



MINUTES
STRATEGIC PLANNING OVERSIGHT AND
BUDGET DEVELOPMENT COMMITTEE

July 28, 2009 * A126

<u>Member Name, Position Title</u>	<u>Present</u>
Glenn Roquemore, President	<input type="checkbox"/>
Craig Justice, Vice President of Instruction	<input checked="" type="checkbox"/>
Gwen Plano, Vice President of Student Services	<input checked="" type="checkbox"/>
Keith Shackelford, Dean, Health Sciences, PE and Athletics	<input type="checkbox"/>
Wendy Gabriella, Academic Senate President	<input checked="" type="checkbox"/>
Stephen Rochford, Academic Affairs Chair, Co-Chair SPOBDC	<input checked="" type="checkbox"/>
John Edwards, Director of Facilities	<input type="checkbox"/>
Davit Khachatryan, Director of Fiscal Services, Co-Chair SPOBDC	<input checked="" type="checkbox"/>
Christopher Tarman, Research and Planning Analyst	<input checked="" type="checkbox"/>
David Gatewood, Dean, CTE. & Workforce Development	<input checked="" type="checkbox"/>
Bill Hewitt, Supportive Services Representative	<input checked="" type="checkbox"/>
Diane Oaks, Chair, Enrollment Management, Marketing & Outreach Committee	<input checked="" type="checkbox"/>
Beep Colcough (subbing for Angela Mahaney, Classified Staff Representative)	<input checked="" type="checkbox"/>
Susan Sweet, Classified Staff Representative	<input type="checkbox"/>
Chris Hacela, Student, ASIVC Representative	<input type="checkbox"/>
Diana Walker, Budget Control Fiscal Officer, Note Taker	<input checked="" type="checkbox"/>

I. **Minutes** of the 7/15/2009 meeting were approved.

II. **Prioritization of 2009-10 Strategies** – The 2009-10 strategies were presented to the Committee by Davit Khachatryan (President’s area), Gwen Plano (Student Services) and Craig Justice (Instruction) and prioritized by SPOBDC for as listed below:

- I-1 – Budget augmentation for Biology supplies (2010076.001) at \$9,270*
- P-1 – Selective reviews at \$50,000 one-time (SF# 10-38)
- SS-2 – Short-term staffing for International Student Center at \$7,500 (SF# 10-41)
- I-2 – Budget augmentation for Music Department (2010070.001) at \$2,500 ongoing *
- I-3 – Supplies and glassware for the Chemistry annex labs (2010078.002) at \$40,000 (?)*
- SS-4 – Short-term hourly staffing for A&R at \$16,000*
- P-6 – Police Supplies at \$14,300*
- SS-10 – HS Counselors Conference, Early College Training at \$1,250*
- SS-8 – Supplies for Career/Transfer Center & Counseling; HS Counselor’s Conference at \$2,000*
- I-4 – Budget augmentation for IVC Arboretum at \$3,000*
- SS-9 – Conference for A&R managers at \$1,500 one-time*
- SS-3 – Conference CSU, UC, ETS Training Sessions (counseling) at \$2,500*
- SS-7 – Mileage for Outreach, Early College, Region 8 at \$400*
- I-5 – Budget augmentation for mileage, conferences, and contract printing/ Honors at \$1,050*
- P-8 – Officers Field Guides and EOC materials printing at \$2,000*
- SS-14 – NAFSA Institutional membership at \$350 (10-42)
- P-7—Training and conference/Police at \$4,000*

* Strategy Form to be submitted to SPOBDC



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The President's Executive Council will act on the prioritized list of strategies next.

- III. **Review process research data and planning assumptions** – tabled
- IV. **DSPS Counselor** – Wendy Gabriella asked for the status of the DSPS Counselor position as well as the status of the categorical budgets. Davit Khachatryan indicated that given the categorical program reductions at the State level, there are insufficient funds in the DSPS project to fill the Counselor position. Gwen Plano states that the finalists were notified about the possibility of not filling the position, however a final decision has not been shared with them. Bill Hewitt indicated that in light of the recent communication from Sacramento, it is hard to project the levels of funding for categorical projects.
- V. Budget Update
- Enrollment Fee Increase - tabled
 - Categorical Budgets – discussed under IV above
 - General Fund (Structural Deficit, Workload Reduction) – tabled
- VI. **SPOBDC Website** – Davit Khachatryan demonstrated the most recent changes on the website. Diane Oaks indicated that the IVC website front page needs some changes to make it more student-friendly.
- VII. **DRAC Update** – Davit Khachatryan briefed the group on the most recent DRAC meeting.

The meeting was adjourned at 4:15 p.m.