinations, Communicable Diseases, and Tuberculosis Testing
- [BP/AR 4011](#) Recruitment – Administrators and Managers
- [BP/AR 4011.3](#) Recruitment: Classified Staff
- [BP 4011.6](#) Employment Procedures for Chancellor
- [BP/AR 4090](#) Evaluation of Administrators – Classified Management Personnel
- [AR 4204](#) Paid Sick Leave Non-Bargaining Unit Employees
- [BP/AR 5240](#) Associated Students' Organization
- [BP/AR 5300.5](#) Grade changes
- [AR 5305](#) Probation – New
- [AR 5306](#) Dismissal and Readmission - New
- [BP 5325](#) Probation, Dismissal and Readmission – New
- [BP & AR 5401](#) – Student Conduct:
- [BP 5402 / AR 5402](#) Associated Students' Finance [went to ASIVC for advice]
- [BP 5403/AR 5403](#) Associated Students' Elections [went to ASIVC for advice]
- [AR & BP 5404](#) Sexual and Other Assaults on Campus. *\*Workgroup is meeting for further revision*
- [BP/AR 5506](#) Accommodations for Students with Disabilities
- [BP & AR 5530 Student Rights and Grievances](#) *Work group still working on this*
- [BP/AR 5600](#) Associate Degree Requirements
- [BP & AR 5626](#) Independent Study – There is now a more improved version. It is for courses that are not ordinarily offered in our catalog. You must write a temporary course outline of record that will be reviewed by the curriculum committee.
- [BP/AR 7340](#) Leaves

Ongoing:

- [BP 4000.4](#) Equal Employment Opportunity - *in WG(HR)*
- [BP & AR 5210](#) Enrollment Limitations and Priorities

Attachment: [BP & AR](#)  
 Action Requested: Discussion / Action  
 Issue: Shall the Representative Council approve the indicated board policies and administrative regulations?  
 Shall the Representative Council support forming a 4011 workgroup to recommend revisions to the hiring policies?

Item 8 Consent	Grade Grievance and Student Discipline Panel Pool
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Status: Continued  
 Background: At the 8-20-15 AS Representative Council meeting, nominations were opened for faculty representatives for the Grade Grievance and Student Discipline Panel Pool  
 Attachment: N/A  
 Action Requested: Discussion/Action  
 Issue: Shall the Representative Council approve nominations for Faculty representation on the Grievance Panel Pool?

Item 9 Consent	2016-2017 Committee Appointments
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Status: Continued  
 Background: President Schmeidler will present the Committee Grid for councils, committees, task forces and work groups. Work Groups outside the grid (for now) include accreditation standards & subsection work groups, ATEP

Attachment: planning group(s), Business & HR Software testing and Advisory Work Groups, Corporate Outreach  
 Action Requested: [Committee Grid](#) Discussion/Action  
 Issue: Shall the Representative Council seat faculty on 2016-2017 committees, task forces and work groups.

Item 10	Faculty Student Club Advisor Handbook
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Status: Continued  
 Background: Senators have requested an update on the Faculty Student Club Advisor Handbook.  
 Attachment: N/A  
 Action Requested: Discussion/Action  
 Issue: N/A

Item 11	Budget Update: Davit Khachatryan
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Status: Continued  
 Background: Vice President Khachatryan will give an update on the budget.  
 Attachment: [C](#)  
 Action Requested: Discussion/Action  
 Issue: N/A

Item 12	AACC Pathways Project and Conference Attendance
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Status: Continued  
 Background: IVC is one of 30 colleges nation-wide to participate in this program. Interested faculty members will be needed to discuss how we will respond to this initiative, and to participate in upcoming events.  
 Attachment: N/A  
 Action Requested: Discussion/Action  
 Issue: N/A

Item 13	IVC Faculty Involvement in Contract Education, Community Education, and Continuing Education
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Status: Continued  
 Background: Senators requested that information be provided as to the process of determining faculty involvement in Contract Education, Community Education and Continuing Education  
 Attachment: N/A  
 Action Requested: Discussion/Action  
 Issue: N/A

Item 14	College Open Forum Content
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Status: Continued  
 Background: College leadership requests questions for the Faculty Professional Development President's Opening panel discussion. Send questions to [IVCflexofficer@ivc.edu](mailto:IVCflexofficer@ivc.edu)  
 Attachment: N/A  
 Action Requested: Discussion/Action  
 Issue: N/A

Item 15	Senate Elections: Close Nominations for Curriculum Chair, and appoint
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Status: Continued  
 Background: The Curriculum Chair is appointed by the Representative Council. Chris Loeffler has been nominated.  
 Attachment: N/A  
 Action Requested: Discussion/Action

Issue: Shall the Representative Council close nominations and appoint the Curriculum Chair?

Item 16	Senate Elections: Close Nominations for Assistant Curriculum Chair, and appoint
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Status: Continued  
Background: The Assistant Curriculum Chair is appointed by the Representative Council. Diana Hurlbut has been nominated.  
Attachment: N/A  
Action Requested: Discussion/Action  
Issue: Shall the Representative Council close nominations and appoint the Assistant Curriculum Chair?

Item 17	Senate Elections: Close Nominations for Academic Affairs Chair, and appoint
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Status: Continued  
Background: The Academic Affairs Chair is appointed by the Representative Council. Brett McKim and Daniel de Roulet have been nominated.  
Attachment: N/A  
Action Requested: Discussion/Action  
Issue: Shall the Representative Council close nominations and appoint the Academic Affairs Chair?

Item 18	Senate Elections: Close Nominations for Senate Recorder, and appoint
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Status: Continued  
Background: The Senate Recorder is appointed by the Representative Council. Cheryl Delson and Massimo Mitolo have been nominated.  
Attachment: N/A  
Action Requested: Discussion/Action  
Issue: Shall the Representative Council close nominations and appoint the Senate Recorder?

Item 19	Senate Elections: Close Nominations for Past President, and appoint
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Status: Continued  
Background: The Past President is appointed by the Representative Council.  
Attachment: N/A  
Action Requested: Discussion/Action  
Issue: Shall the Representative Council close nominations and appoint the Past President?

Item 20	Intellus Learning-Embedded Basic Skills for General Education Courses
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Status: Continued  
Background: A product has been developed to embed basic skills modules into a course learning management system to supplement student acquisition of basic skills and improve their success.  
Attachment: [D1](#), [D2](#)  
Action Requested: Discussion/Action  
Issue: Shall the Representative Council instruct the Cabinet to invite a representative to make a presentation during FLEX week?

## I. NEW BUSINESS

Item 21	Faculty Hiring Committee Appointments
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Status: New  
Background: The following have been submitted for approval:

- [Geography](#)
- [Political Science](#)
- [Biology](#)(Anatomy)

- [English/Writing Conference](#)
- [Digital Media Arts](#)

Attachment:  
 Action Requested: Discussion/Action  
 Issue: Shall the Representative Council approve the recommendations for the hiring committees?

Item 22	Delegation of Authority to the Winter Cabinet
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Status: New  
 Background: President Schmeidler requests that the Representative Council delegate authority to the Winter Senate Cabinet. An update of all Cabinet actions will be provided in the Spring of 2017.  
 Attachment: N/A  
 Action Requested: Discussion/Action  
 Issue: Shall the Representative Council delegate authority to the Winter Senate Cabinet?

**J. SCHOOL REPORTS: (limit to 1 minute)**

- Social and Behavioral Sciences
- Physical Sciences and Technologies
- Mathematics, Computer Science and Engineering
- Languages & Learning Resources
- Life Sciences & Technologies
- Humanities
- Kinesiology, Health, and Athletics
- Guidance and Counseling
- Business Sciences
- Arts

**K. STANDING REPORTS: (limit to 1 minute)**

- SLO Task Force: Cheryl Delson
- Accreditation Report: Kathy Schmeidler
- Foundation Accounts/PRO-IVC: Stephen Rochford
- Early College: Brett McKim
- Bookstore:
- Cafeteria:
- Calendar Committee Report: Jeff Kaufmann/Miriam Castroconde
- Environmental Leadership (ELC): Jeff Kaufmann
- Distance Education Task Force: Roopa Mathur/Cathleen Greiner
- Technology Task Force: Celina Lee
  - [IVC Basic Aid Technology List for 2017-18](#)
  - [Technology training website](#)
- Safety and Security: Kathy Schmeidler
- LGBTQ Liaison Report: Alan Bilsborough
- CTE: Diana Hurlbut
- ELEVATE API – Edwin Tiongson

**L. ANNOUNCEMENTS AND OPEN FORUM**

**M. ADJOURNMENT**