



ACADEMIC SENATE

Academic Senate 2014-2015

Irvine Valley College, 5500 Irvine Center Drive, Irvine, California 92618 asenate@ivc.edu
949/451-5408

Minutes

Of the Meeting of the Representative Council
December 03, 2015 from 2:00 – 4:00 pm in LSB 104

Roster/Roll 12/03/15

Quorum = 14

Absolute majority required to pass motions = 14

Senate Officers (4 votes)				
Non-Voting		Pres	Abs	Proxy
President	Kathy Schmeidler	X		
Recorder	Carlo Chan	X		
Parliamentarian	n/a			
Voting				
Vice President	Bob Urell	X		
Chair, Academic Affairs	Brett McKim	X		
Chair, Curriculum	Diana Hurlbut	X		
Past President	Lewis Long			
Senators (22 votes)				
Adjunct Faculty	Carla Reisch			X - Harper
Adjunct Faculty	Melody Harper	X		
Business Science	Bennet Tchaikovsky	X		
Business Science	Rick H. Boone	X		
Business Sciences Alternate	Roopa Mathur			
Arts	Stephen Rochford	X		
Arts	Joe Gerges	X		
Arts Alternate				
Guidance & Counseling	Robert Melendez			X-Tran
Guidance & Counseling	Tiffany Tran	X		
Counseling Alternate				
Kinesiology, Health & Athletics	Simon Davies	X		
Kinesiology, Health & Athletics	Martin McGrogan	X		
Humanities	Roy Bauer	X		
Humanities	Brittany Adams			X-Bauer
Humanities Alternate				
Languages & Learning Resources	Melanie Haeri	X		
Languages & Learning Resources	Jeff Wilson	X		
Languages & Learning Resources Alt.	Cheryl Delson			
Life Sciences	Roland Rodriguez	X		

Life Sciences	Justin Wright		X	
Math/CIS/Engineering	Brent Monte	X		
Math/CIS/Engineering	Ben Vargas			X-Monte
Physical Sciences	John Davison	X		
Physical Sciences	Kiana Tabibzadeh	X		
Physical Sciences Alternate	Art Ambrose		X	
Social & Behavioral Sciences	Robert Hollenbaugh	X		
Social & Behavioral Sciences	Elizabeth Chambers	X		
Social & Behavioral Sciences Alt.	Kari Tucker		X	

A. CALL TO ORDER

The President called the meeting to order at 2:00pm.

B. ADOPTION OF AGENDA

Item 1 Agenda: December 03, 2015

Discussion: There was a motion to adopt the agenda.

Action Taken: The Representative Council adopts the Agenda for the December 03, 2015 meeting.

M: Bauer, R.	S: Gerges, J.	Y: 18	N: 0	A: 1
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C. INTRODUCTION OF GUESTS – Traci Fahimi, Ken Lira (Financial Aid and Student Support Services), Craig Justice.

D. PUBLIC COMMENTS –

The Financial Aid office is getting ready to launch the scholarships applications on Dec. 11. They will notify students, faculty, and staff. In addition, they will have a flex presentation, one-on-one training, and an online tutorial on new system. The applications will close on Feb 16. The applications should be ready for reviewers by March 1. This year each student will be reviewed once for multiple scholarships. Each review workgroup must be comprised of at least 50% faculty members so we need lots of volunteers. Last year, there were 500 completed applications.

Melaine Haeri would like to thank everyone for support. Her foundation raised over \$12,500 and over the years the team has raised \$87K. Next year's goal is to reach \$100K.

Roy discussed the District Climate Survey from last year. There has been no announcement of results. There is a district research person, Craig Hayward, and district-wide strategic research group. Access to the data has not been made available.

Craig Justice discussed the finals schedule. There will be no changes. If anyone has any known finals conflicts or is interested in joining the workgroup, please contact Craig Justice. Each dean will address any conflicts. They will fix spring finals schedule and it will be published by this finals week.

E. RECORD OF THE PREVIOUS MEETING

Item 2 Minutes of the Previous Meeting: November 19, 2015

Discussion: Postponed bring back in January.

Action Taken: Continued.

F. SCHOOL REPORTS: (limit to 1 minute)

- o Social & Behavioral Sciences – None.
- o Physical Sciences and Technologies – The Stellar Invention event in January.

- o Mathematics, Computer Science and Engineering – None.
- o Life Sciences & Technologies – None.
- o Languages and Learning Resources – None.
- o Humanities – None.
- o Kinesiology, Health, and Athletics – None.
- o Guidance and Counseling – The UC's have extend applications for fall to Jan. 14. Please have students see a counselor or visit the transfer center.
- o Business Sciences - None
- o Arts – The dance perspective are upcoming. There are 7 music concerts from Dec. 7-14. Please go to IVC arts website or IVC happenings for more information.

G. STANDING REPORTS: (limit to 1 minute)

- o LGBTQ Liaison Report: Brooke Choo – At the Fall Senate plenary, there was a session on a LGBTQ campus climate survey. Brooke interesting in conducting one on campus. If anyone interested, please email Brooke.
- o Safety and Security – There was an active shooter presentation attended by about 100 people. During FLEX, there will be presentation on safety. The safety committee will start meeting again; it was requested that an Arts faculty member join.
- o Technology Task Force: None.
- o Online Education Task Force: Cathleen Greiner
- o Environmental Leadership (ELC): Jeff Kaufmann – None.
- o Calendar Committee Report: Miriam Castroconde
- o Cafeteria - None
- o Bookstore: None
- o Early College: Brett McKim - None
- o Foundation Accounts/PRO-IVC: Stephen Rochford – A remainder that PRO-IVC is underway and is striking range to their target. The next foundation gala is Saturday, April 2 at 5pm. It will be held at the Marconi Automotive museum in Tustin.
- o Accreditation Report: Kathy Schmeidler – The oversight workgroup continues to meet. There will be a accreditation presentation during FLEX week. The Board of Governors (BOG) voted to permit the California Community College to investigate alternate accreditation agencies as supported by the IVC Academic Senate.
- o CTE Task Force: June McLaughlin
- o SLO Task Force: Cheryl Delson

H. CONSENT CALENDAR
Items 3, 4, 5, 7, 8

I. OLD BUSINESS

Item 3 Consent Senate Approval of Curriculum for 2015-2016 Catalog

Discussion: None.
Action Taken: None.

Item 4 Consent Program Reviews

Discussion: None.
Action Taken: None.

Item 5 Consent Senate President Signature Requests & Accept / Affirm Actions of the Summer Cabinet

Discussion: None.
Action(s) Taken: None.

Item 6 Board Policies and Administrative Regulations

Discussion: Meeting was canceled.
Review the following items for the next meeting. Please send comments to asenate@ivc.edu.

- [BP 4161](#) Professional Development & Growth

Action(s) Taken: Continued.

Item 7 Consent Grade Grievance and Student Discipline Panel Pool

Discussion: None.
Action(s) Taken: None.

Item 8 Consent 2015-2016 Committee Appointments

Discussion: None
Action(s) Taken: None.

Item 9 Weekend College

Discussion: It was recommended last meeting to do more research and explore scheduling. Potentially it would generate 18 FTEs per semester on average. Costs and which programs might benefit are still being discussed.

Action Taken: Motion to support the first stages of this project, with the intention of increasing support services as enrollment increases.

M: Harper, M.	S: Gerges, J.	Y: 21	N: 1	A: 2
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Item 10 Faculty Student Club Advisor Handbook

Discussion: None.
Action(s) Taken: None.

Item 11 2015-2016 Academic Calendar

Discussion: The requested calendars are posted.
Action(s) Taken: Motion D1 for fall.

M: Monte, B.	S: Rochford, S.	Y: 13	N: 11	A:0
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Action(s) Taken: Motion for D5 for fall.

M: Urell, B.	S: Hurlbut, D.	Y: 14	N: 10	A:0
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Action(s) Taken: Motion to adopt D6 in entirety.

M: Boone, R.	S: Rodriguez, R.	Y: 14	N: 9	A:1
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Item 12 Early College Charge Chart

Discussion: A new version was proposed that streamlines the membership and the expectations to make this advisory group function properly.

Action(s) Taken: Motion to adopt the proposed version, with one meeting per semester, and attempting to include one full-time and one part-time faculty member.

M: Gerges, J.	S: Wilson, J.	Y: 22	N: 2	A:0
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Item 13 Revisions to the IVC Planning and Decision Making Manual

Discussion: Differences among a taskforce, committee, and council were clarified. The participatory governance decision flowchart was discussed.

Action(s) Taken: Provisional approval of the manual awaiting final edits.

M: Urell, B.	S: Wilson, J.	Y: 19	N: 3	A: 0
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Item 14 IVC Faculty Involvement in Contract Education, Community Education, and Continuing Education

Discussion: None.
Action(s) Taken: None.

Item 15 Budget Update: [Davit Khachatryan] Bob Urell

Discussion: There is an update on hiring. SOCCCD reported that we are above our FON requirement. The plan is for no fewer than 11 hires. This could be updated and changed in the future.
Action(s) Taken: None.

Item 16 Emergency Response

Discussion: None.
Action Taken: None.

Item 17 CLA+ Assessment Tool

Discussion: None
Action Taken: None

Item 18 Student Equity Plan (SEP)

Discussion: None.
Action Taken: None.

Item 19 Publications and Faculty Prerogative

Discussion: None.
Action Taken: None.

J. NEW BUSINESS

Item 20 Delegation of Authority to the Winter Cabinet

Discussion: None.
Action Taken: Shall the Representative Council delegate authority to the Winter Senate Cabinet?

M: Haeri, M.	S: Rochford, S.	Y: 23	N: 0	A: 0
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K. EXECUTIVE REPORTS

Senate President: Kathy Schmeidler:
Vice-President: Bob Urell:
Academic Affairs Chair: Brett McKim
Curriculum Committee Chair: Diana Hurlbut

L. ANNOUNCEMENTS AND OPEN FORUM

- Interested parties are welcome to meet at [Lazy Dog Café](#) again on Jamboree in the [Irvine Marketplace](#) at ~ 6pm for a social exchange.

