



**MINUTES**  
**STRATEGIC PLANNING OVERSIGHT AND**  
**BUDGET DEVELOPMENT COMMITTEE**

August 5, 2009 \* A126

<u>Member Name, Position Title</u>	<u>Present</u>
Glenn Roquemore, President	<input type="checkbox"/>
Craig Justice, Vice President of Instruction	<input checked="" type="checkbox"/>
Gwen Plano, Vice President of Student Services	<input checked="" type="checkbox"/>
Keith Shackelford, Dean, Health Sciences, PE and Athletics	<input checked="" type="checkbox"/>
Wendy Gabriella, Academic Senate President	<input checked="" type="checkbox"/>
Stephen Rochford, Academic Affairs Chair, Co-Chair SPOBDC	<input type="checkbox"/>
John Edwards, Director of Facilities	<input checked="" type="checkbox"/>
Davit Khachatryan, Director of Fiscal Services, Co-Chair SPOBDC	<input type="checkbox"/>
Christopher Tarman, Research and Planning Analyst	<input type="checkbox"/>
David Gatewood, Dean, CTE. & Workforce Development	<input type="checkbox"/>
Bill Hewitt, Supportive Services Representative	<input checked="" type="checkbox"/>
Diane Oaks, Chair, Enrollment Management, Marketing & Outreach Committee	<input checked="" type="checkbox"/>
Beep Colcough (subbing for Angela Mahaney, Classified Staff Representative)	<input checked="" type="checkbox"/>
Susan Sweet, Classified Staff Representative	<input checked="" type="checkbox"/>
Chris Hacela, Student, ASIVC Representative	<input type="checkbox"/>
Diana Walker, Budget Control Fiscal Officer, Note Taker	<input type="checkbox"/>

I. **Minutes** of the 7/29/2009 meeting were approved.

**II. Presentations of Categorical Budgets :**

**Matriculation budget** was presented by Gwen Plano. She indicated that as we reduce funding for matriculation, other areas will be impacted if staffing is reduced. She stressed that matriculation is core to the mission of the College, and because of that fact, faculty (especially faculty in English, math and ESL) need to be involved in deciding how to best address budgetary deficiencies. Craig Justice agreed, stressing how important faculty involvement is, since it is a “ten plus one” issue of effective participation, and stated that he will approach the Institutional Effectiveness Committee about using BSI to help cover ESL assessment costs, which are estimated to be about \$9,000 . The committee made no formal recommendation.

**CARE/EOPS/DSPS/CalWORKs/TANF** projects were presented by Bill Hewitt. He presented the Supportive Services budgets with comments that the college doesn’t know the true allocations for these categorical programs. The committee made no formal recommendation.

**CARE** project was presented by Bill Hewitt. Most expenditures are in 3 areas: salaries, financial aid and other student support including (purchasing textbooks, childcare, lab manuals and classroom materials). The committee made no formal recommendation.



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**EOPS** project was presented by Bill Hewitt. He indicated that reductions are proposed in student grants and work-study, which will affect the entire campus. Work-study reductions must be approved by a state waiver to reduce that budget. Slight increase in summer counseling budget is due to a shift in payroll reporting. Correction on carry-over budget object code #5840 (postage) to #5999 (balancing account). College was allowed a one-time carry over of \$53,720 which may help restore some work study fund reductions. The committee made no formal recommendation.

**DSPS** project was presented by Bill Hewitt. He indicated that there are two unknowns: 50% id DSPS counselor ( Bari's replacement) currently funded at \$0 for 2009-10 awaiting final allocations expected to settle late November 15<sup>th</sup>. Bill Hewitt is trying to hire interpreters directly. Goodwill Industries pays interpreters \$35/hr., but contracts the same interpreters to the College at \$65/hr. He is working with HR to allow increased salary up to \$35/hr. to encourage interpreters to work directly with the College. Bill Hewitt indicated that he has been successful in budgeting for interpreters so little or no draw has been necessary from the General Fund. The District must provide interpreter services for hearing impaired students irrespective of categorical funding. In our region, Golden West, San Diego City College and Riverside are the colleges identified for serving the hearing impaired students in this region. University High, however, has a huge deaf population and feeds IVC their students. We are legally obligated to serve them. Beth Sanchez' job has shifted from exclusive LD services. DSPS used to pay 50% of her salary to compensate and is now shifting to 100% to the General Fund. The committee made no formal recommendation.

**CalWORKs** project was presented by Bill Hewitt. He indicated that given his return to IVC Supportive Services programs, the previous stipend for coordinator is no longer necessary. CalWORKs expenditures require a 100% match which can be "in kind" dollars, not General Fund. However, CalWORKs work study grants require a 25% match for work-study that must be matched with real dollars. The committee made no formal recommendation.

**Regional Coordinators Grant** was presented by Bill Hewitt. He indicated that an additional \$10K is awarded to Fawn Tanriverdi for regional co-ordination of CalWORKs with an assumed 95% allocation for 2009-10. The committee made no formal recommendation.

**TANF** project was presented by Bill Hewitt – He indicated that TANF is the federal side of CalWORKs. The project pays 20% of a full time counselor serving CalWORKs students. The committee made no formal recommendation.

**Basic Skills** project was presented by Craig Justice. He explained that coding inaccuracies affect our ARCC report. He showed the line of success drawn by centralized success center. This will be referred to the Institutional Effectiveness Committee to advise on a 32% reduction budget proposal. Having a new website designer may allow a reduction listed for English Department website set aside. The committee made no formal recommendation.



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**Perkins (VTEA) project** - tabled.

**College Work Study (CWS) budget** was presented by Gwen Plano. She encouraged using priority consideration for those areas most impacted and most in need of work study assistance. The committee made no formal recommendation.

**Capital Outlay projects** - John Edwards indicated that there was a savings of \$225K from 2008-09 Basic Aid award earmarked for A&R floor repair. Bid was based on structural problem that did not materialize. The proposal is to redirect the savings to 5 projects equitably spread across the campus community as follows.

- a) 2<sup>nd</sup> Geology Lab - \$55K
- b) Repair Traffic Circle - \$40K
- c) Rehab to Edison easement - \$30K
- d) Rehab A&R counter - \$40K
- e) Bursar upgrade - \$60K

The committee recommended approval for redirecting the \$225K as described above.

Bill Hewitt presented a letter and a chart from State Vice Chancellor Erik Skinner that illustrates the impact of workload adjustments on all Districts throughout the state. The chart indicates that the three Basic Aid Districts, including SOCCCD, will not have an FTES reduction in their 2009-10 FTES base.