



Minutes

Of the Meeting of the Representative Council
September 17, 2015 from 2:00 – 4:00 pm in LSB 104

Roster/Roll 9/17/15

Quorum = 14

Absolute majority required to pass motions = 14

Senate Officers (4 votes)				
Non-Voting		Pres	Abs	Proxy
President	Kathy Schmeidler	x		
Recorder	Carlo Chan	x		
Parliamentarian	n/a			
Voting				
Vice President	Bob Urell		x	
Chair, Academic Affairs	Brett McKim	x		
Chair, Curriculum	Diana Hurlbut	x		
Past President	Lewis Long		x	
Senators (22 votes)				
Adjunct Faculty	Carla Reisch	x		
Adjunct Faculty	Melody Harper			x-Reisch
Adjunct Faculty Alternate				
Adjunct Faculty Alternate				
Business Science	Bennet Tchaikovsky	x		
Business Science	Rick H. Boone	x		
Business Sciences Alternate	Roopa Mathur	x		
Arts	Stephen Rochford	x		
Arts	Joe Gerges	x		
Arts Alternate				
Guidance & Counseling	Robert Melendez	x		
Guidance & Counseling	Tiffany Tran			x-Melendez
Counseling Alternate				
Kinesiology, Health & Athletics	Simon Davies	x		
Kinesiology, Health & Athletics	Martin McGrogan			x-Davies
Humanities	Roy Bauer	x		
Humanities	Brittany Adams	x		
Humanities Alternate				
Languages & Learning Resources	Melanie Haeri	x		
Languages & Learning Resources	Jeff Wilson	x		
Languages & Learning Resources	Brooke Choo /		x	

Alt.	Anca Popescu			
Life Sciences	Roland Rodriguez	x		
Life Sciences				
Life Sciences Alternate				
Math/CIS/Engineering	Brent Monte	x		
Math/CIS/Engineering	Ben Vargas	x		x-Monte
Math/CIS/Engineering Alternate				
Physical Sciences	John Davison	x		
Physical Sciences	Kiana Tabibzadeh		x	
Physical Sciences Alternate	Art Ambrose	x		
Social & Behavioral Sciences	Robert Hollenbaugh	x		
Social & Behavioral Sciences	Elizabeth Chambers	x		
Social & Behavioral Sciences Alt.	Kari Tucker		x	

A. CALL TO ORDER

The president called the meeting to order at 2:00pm.

B. ADOPTION OF AGENDA

Item 1 Agenda: September 17, 2015

Discussion: There was a motion to adopt the agenda but pull all items off the consent calendar.

Action Taken: The Representative Council adopted the Agenda with no consent items for the September 17, 2015 meeting.

M: Mathur, R.	S: Bauer, R.	Y: 22	N: 1	A: 0
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C. INTRODUCTION OF GUESTS –Alvin Ng, Student representatives of ASIVC, Cathleen Greiner, Craig Hayward, Jack Appleman, and Craig Justice.

D. PUBLIC COMMENTS –

- ASIVC would like to thank all faculty for sending out notices to student to apply for ASG positions. They also discussed the biggest issues for IVC students, according to a recent survey, are limited parking and class availability. They read and handed out student's heartfelt letter expressing a particular issue with class availability. In particular, not being able to enroll in Physics 4B, prevents them from transferring and delays their educational goals. Faculty are sympathetic to student concerns. It was explained there are external pressures such as priority enrollment changes imposed by the State, fill rates coming from the Office of Instruction, classroom availability, etc. VPI Justice assured everyone that they will take the issue under consideration. Senate members praised ASIVC for expressing their concerns and advised them to continue voicing their opinions to the Board, administrators, and others.
- There was announcement for Bunco for Boobies, a Breast Cancer Fundraiser. You may buy shirts or provide a donation (cash, check, mail in, and online payment). Visit www.the3day.org/goto/teamirvine2015 or contact Melanie Haeri, mhaeri0@ivc.edu, for more information.

E. RECORD OF THE PREVIOUS MEETING

Item 2 Minutes of the Previous Meeting: September 03, 2015

Discussion:

Action Taken: The Representative Council approved the minutes of the September 03, 2015 meeting.

M: Rodriguez, R.	S: Bauer, R.	Y: 23	N: 0	A: 1
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• **EXECUTIVE REPORTS**

Senate President: Kathy Schmeidler – No report.

Vice-President: Bob Urell – The new resource request system is up. There is a new and improved request form. Drop-in training is available. Davit and Bruce will be at the training to provide assistance.

Academic Affairs Chair: Brett McKim - No report.

Curriculum Committee Chair: Diana Hurlbut – Curriculum will be looking at IVC's general education pattern (known as the 'native pattern'). The request was made that experienced faculty would provide advice to new curriculum members on which courses should be added and/or removed from the IVC GE pattern.

- CONSENT CALENDAR
Items 3, 4, 5, 7, 8
- OLD BUSINESS

Item 3 Senate Approval of Curriculum for 2015-2016 Catalog

Discussion: N/A
Action Taken: None

Item 4 Program Reviews

Discussion: IEC is considering its role in program review. Senators requested that IEC give updates on its program review work.
Action Taken: None.

Item 5 Senate President Signature Requests & Accept / Affirm Actions of the Summer Cabinet

Discussion: None.
Action(s) Taken: None.

Item 6 Board Policies and Administrative Regulations

Discussion: Senators expressed concerns that safety and security issues are not being addressed, and requested that the safety committee make regular reports.

Discussion:

- BP 5408 Classroom Supervision [reference update] -
 - BP 4306 Calendar
 - BP & AR 5130 Financial Aid [reference update]
 - AR 6100(b) Instructional Program Review [reference update]
 - BP 6105 Graduation Requirements for Degrees and Certificates of Achievement [reference update]
 - BP & AR 3501 Campus Security and Access [reference update]
- AR6112 approved

Action Taken: Motion to approve all these BP and AR.

M: Haeri, M.	S: Bauer, R.	Y: 24	N: 0	A: 0
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Item 7 Consent Grade Grievance and Student Discipline Panel Pool

Discussion: There was a request for more faculty volunteers to serve since the number of issues have been increasing. The following faculty members have volunteered: Art, Jeff, Carla, Roopa, Brittany, Melanie,
Action(s) Taken: Open nominations, accept all volunteers, and leave nominations open.

Item 8 Consent 2015-2016 Committee Appointments

Discussion: Dan DeRoulet was nominated to be the on the District-wide calendar committee and Bob Urell and Kathy Schmeidler as alternates.
Action(s) Taken: Appoint Dan DeRoulet as member; Bob Urell and Kathy Schmeidler as alternates.

Item 9 Faculty Student Club Advisor Handbook

Discussion: Continued. No updates.
Action(s) Taken: None.

Item 10 2015-2016 Academic Calendar and Finals Calendar

Discussion: The IVC academic calendar committee will meet to discuss options, which they will bring to the representative council. Please send any concerns or suggestions to the committee members or email asenate@ivc.edu.
Action(s) Taken: None.

Item 11 IVC Faculty Involvement in Contract Education, Community Education, and Continuing Education

Discussion: Continued. Cathleen will be happy to do presentations differences among the three. Faculty were concerned about the process for choosing instructors for contract education. Chairs and deans should be consulted regarding faculty assignments for these positions. If there are any faculty issues at the participating high schools, please report to them to the dean of the appropriate school and to Cathleen Greiner.
Action Taken: None.

Item 12 Revisions to the IVC Planning and Decision Making Manual

Discussion: IEC is revising the committee naming structure as well as updating committee charges.
Action(s) Taken: None.

Item 13 ASCCC Resolution

Discussion: Faculty wrote a resolution last year and presented it to ASCCC (the State Academic Senate) to ask ACCJC to justify continued SLO implementation in the current form. There was a pervasive feeling that SLOs as written and enforced by the ACCJC is not effective. ACCJC, not Title 5 nor the State Chancellor's Office, is requiring SLOs as their way to assess the effectiveness of education at an institution. Please contact asenate@ivc.edu with revision suggestions. The question was raised whether this resolution should address WASC or ACCJC, and the relationship between WASC and ACCJC. It was explained that WASC and ACCJC both use peer review, and have distinct but related operations.

Action(s) Taken: None.

Item 14 Budget Update: Davit Khachatryan

Discussion: None.
Action(s) Taken: None.

NEW BUSINESS

Item 15 Faculty Professional Development Funding

Discussion: We have at least \$60K this year for Professional Development. The base allocation has been increased in response to resource request. \$66K is carried over from last year in addition to the \$60K allocation for this year. Thus, this year has \$126K in potential funds. The committee is seeking input for full-time and part-time allocation of funds. There was a discussion of alternate options to provide funds for part-time faculty and faculty members interested in opportunities that become available later in the year.

Action(s) Taken: None

Item 16 California Community College Internship Program: Graduate Student Teaching

Discussion: None.
Action(s) Taken: None.

Item 17 The Pathways Project

Discussion: Craig Hayward advocated for our college to apply to the Pathway Project. The deadline is September 21. The goal of the program is to look at ways to improve student success and completion. IVC would provide teams comprised of faculty, managers/administrators, and classified staff to attend various institutes to help design successful academic and career pathways for students.

Action(s) Taken: Provisional approval so that the proposal can go forward; this discussion will be continued at the next representative council meeting for a final determination.

M: Ambrose, A.	S: Melendez, R.	Y: 14	N: 4	A: 6
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SCHOOL REPORTS: (limit to 1 minute)

- o Social and Behavioral Sciences
- o Physical Sciences and Technologies
- o Mathematics, Computer Science and Engineering
- o Languages and Learning Resources
- o Life Sciences and Technologies
- o Humanities
- o Kinesiology, Health, and Athletics
- o Guidance and Counseling
- o Business Sciences
- o Arts

J. STANDING REPORTS: (limit to 1 minute)

- o SLO Task Force: Cheryl Delson
- o CTE Task Force: June McLaughlin
- o Accreditation Report: Kathy Schmeidler
- o Foundation Accounts/PRO-IVC: Kathy Schmeidler
- o Early College: Brett McKim
- o Bookstore:
- o Cafeteria:
- o Calendar Committee Report: Kathy Schmeidler / Bob Urell
- o Environmental Leadership (ELC): Jeff Kaufmann
- o Distance Education Task Force: Cathleen Greiner
- o Technology Task Force: Roopa Mathur
- o Safety and Security
- o LGBTQ Liaison Report: Brooke Choo

K. ANNOUNCEMENTS AND OPEN FORUM

L. ADJOURNMENT

M. ANNOUNCEMENTS AND OPEN FORUM

- Interested parties are welcome to meet at [Lazy Dog Café](#) again on Jamboree in the [Irvine Marketplace](#) at ~ 6pm for a social exchange.

M. ADJOURNMENT at 4:00pm.

