



Academic Senate 2015-2016

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ACADEMIC SENATE

Meeting of the Representative Council

March 03, 2016

2:00 – 4:00 pm, B 209

AGENDA

A. CALL TO ORDER

The president will call the meeting to order

B. ADOPTION OF AGENDA

Item 1	Agenda: March 03, 2016
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Status: New
 Background: The Cabinet submits the agenda **and** the consent calendar for review and approval.
 Attachment: N/A
 Action Requested: Shall the Rep Council adopt the Agenda of the March 03, 2016 meeting as submitted or amended with permission to re-order items to accommodate visitors?
 Issue: N/A

C. INTRODUCTION OF GUESTS

Senate meetings are open. Guests are welcome and invited to contribute to discussion on agenda items.

D. PUBLIC COMMENTS

Anyone may address the Senate on any item NOT on the Agenda within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations. Each speaker is limited to two minutes. Note: General Announcements should be saved for the Announcements section at the end of the meeting.

- [Cultural Competence Summit](#)

E. RECORD OF THE PREVIOUS MEETING

Item 2	Minutes of the Previous Meeting: February 18, 2016
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Status: New
 Background: The minutes of the previous meeting of the Representative Council are submitted for review and approval.
 Attachment: [A](#)
 Action Requested: Shall the Rep Council adopt the minutes of February 18, 2016 as submitted or amended?
 Issue: N/A

F. SCHOOL REPORTS: (limit to 1 minute)

- o Social & Behavioral Sciences
- o Physical Sciences and Technologies
- o Mathematics, Computer Science and Engineering
- o Life Sciences & Technologies
- o Languages and Learning Resources
- o Humanities
- o Kinesiology, Health, and Athletics
- o Guidance and Counseling
- o Business Sciences
- o the Arts

G. STANDING REPORTS: (limit to 1 minute)

- o LGBTQ Liaison Report: Brooke Choo
- o Safety and Security
- o Technology Task Force: [Attachment](#)
- o Online Education Task Force: Cathleen Greiner
- o Environmental Leadership (ELC): Jeff Kaufmann
- o Calendar Committee Report: Miriam Castroconde
- o Cafeteria
- o Bookstore:
- o Early College: Brett McKim
- o Foundation Accounts/PRO-IVC: Stephen Rochford
- o Accreditation Report: Kathy Schmeidler
- o CTE Task Force: June McLaughlin
- o SLO Task Force: Cheryl Delson
- o Basic Skills Initiatives: Summer Serpas

H. CONSENT CALENDAR

Items: 3, 4, 5, 7, 8

I OLD BUSINESS

Item 3 Consent	Senate Approval of Curriculum for 2016-2017 Catalog
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Status: Continued
 Background: Per CurricUNET process, curriculum will be submitted for review and approval.
 Attachment: [B](#)
 Action Requested: Approval
 Issue: Shall the Representative Council approve the recommendations of the Curriculum Committee?

Item 4 Consent	Program Reviews 2015-2016
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Status: Continued
 Background: Per Curriculum process, program reviews will be submitted for review. Currently, none prepared.
 Attachment: [Program Review](#)
 Action Requested: Information
 Issue: N/A

Item 5 Consent	Senate President Signature Requests
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Status: Continued
 Background: Requests for the senate president's signature on college and district documents will be subject to the review and recommendation of the Representative Council.
 Attachment: N/A
 Action Requested: Information
 Issue: N/A

Item 6	Board Policies and Administrative Regulations
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Status: Continued
 Background: See SOCCCD SharePoint for all BPARC information [BP & AR](#)
 To discuss:

- [AR 4110a](#) Attendance / Absence Reporting Procedures – Faculty
- ~~[BP 4003 Employment of Relatives](#)~~
- [BP 7310](#) Nepotism
- [BP 4720](#) Abusive Conduct in the Workplace

Upcoming BP and AR of Interest

- [BP 104](#) Student Member of the Board of Trustees - returned by BOT for discussion of GPA requirement
- [BP 178](#) Participation in Local Decision Making
- [BP/AR 3450](#) Traffic and Parking Regulations
- [AR 4006](#) Medical Examinations, Communicable Diseases, and Tuberculosis Testing
- [AR 4225](#) Recruitment Part-Time Faculty
- BP 5301 Course Repetition -
- BP & AR 5320 Academic Renewal -
- [BP](#) & [AR](#) 5401 – Student Conduct:
- [BP 5402](#) / [AR 5402](#) Associated Students' Finance [went to ASIVC for advice]
- [BP 5403](#) / [AR 5403](#) Associated Students' Elections [went to ASIVC for advice]
- [AR & BP 5404](#) Sexual and Other Assaults on Campus. *Workgroup is meeting for further revision
- AR 5515 Transfer Center - to legal advice
- BP& [AR 5530 Student Rights and Grievances](#) Work group still working on this
- [BP](#) & [AR](#) 5618 Credit by Examination – will come back edited.
- [BP & AR 5626](#) Independent Study – There is now a more improved version. It is for courses that are not ordinarily offered in our catalog. You must write a temporary course outline of record that will be reviewed by the curriculum committee.
- AR XXXX Repeatable Courses – A question was raised whether a substandard grade (D, F, NC, NP, or W) is received, does that count as one of the student's attempts? The draft needs more editing
- [BP 6135](#) Library – User Fee

Ongoing:

- BP/AR 2120 Institutional Planning – awaiting coordination with DW-PDM
- BP 3255 Educational Research – in WG(IT- DOEC)
- AR 3502 Campus Safety – sent for legal review
- BP 4000.4 Equal Employment Opportunity - in WG(HR)
- BP & AR 5210 Enrollment Limitations and Priorities
- BP 5420 Nursing Program [IVC-AS approved no changes; it is being returned to BPARC as an AR with revisions] being sent for legal advice
- AR 6105 Course Approval

Going to BOT meeting:

Attachment: [BP & AR](#)
 Action Requested: Discussion / Action
 Issue: Shall the Representative Council approve the indicated board policies and administrative regulations?

Item 7 Consent	Grade Grievance and Student Discipline Panel Pool
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Status: Continued
 Background: At the 8-20-15 AS Representative Council meeting, nominations were opened for faculty representatives for the Grade Grievance and Student Discipline Panel Pool
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: Shall the Representative Council approve nominations for Faculty representation on the Grievance Panel Pool?

Item 8 Consent	2015-2016 Committee Appointments
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Status: Continued
 Background: President Schmeidler will present the Committee Grid for councils, committees, task forces and work groups. Work Groups outside the grid (for now): accreditation standards & subsection work groups, ATEP planning group(s), Business & HR Software testing and Advisory Work Groups, Corporate Outreach

Attachment: [Committee Grid](#)
 Action Requested: Discussion/Action
 Issue: Shall the Representative Council seat faculty on 2015-2016 committees, task forces and work groups.

Item 9	Faculty Student Club Advisor Handbook
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Status: Continued
 Background: Senators have requested an update on the Faculty Student Club Advisor Handbook.
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: N/A

Item 10	Budget Update: Davit Khachatryan
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Status: Continued
 Background: Vice President Khachatryan will give an update on the budget.
 Attachment: [C1, C2](#)
 Action Requested: Discussion/Action
 Issue: N/A

Item 11	AANAPISI Grant – Project: Edwin Tiongson
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Status: Continued
 Background: IVC has been awarded a federal grant to become an Asian American, Native American, and Pacific Islander Serving Institution (AANAPISI). The faculty principal investigator (PI) is Edwin Tiongson. Faculty input and participation is needed.
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: N/A

Item 12	AACC Pathways Project and Conference Attendance
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Status: Continued
 Background: IVC is one of 30 colleges nation-wide to participate in this program. Interested faculty members will be needed to discuss how we will respond to this initiative, and to participate in upcoming events.
 Attachment: N/A
 Action Requested: Discussion/Action
 Issue: N/A

Item 13	WorkDay – Student Development Project: BPA Participation
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Status: Continued
 Background: SOCCCD is contributing to the development of WorkDay's student system. To that end, we are having a series of business process analysis (BPA) sessions to delineate and discuss our requirements and best practices for each aspect of the system. Faculty participation is vital to the success of this enterprise.
 Attachment: [District link](#)
 Action Requested: Discussion/Action
 Issue: N/A

Item 14	Teacher of the Year Criteria
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Status: Continued
 Background: A review of the teacher of the year criteria was requested at the previous meeting.
 Attachment: [D](#)
 Action Requested: Discussion/Action
 Issue: N/A

Item 15	Senate Elections: Establish Elections Committee
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Status: Continued
Background: The Representative Council of the Academic Senate shall appoint an elections committee, which shall elect its own chair from the appointed membership, to oversee elections and/or balloting involving the faculty at large (general assembly).
Attachment: N/A
Action Requested: Discussion/Action
Issue: Shall the Representative Council accept additional nominations to the Senate Elections Committee?

Item 16	Senate Elections: Open Nominations for Curriculum Chair, Academic Affairs Chair, Recorder, and Past President
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Status: Continued
Background: The Curriculum Chair, Academic Affairs Chair, Senate Recorder, and Past President are appointed by the Representative Council. The Representative Council adopted the following timeline for the Curriculum Chair, Academic Affairs Chair, Senate Recorder, and Past President: Open nominations 02/18/16, close nominations and appoint on 04/07/16?
Attachment: N/A
Action Requested: Discussion/Action
Issue: Shall the Representative Council accept additional nominations?

J. NEW BUSINESS

Item 17	Academic Affairs Recommendations to Amend the Academic Senate By-Laws
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Status: New
Background: Brett will present the recommendation from the Academic Affairs meeting regarding the changes to the By-Laws that are proposed.
Attachment: N/A
Action Requested: Discussion/Action
Issue: Shall the Representative Council approve?

Item 18	District-Wide Strategic Planning Task Force (DWSP-TF) Charge
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Status: New
Background: The *ad hoc* group that has been meeting fairly regularly for several years is being converted into an official Task Force.
Attachment: [E](#)
Action Requested: Discussion/Action
Issue: Shall the Representative Council endorse the formation of this DW-TF as described in the attached "charge sheet", for ratification at the next District-Wide Planning Council (DWPC) meeting?

K. EXECUTIVE REPORTS

Senate President: Kathy Schmeidler:
Vice-President: Bob Urell:
Academic Affairs Chair: Brett McKim
Curriculum Committee Chair: Diana Hurlbut

L. ANNOUNCEMENTS AND OPEN FORUM

M. ADJOURNMENT