



ACADEMIC SENATE

Academic Senate 2014-2015

Irvine Valley College, 5500 Irvine Center Drive, Irvine, California 92618 asenate@ivc.edu
949/451-5408

Minutes

Of the Meeting of the Representative Council
November 19, 2015 from 2:00 – 4:00 pm in LSB 104

Roster/Roll 11/19/15

Quorum = 14

Absolute majority required to pass motions = 14

Senate Officers (4 votes)				
Non-Voting		Pres	Abs	Proxy
President	Kathy Schmeidler	X		
Recorder	Carlo Chan	X		
Parliamentarian	n/a			
Voting				
Vice President	Bob Urell	X		
Chair, Academic Affairs	Brett McKim	X		
Chair, Curriculum	Diana Hurlbut	X		
Past President	Lewis Long		X	
Senators (22 votes)				
Adjunct Faculty	Carla Reisch	X		
Adjunct Faculty	Melody Harper	X		
Business Science	Bennet Tchaikovsky	X		
Business Science	Rick H. Boone	X		
Business Sciences Alternate	Roopa Mathur	X		
Arts	Stephen Rochford			X-Gerges
Arts	Joe Gerges	X		
Arts Alternate				
Guidance & Counseling	Robert Melendez	X		
Guidance & Counseling	Tiffany Tran	X		
Counseling Alternate				
Kinesiology, Health & Athletics	Simon Davies	X		
Kinesiology, Health & Athletics	Martin McGrogan			X-Davies
Humanities	Roy Bauer	X		
Humanities	Brittany Adams	X		
Humanities Alternate				
Languages & Learning Resources	Melanie Haeri			X-Wilson
Languages & Learning Resources	Jeff Wilson	X		
Languages & Learning Resources Alt.	Cheryl Delson			
Life Sciences	Roland Rodriguez	X		

Life Sciences	Justin Wright		X	
Math/CIS/Engineering	Brent Monte	X		
Math/CIS/Engineering	Ben Vargas	x		
Physical Sciences	John Davison			
Physical Sciences	Kiana Tabibzadeh	X		
Physical Sciences Alternate	Art Ambrose	X		
Social & Behavioral Sciences	Robert Hollenbaugh	X		
Social & Behavioral Sciences	Elizabeth Chambers			X- Hollenbaugh
Social & Behavioral Sciences Alt.	Kari Tucker		X	

A. CALL TO ORDER
The President called the meeting to order at 2:00pm.

B. ADOPTION OF AGENDA

Item 1 Agenda: November 19, 2015

Discussion: There was a motion to adopt the agenda, and to remove all items from consent.

Action Taken: The Representative Council adopted the Agenda for the November 19, 2015 meeting with no consent items.

M: Bauer, R.	S: Rodriguez, R.	Y: 17	N: 0	A: 0
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C. INTRODUCTION OF GUESTS –Andrew Samarakone, Student Ambassador. Elissa Oransky, Executive Director of Foundation. Traci Fahimi, Acting Dean – Social and Behavioral Sciences.

D. PUBLIC COMMENTS –

The Student Ambassador Program is seeking faculty participation for the next IVC Talent show on February 8 from 7-8 pm. Please extend out to all schools, if interested email, asamarakone0@ivc.edu.

Elissa Oransky reported Foundation: (1) a request for nominations of an administrator and/or staff member for the Diane Oaks Open Awards at the Foundation dinner and three faculty members to serve on the selection committee; (2)ProlVC is open - donations will be matched up to \$10K; (3) the new scholarship database, Academic Works replaces STARS and, we hope, fixes most of the past problems. There will be an orientation will during Professional Development week and one-on-one help for faculty members a evaluators; we need 50% of reviewers to be faculty members. Thank you for all the faculty members that helped.

Brittany Adams announced a fundraiser for Polly Sundeen's son who has Duchenne muscular dystrophy, for a special vehicle to transport him to clinical trials at UCLA Medical Center. There is a KICKstarter fund or contact Brittany Adams for donations.

E. RECORD OF THE PREVIOUS MEETING

Item 2 Minutes of the Previous Meeting: November 5, 2015

Discussion: None.

Action Taken: The Representative Council approved the minutes of the November 5, 2015 meeting.

M: Bauer, R.	S: Wilson, J.	Y: 22	N: 0	A: 1
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F. EXECUTIVE REPORTS

Senate President: Kathy Schmeidler: The list of faculty hires has been approved through the Board. We are assured funding for 6 positions, but there is possible funding for 10 to 12 positions. The list is posted; [Hiring](#). All documentation from the [ASCCC Plenary](#) is posted. Our resolution failed. The arguments against it were that it did not cite any study, and they are sick of talking about SLOs. However, some people from Plenary encouraged us to bring it back for the spring. There was an email vote, 22+ in favor, to write a [letter](#) on our behalf in support of the Chancellor's position concerning not using ACCJC as the community college's accrediting body.

Vice-President: Bob Urell: [Budget and Registration](#)

The budget is affected by the flat enrollment. We need to reach our target of 2% growth. If enrollment targets are not met, it could result in a possible budget reduction of \$1 million. There are a number of plans to try to increase enrollments including: Freshman Advantage; The Freshman Advantage 2.0 plan can be found here, [Freshman Advantage](#). Please view and email questions asenate@ivc.edu. There is a proposal to change starting dates, in an effort to match other colleges. There is a change the philosophy of filling classes; Any sections that fill to 80% will be able to open an additional sections. There is a proposal to install portable classrooms that would increase the number of available classrooms. Also, building a weekend college is a possibility. College Outreach is seeking more faculty members willing to go to high schools to promote their programs. Please contact Ann Akers or Mikiko Kumasaka for information. The new enrollment management team is looking in to various ways to build enrollments. Also, the international student enrollments decreased and the enrollment management team is investigating the cause. If you have ideas or would like to participate in the enrollment management planning process, please email asenate@ivc.edu

Academic Affairs Chair: Brett McKim –Dr. Roquemore was forwarded the new Professional Development schedule. It will be on the Professional Development site the second week of November.

Curriculum Committee Chair: Diana Hurlbut – There is more focus on CTE; it is a growth area. The Statewide CTE taskforce adopted 23 resolutions. They anticipate the curriculum process will be changed in order to move curriculum faster.

G. CONSENT CALENDAR
Items 3, 4, 5, 7, 8

H. OLD BUSINESS

Item 3 Senate Approval of Curriculum for 2015-2016 Catalog

Discussion: None.
Action Taken: None

Item 4 Program Reviews

Discussion: None.
Action Taken: None.

Item 5 Senate President Signature Requests & Accept / Affirm Actions of the Summer Cabinet

Discussion: None.
Action(s) Taken: None.

Item 6 Board Policies and Administrative Regulations

Discussion: Review the following items for the next meeting. Please send comments to asenate@ivc.edu.

- BP 2100 Authority to the Chancellor
- BP 3005 Designation of Authorized Signature
- BP 3200.1 Contracts (delete)
- BP 3200 Purchasing and Contracts
- BP & AR 2120 Institutional Planning
- AR 3220 Institutional Membership in Organizations
- BP 4000 Employment
- BP 4002.1 Authorization for Employment (delete)

- AR 4201.4(b) Reclassification of Classified Management
- BP 4310 Duties and Responsibilities of the Department Chair
- BP & AR 5618 Credit By Exam – reviewed, okay.
- BP 6100 Curriculum
- BP 6112 Distance Education

Action(s) Taken: Approve

M: Ambrose, A.	S: Bauer, R.	Y: 24	N: 0	A: 0
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AR 6112 – DE – send to Saddleback to review

Repeatable courses – waiting on answer

BP/AR 5626 – Independent Study – See document for changes. It has added eligibility requirements such as good academic standing: a GPA 2.5+, C or higher in courses in same area, and clarifies that transfer credit is not guaranteed. A student may not earn more than 9 units online. The course must be approved by the usual process: Curriculum Committee and Senate. It cannot be used for accommodate a student that cannot make a scheduled course; it must be used for courses that are not in the catalog.

Motion: Approve

M: Bauer, R.	S: Rodriguez, R.	Y: 24	N: 0	A: 0
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Item 7 Grade Grievance and Student Discipline Panel Pool

Discussion: None.

Action(s) Taken: None.

Item 8 2015-2016 Committee Appointments

Discussion: None.

Action(s) Taken: None.

Item 9 Weekend College

Discussion: There is a proposal to start scheduling in 2016-17 sufficient courses on weekends to satisfy IGETC requirements and fulfill at least one AA degree within a reasonable time. A few other colleges, such as Chaffey, PCC, and COC, offer weekend courses but are not advertising this as a program. Austin Community College has a successful program and may be a good model to follow. The proposal includes sample course plan with possible course times and dates and we would commit to offer these courses for at least 3-4 years. There were major concerns in the availability and accessibility of support services to meet student demand. We currently have troubles meeting our student's needs at night. Please bring back to your schools to discuss.

Action Taken: Motion to support in concept and investigate the cost and demographic needs.

M: Harper, M.	S: Urell, B.	Y: 22	N: 0	A: 2
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Item 10 Faculty Student Club Advisor Handbook

Discussion: None.

Action(s) Taken: None.

Item 11 2015-2016 Academic Calendar

Discussion: Revised calendars sent. Please review and bring back to schools.

Action(s) Taken: None.

Item 12 Early College Charge PDM Chart

Discussion: None.
Action(s) Taken: None.

Item 13 Revisions to the IVC Planning and Decision Making Manual

Discussion: There is a recommendation to the flow chart, SPCs to SPAC to PEC to President or, alternatively, SPC to SPAC to President and back and forth to PEC. Please bring back to schools.
Action(s) Taken: None.

Item 14 IVC Faculty Involvement in Contract Education, Community Education, and Continuing Education

Discussion: None.
Action(s) Taken: None.

Item 15 Budget Update: [Davit Khachatryan] Bob Urell

Discussion: None
Action(s) Taken: None.

Item 16 Emergency Response

Discussion: Safety committee would like faculty members from the Arts and Chemistry to participate.
Action Taken: None.

Item 17 CLA+ Assessment Tool

Discussion: Continued.
Action Taken: None.

Item 18 Student Equity Plan (SEP)

Discussion: This was signed.
Action Taken: None.

Item 19 Publications and Faculty Prerogative

Discussion: Any material for publication must be sent to the Dean who will send it to the publications office.
Action Taken: None.

I. NEW BUSINESS

Item 20 Faculty Support for the Report of the 2015 Accreditation Task Force

Discussion: None.
Action Taken: Motion to endorse the CCCCCO Task Force on Accreditation Report, having the Academic Senate President to write a letter in support to the California Community Colleges Chancellor.

M: Urell, B.	S: Rodriguez, R.	Y: 22	N: 0	A: 2
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J. SCHOOL REPORTS: (limit to 1 minute)

- Social & Behavioral Sciences - none
- Physical Sciences and Technologies - none
- Mathematics, Computer Science and Engineering - none
- Life Sciences & Technologies - none
- Languages and Learning Resources - none
- Humanities – They resurrecting the EAR. Please contact Virginia Shank if you are Interested in a submission.
- Kinesiology, Health, and Athletics – There is a soccer playoff game and Women's volleyball is in the playoffs.
- Guidance and Counseling - none
- Business Sciences -none
- Arts – The 19th annual music conference will have 43 students performing.

K. STANDING REPORTS: (limit to 1 minute)

- LGBTQ Liaison Report: Brooke Choo
- Safety and Security
- Technology Task Force: Roopa Mathur – They are working on campus-wide data handling manual. They would like to have a Senate representative be on WG. Please contact Roopa if interested. Bruce will be putting software in labs. IVC recently purchased access to lynda.com, an online library of high-quality instructional videos on the latest software tools and skills.
- Online Education Task Force: Cathleen Greiner
- Environmental Leadership (ELC): Jeff Kaufmann
- Calendar Committee Report: Miriam Castroconde
- Cafeteria
- Bookstore:
- Early College: Brett McKim
- Foundation Accounts/PRO-IVC: Stephen Rochford
- Accreditation Report: Kathy Schmeidler
- CTE Task Force: June McLaughlin
- SLO Task Force: Cheryl Delson

L. ANNOUNCEMENTS AND OPEN FORUM

- Interested parties are welcome to meet at [Lazy Dog Café](#) again on Jamboree in the [Irvine Marketplace](#) at ~ 6pm for a social exchange.
- AACC Pathways Project accepted IVC as one of the 30 colleges involved.
- Workday Student will hold BPA's. Any interested faculty, contact Kathy.

M. ADJOURNMENT at 4:00pm.

