



Minutes

Of the Meeting of the Representative Council
February 04, 2016 from 2:00 – 4:00 pm in B 209

Roster/Roll 02/04/16

Quorum = 14

Absolute majority required to pass motions = 14

Senate Officers (4 votes)				
Non-Voting		Pres	Abs	Proxy
President	Kathy Schmeidler		X	
Recorder	Carlo Chan	X		
Parliamentarian	n/a			
Voting				
Vice President	Bob Urell	X		
Chair, Academic Affairs	Brett McKim	X		
Chair, Curriculum	Diana Hurlbut	X		
Past President	Lewis Long	X		
Senators (22 votes)				
Adjunct Faculty	Carla Reisch	X		
Adjunct Faculty	Melody Harper	X		
Business Science	Rick H. Boone	X		
Business Science				
Arts	Stephen Rochford	X		
Arts	Joe Gerges	X		
Arts Alternate				
Guidance & Counseling	Robert Melendez	X		
Guidance & Counseling	Tiffany Tran	X		
Counseling Alternate				
Kinesiology, Health & Athletics	Simon Davies	X		
Kinesiology, Health & Athletics	Martin McGrogan	X		
Humanities	Roy Bauer			X-Adams
Humanities	Brittany Adams	X		
Humanities Alternate	Henry Carnie	X		
Languages & Learning Resources	Melanie Haeri	X		
Languages & Learning Resources	Jeff Wilson			X- Haeri
Languages & Learning Resources Alt.	Cheryl Delson	X		
Life Sciences	Roland Rodriguez	X		
Life Sciences	Meredith Dorner			X-Rodriguez

Math/CIS/Engineering	Joel Sheldon	X		
Math/CIS/Engineering	Ben Vargas	X		
Physical Sciences	John Davison	X		
Physical Sciences	Kiana Tabibzadeh	X		
Physical Sciences Alternate	Art Ambrose		X	
Social & Behavioral Sciences	Robert Hollenbaugh	X		
Social & Behavioral Sciences	Elizabeth Chambers	X		
Social & Behavioral Sciences Alt.	Kari Tucker		X	

A. CALL TO ORDER

The President called the meeting to order at 2:00pm.

B. ADOPTION OF AGENDA

Item 1 Agenda: February 04, 2016

Discussion: There was a motion to adopt the agenda, and to remove all items from consent.

Action Taken: The Representative Council adopted the Agenda for the February 04, 2016 meeting with no consent items.

M: Rodriguez, R.	S: Gerges, J.	Y: 20	N: 0	A: 0
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C. INTRODUCTION OF GUESTS – Andrew Trinh (VP of ASIVC) and June McLaughlin.

D. PUBLIC COMMENTS – ASIVC will be electing new executives and senators during the first week of March. There will be an additional requirement of checking academic progress reports of new officers. ASIVC also established a cultural/diversity committee in light of the hate speech group that visited campus.

E. RECORD OF THE PREVIOUS MEETING

Item 2 Minutes of the Previous Meeting: December 03, 2015

Discussion: None.

Action Taken: The Representative Council approved the minutes of the December 03, 2015 meeting.

M: Melendez, R	S: Adams, B.	Y: 22	N: 0	A: 2
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Item 3 Minutes of the Previous Meeting: January 21, 2016

Discussion: None

Action Taken: The Representative Council approved the minutes of the January 21, 2016 meeting.

M: Haeri, M.	S: Tran, T.	Y: 23	N: 0	A: 1
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F. SCHOOL REPORTS: (limit to 1 minute)

- o Social & Behavioral Sciences: None
- o Physical Sciences and Technologies: Astounding Inventions Competition was great.
- o Mathematics, Computer Science and Engineering: None.
- o Life Sciences & Technologies: None.
- o Languages and Learning Resources: None.
- o Humanities: None.
- o Kinesiology, Health, and Athletics: None.
- o Guidance and Counseling: Amanda Romero, counselor for CTE, provided a handout of the transfer center calendar events and workshops. It will be posted on Senate site. Please contact Amanda if you would like her to come to class to talk.

- o Business Sciences: IVC and CSUF-I is launching the Guaranteed Accounting Program 4+1, GAP4+1. It provides an opportunity for selected high school students to participate in a guaranteed fast-track pathways program to earn a Bachelors of Arts degree in Accounting in four years, plus earn a Master of Science degree in one more year. The information night will be on Monday, February 8 from 6-8pm.
- o Arts: There was an announcement for the IVC Music Scholarship Benefit concert on Feb. 5 at 7:30 pm. The Speech and Debate Team was honored by various professional organizations throughout the State and they are planning a trip to China this summer.

G. STANDING REPORTS: (limit to 1 minute)

- o LGBTQ Liaison Report: Brooke Choo - None
- o Safety and Security: None
- o Technology Task Force: None
- o Online Education Task Force: An Introduction to Online Teaching and Learning free training opportunity, supported by the IVC Online Education Task Force, is open to all faculty. The course has a @ONE facilitator and two IVC faculty mentors. Participants may choose to earn Fresno Pacific University credit. This online workshop can accommodate only 30 participants. Please email Roopa Mathur, mathur0@ivc.edu to register.
- o Environmental Leadership (ELC): Jeff Kaufmann - none
- o Calendar Committee Report: Miriam Castroconde - none
- o Cafeteria –There were requests for soy milk and non-fried proteins. Any other food request, please contact ivccafeteria@ivc.edu.
- o Bookstore: None
- o Early College: Brett McKim - None
- o Foundation Accounts/PRO-IVC: Stephen Rochford – Pro-IVC is still underway until March. Publicity for donations is primarily by word of mouth, so the more people talking, the better. Last year's Pro-IVC money may be available now; please check your accounts. The Foundation Awards Dinner is on April 2 at the Marconi Automotive Museum. COX communication was a sponsor for the Astounding Inventions Competition. Foundation is in the process of hiring a development director. There is a BOG meeting next Tuesday.
- o Accreditation Report: None.
- o CTE Task Force: June McLaughlin – The faculty feedback is that the task force is not doing much for the faculty members. The CTE academy provided a step by step process on how to build a better academy, labor market information, how to data mine Launch Board 2.0, and how to advertise better. It was suggested that the CTE TF look at other college's CTE programs. A strong faculty presence in the task force is essential.
- o SLO Task Force: Cheryl Delson asked if there were additional questions from her last presentation about CLA+. We are not committed to use this program.
- o Basic Skills Initiatives: Summer Serpas – None.

H. CONSENT CALENDAR

Items 4, 5, 7, 8

I. OLD BUSINESS

Item 4 Senate Approval of Curriculum for 2015-2016 Catalog

Discussion: None.
Action Taken: None

Item 5 Program Reviews

Discussion: None.
Action Taken: None.

Item 6 Senate President Signature Requests

Discussion: None
Action(s) Taken: None

Item 7 Board Policies and Administrative Regulations

Discussion: BP176 – Saddleback pulled it for discussion at their Academic Senate. Cesar Chavez day is not currently holiday in this district but will be in some future calendar.
Action(s) Taken: Motion to approve.

M: Rodriguez, R.	S: Gerges, J.	Y: 22	N: 0	A: 1
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Item 8 Grade Grievance and Student Discipline Panel Pool

Discussion: Please email if will to serve.
Action(s) Taken: None.

Item 9 2015-2016 Committee Appointments

Discussion: None.
Action(s) Taken: None.

Item 10 Faculty Student Club Advisor Handbook

Discussion: None.
Action(s) Taken: None.

Item 11 Budget Update: [Davit Khachatryan] Bob Urell

Discussion: None.
Action(s) Taken: None

Item 12 AANAPISI Grant - Project

Discussion: Edward –The meeting last Friday assigned tasks for 1st year of the 5-year grant. There is new location of writing center and it will be the house of AANAPISI center. The grant also awarded a non-credit ESL center next to writing center (CAPITAL). They are sending a team to an APAHE conference in Oakland, CA.
Action Taken: None.

Item 13 AACC Pathways Project and Conference Attendance

Discussion: Kathy Schmeidler is at a AACC Guided Pathways project conference and will have report on the pathways project.
Action Taken: None.

Item 14 WorkDay Student Development Project: BPA Participation

Discussion: There is a [page](#) with the list of BPA meetings. If interested in participating, contact ivcasenate@ivc.edu .
Action Taken: None.

J. NEW BUSINESS

Item 15 Faculty Hiring Committees

Discussion: Bob reviewed and clarified AR 4011.1, the new full-time faculty hiring administrative regulation.
Action Taken: Motion to approval hiring committees numbered 1, 3, 7, 8,9,11,and 12.

M: Rochford, S.	S: Wilson, J.	Y: 24	N: 0	A: 0
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Action Taken: Motion to approval hiring committee number 2 with the addition of Jon. This will increase the committee size to 8 members.

M: Haeri, M.	S: Harper, M.	Y: 24	N: 0	A: 0
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Action Taken: Motion to approval hiring committee number 4: with the addition of Trisha Handa-Rodgers, added as the discipline expert; this will increase the committee size to 8.

M: Rochford, S.	S: Gerges, J.	Y: 24	N: 0	A: 0
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Action Taken: Motion to approval hiring committee number 5.

M: Tabibzadeh, K.	S: Vargas, B.	Y: 24	N: 0	A: 0
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Action Taken: Motion to approval hiring committee number 6.

M: Wilson, J.	S: Harper, M.	Y: 24	N: 0	A: 0
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Action Taken: Motion to approval hiring committee number 10 and 13.

M: Haeri, M.	S: Adams, B.	Y: 24	N: 0	A: 0
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Action Taken: Motion to reconsider the first motion. Committees numbered 1, 3, 7, 8,9,11 and 12 to be reconsidered.

M: Rochford, S.	S: Haeri, M.	Y: 23	N: 1	A: 0
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Action Taken: Motion to add Devon Bradley to committee numbered 1, increasing size to 8. Approval of rest of the committees numbered 3, 7, 8,9,11 and 12.

M: Rodriguez, R.	S: Rochford, S.	Y: 24	N: 0	A: 0
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Item 16 Dean of Social and Behavioral Sciences Hiring Committee

Discussion: 3 faculty members are interested on serving on this hiring committee. Mark McNeil has been appointed by the Faculty Association, and Elizabeth Chambers for the Senate appointment and Jodi Titus recommended for the President's appointment.

Action Taken: Motion to appoint Elizabeth Chambers, and Jodi Titus to the Dean of Social and Behavioral Sciences hiring committee.

M: Adams, B.	S: Haeri, M.	Y: 23	N: 0	A: 1
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Item 17 Volunteers for Selection Committees Needed

Discussion: Faculty representation is needed on the Teacher of the Year selection committee and the Foundation Awards selection committee. 2 faculty members are needed for the Teacher of the Year, and 1 faculty member is needed for the Foundation Gala awards selection committee. A brief discussion regarding the criteria for selecting the Teacher of the Year recipient occurred, with a request that the criteria be reviewed by Academic Affairs and brought back to the Academic Senate for review.

Action Taken: Motion to approve John Licitra and Sean Pheasant to the Teacher of the Year Selection Committee?

M: Harper, M.	S: Rodriguez, R.	Y: 24	N: 0	A: 0
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Action Taken: Motion to approve Melanie Haeri to the Foundation Gala Awards Selection Committee?

M: Rochford, S.	S: Harper, M.	Y: 24	N: 0	A: 0
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J. EXECUTIVE REPORTS

Senate President: Kathy Schmeidler: Kathy is attending the ACCJC Pathways meeting and will return with an update.

Vice-President: Bob Urell:

- Bob announced that there is still a request for a non-credit Emeritus Department Chair (stipend available) to review and update curriculum. This must be a full-time faculty member. If you are interested, contact Cathleen Greiner.
- Budget Committee update: There are some short-falls in the budget for the next 3-5 years; many factors are the cause, including salaries, state budget, and The International Student Program not growing as much as expected. Once more details are available, Bob will bring the report to Senate.
- Still working on enrollment management and any issues that are occurring in regards to moving up enrollment dates.

Academic Affairs Chair: Brett McKim –

- Work to improve the Professional Development Request site continues with our IT department.
- The DALs Speaker event with Michelle Evans was fantastic! The next 2 will be largely advertised with the hope of more attendance. Nathan DeWall will be coming on April 12th.

Curriculum Committee Chair: Diana Hurlbut- none.

L. ANNOUNCEMENTS AND OPEN FORUM

- Interested parties are welcome to meet at [Lazy Dog Café](#) again on Jamboree in the [Irvine Marketplace](#) at ~ 6pm for a social exchange.

M. ADJOURNMENT at 4:00pm.

