



Minutes

Of the Meeting of the Representative Council
March 17, 2016 from 2:00 – 4:00 pm in B 209

Roster/Roll 03/17/16

Quorum = 14

Absolute majority required to pass motions = 14

Senate Officers (4 votes)				
Non-Voting		Pres	Abs	Proxy
President	Kathy Schmeidler	X		
Recorder	Carlo Chan	X		
Parliamentarian	n/a			
Voting				
Vice President	Bob Urell	X		
Chair, Academic Affairs	Brett McKim	X		
Chair, Curriculum	Diana Hurlbut		X	
Past President	Lewis Long		X	
Senators (22 votes)				
Adjunct Faculty	Carla Reisch	X		
Adjunct Faculty	Melody Harper			X - Reisch
Business Science	Rick H. Boone	X		
Business Science	Bennet Tchaikovsky			X - Boone
Arts	Stephen Rochford		X	
Arts	Joe Gerges		X	
Arts Alternate				
Guidance & Counseling	Robert Melendez			X - Tran
Guidance & Counseling	Tiffany Tran	X		
Counseling Alternate				
Kinesiology, Health & Athletics	Simon Davies			X - McGrogan
Kinesiology, Health & Athletics	Martin McGrogan	X		
Humanities	Roy Bauer	X		
Humanities	Brittany Adams	X		
Humanities Alternate				
Languages & Learning Resources	Melanie Haeri	X		
Languages & Learning Resources	Jeff Wilson			X - Haeri
Languages & Learning Resources Alt.	Cheryl Delson	X		
Life Sciences	Roland Rodriguez	X		
Life Sciences	Meredith Dornier			X - Rodriguez

Math/CIS/Engineering	Joel Sheldon	X		
Math/CIS/Engineering	Ben Vargas			X - Zucker
Physical Sciences	John Davison	X		
Physical Sciences	Kiana Tabibzadeh	X		
Physical Sciences Alternate	Art Ambrose			
Social & Behavioral Sciences	Robert Hollenbaugh	X		
Social & Behavioral Sciences	Elizabeth Chambers	X		
Social & Behavioral Sciences Alt.	Kari Tucker			

A. CALL TO ORDER

The President called the meeting to order at 2:00pm.

B. ADOPTION OF AGENDA

Item 1 Agenda: March 17, 2016

Discussion: Motion to adopt the agenda, and to remove all items from consent.

Action Taken: The Representative Council adopted the Agenda for the March 17, 2016 meeting with no consent items.

M: Bauer, R.	S: Sheldon, J.	Y: 21	N: 0	A: 0
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C. INTRODUCTION OF GUESTS – Celina Lee, Chris Loeffler, Traci Fahimi, Cathleen Greiner, Corine Doughty, Angel Hernandez, Joe San Juan, Anca Popescu, Roopa Mathur, and Alan Bilsborough .

D. PUBLIC COMMENTS –

- Angel Hernandez, on behalf of the Multiple Measures Grant, announced that there would be continued feedback on the status of the grant.
- Brittany Adams reminded faculty of the Cultural Competence Summit on April 15 from 8am to 4 pm at the PAC. It is free and open to the community. Please still register so they can have an accurate count for food and seating.

F. Executive Reports

Senate President: Kathy Schmeidler: None.

Vice-President: Bob Urell: The Perkins applications are due soon. Reporting on our 5-year budget plan the Board froze STRS and PERS rates and will cover increases till 2021 to save the college general funds at the expense of "basic aid" funds. Resource request are being rated and will be moved to SPAC to start the review. Resource requests will start funding by the end of May.

Academic Affairs Chair: Brett McKim – None.

Curriculum Committee Chair: None.

G. CONSENT CALENDAR

H. OLD BUSINESS

Item 3 Senate Approval of Curriculum for 2016-2017 Catalog

Discussion: Traci Fahimi and Chris Loeffler did a presentation entitled "Curriculum: Making it Work". A handout was provided. The PowerPoint slides are posted.

Action(s) Taken: Motion to vote.

M: Rodriguez, R.	S: Haeri, M.	Y: 22	N: 0	A: 0
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Item 4 Consent Program Reviews 2015-2016

Discussion: None.
Action Taken: None.

Item 5 Consent Senate President Signature Requests

Discussion: None.
Action(s) Taken: None.

Item 6 Board Policies and Administrative Regulations

Discussion:

- [BP/AR 2120](#) Institutional Planning
- [BP 4310](#) Duties and Responsibilities of the Department Chair: The Workgroup has been working on it for several years and it is relatively clean.
- [BP 5610-1 5030](#) Student Fees
- [BP / AR 5320](#) Academic Renewal – Good to go.
- [BP/AR 5618](#) Credit by Examination – Specific Course Credit
- [BP 6100](#) Curriculum
- [AR 6112](#) Distance Education – Online education will be considered a subset of distance education. Any accommodations to handicap students should accommodate all student.
- [BP 6135](#) Library – User Fee
- [AR 6180](#) Career And Technical Program Advisory Committees

Action(s) Taken: Move to approve the above BPs and ARs.

M: Haeri, M.	S: Rodriguez, R.	Y: 22	N: 0	A: 0
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Item 7 Grade Grievance and Student Discipline Panel Pool

Discussion: Please email if will to serve.
Action(s) Taken: None.

Item 8 2015-2016 Committee Appointments

Discussion: None
Action(s) Taken: None.

Item 9 Faculty Student Club Advisor Handbook

Discussion: None.
Action(s) Taken: None.

Item 10 Budget Update: [Davit Khachatryan] Bob Urell

Discussion: None
Action(s) Taken: None

Item 11 AANAPISI Grant - Project

Discussion: The Facebook page is up, <https://www.facebook.com/ElevateAAPlatIVC/>. There are upcoming meetings of the advisor board and student focus group.
Action Taken: None

Item 12 AACC Pathways Project and Conference Attendance

Discussion: The next conference will be on mapping programs. Brittany Adams, Cathleen Greiner, Craig

Hayward, Robert Melendez, Brent Monte, Glen Roquemore, and John Russo will attend.
Action Taken: None.

Item 13 WorkDay – Student Development Project: BPA Participation

Discussion: None.
Action Taken: None.

Item 14 Senate Elections: Establish Elections Committee

Discussion: The software being used is outdated and it does have a long learning curve. Rich Zucker would like to bring in his possible replacement for when he retires, to learn the software. Please email nominations for President, Vice President to Rich and Joon. For the other Cabinet positions, email asenate@ivc.edu.
Action Taken: None

Item 15 Senate Elections: Continue Nominations for Curriculum Chair, Academic Affairs Chair, Recorder, and Past President

Discussion: None.
Action Taken: None.

Item 16 Academic Affairs Recommendations to Amend the Academic Senate By-Laws

Discussion: The proposed recommendations to amend the bylaws are being discussed in the schools before AAC will make a recommendation to the Rep. Council. There may still be time to implement amended bylaws for the next academic year, depending on the recommendations. The current idea is a 1 year term for a pre-president, 2 years for the president position, and no obligations for the past president, and the same for Vice-President.
Action Taken: None.

Item 17 District-Wide Strategic Planning Task Force (DWSP-TF) Charge

Discussion: This will be brought back next time with the list of approvals and rejections.
Action Taken: None.

I. NEW BUSINESS

Item 18 National Library Week

Discussion: Melaine Haeri and Tony Lin are on the taskforce planning weeklong events April 10-16. The theme is transformations: books transform people, thinking, etc. Please share [the flyer](#) with your schools and students.
Action Taken: None

Item 19 DSPS Counselor

Discussion: None.
Action Taken: Motion to approve.

M: Davison, J.	S: Tran, T.	Y: 22	N: 0	A: 0
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Item 20 Selecting a Learning Management System (LMS)

Discussion: The recommendation from the Online Education Task Force is to select CANVAS as the new learning management system. ATPC has approved the recommendation. If approved, the migration to CANVAS would be at the earliest by fall 2017 or spring 2018. There will be an option for faculty to use

Blackboard or CANVAS during this period. The State will be provide online training for faculty and Joe San Juan. Please email Roopa for the free self-paced online training for CANVAS. The money saved by using CANVAS may be used for development and training with CANVAS. CANVAS is free for the first four years but for the fifth year the cost is unknown. The CANVAS representatives promise that pricing will be competitive with Blackboard. The State Chancellor's office will negotiate the price.
Action Taken: Motion to approve.

M: Bauer, R.	S: Haeri, M.	Y: 21	N: 0	A: 1
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Item 21 Area D Meeting

Discussion: Please RSVP if you are interested in attending. It is free and everyone is welcome. The purpose of the meeting is to discuss the upcoming plenary, in particular, resolutions.
Action Taken: None.

Item 22 Basic Skills Coordinator

Discussion: Summer Serpas is stepping down from this position. Brooke Choo is interested and has been nominated. Nominations will be kept open until the next meeting.
Action Taken: Motion to accept this nomination and keep nominations open until the next meeting.

M: Bauer, R.	S: Adams, B.	Y: 22	N: 0	A: 0
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Item 23 Basic Skills Grant Coordinator

Discussion: If the position is funded, Angel Hernandez is nominated.
Action Taken: Motion to accept this nomination and keep nominations open until the next meeting.

M: Urell, B.	S: Rodriguez, R.	Y: 22	N: 0	A: 0
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Item 24 Selecting Department Chairs

Discussion: There is a request for departments to share their best practices for selecting department chairs. Please email asenate@ivc.edu
Action Taken: None.

J. . SCHOOL REPORTS: (limit to 1 minute)

- o Social & Behavioral Sciences
- o Physical Sciences and Technologies
- o Mathematics, Computer Science and Engineering
- o Life Sciences & Technologies
- o Languages and Learning Resources
- o Humanities
- o Kinesiology, Health, and Athletics
- o Guidance and Counseling
- o Business Sciences
- o the Arts

K. STANDING REPORTS: (limit to 1 minute)

- o LGBTQ Liaison Report: Brooke Choo
- o Safety and Security
- o Technology Task Force: [Attachment 1](#); [Attachment 2](#); [Attachment 3](#)
- o Online Education Task Force: Cathleen Greiner
- o Environmental Leadership (ELC): Jeff Kaufmann
- o Calendar Committee Report: Miriam Castroconde

